



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 14, 2026

FROM: PUBLIC WORKS DEPARTMENT WARDS: 4, 5, 6

SUBJECT: AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES FROM RFP 2534, WITH STAY GREEN INC. OF SANTA CLARITA, CALIFORNIA, FOR LANDSCAPE AND GENERAL OUTSIDE MAINTENANCE SERVICE FOR SOUTH-WEST QUADRANT PARKWAYS AND MEDIANS, FOR THE TERM OF THREE (3) YEARS ENDING JUNE 30, 2029, FOR AN AMOUNT OF \$1,100,978.58, PLUS 25% CHANGE ORDER AUTHORITY IN THE AMOUNT OF \$275,244.65, FOR A TOTAL AGREEMENT AMOUNT NOT TO EXCEED \$1,376,223.23

ISSUE:

Consider approving Agreement for Landscape Maintenance Services for Landscape and General Outside Maintenance Service for South-West Quadrant Parkways and Medians from RFP 2534, with Stay Green, Inc. of Riverside, California, for the term of three (3) years ending June 30, 2029, for an amount of \$1,100,978.58, plus 25% change order authority in the amount of \$275,244.65 for a total agreement amount not to exceed amount of \$1,376,223.23.

RECOMMENDATIONS:

That the City Council:

1. Approve Agreement for Landscape Maintenance Services for Landscape and General Outside Maintenance Service for South-West Quadrant Parkways and Medians from RFP 2534, with Stay Green Inc. of Riverside, California, for the term of three (3) years ending June 30, 2029, in the amount of \$1,100,978.58;
2. Authorize a 25% change order authority, in the amount of \$275,244.65 for a total agreement amount not to exceed \$1,376,223.23, to be used for vandalism, theft and decay; and
3. Authorize the City Manager, or designee, to execute the Agreement with Stay Green, Inc. including making minor and non-substantive changes, including term extensions up to two (2) additional one-year terms, subject to the availability of budgeted funds.

BACKGROUND:

The City has approximately 450 acres of City maintained landscapes, approximately 150,000 City maintained Street Trees with over 300 different species spread over 81 square miles and has been recognized by the Arbor Day Foundation as a “Tree City USA” since 1987. The South-West Quadrant is an area of the city located south of State Route 91, Interstate 215, and West of Alessandro Ave. It is also one of nine contracted service areas that allows the City to attain landscaping operational efficiencies while meeting the specialized needs of each landscaped area.

Stay Green Inc. is a California-based landscape maintenance company established in 1974 with over 50 years of experience providing landscape and irrigation services for municipalities, commercial properties, and community associations throughout Southern California. The company maintains regional operations in Riverside and multiple branch locations across the region, allowing it to support large-scale municipal maintenance contracts with dedicated staffing, equipment, and operational resources. Stay Green specializes in roadway medians, parkways, slopes, irrigation management, and public facility maintenance, and currently provides services for agencies including the Cities of Santa Clarita and Palos Verdes, as well as the Jurupa Community Services District.

DISCUSSION:

Purchasing Overview

On January 28, 2026, the City’s Purchasing Division (Purchasing) issued Request for Proposals (RFP) No. 2534 on PlanetBids seeking prospective proposers to provide Landscape and General Outside Maintenance Service for South-West Quadrant Parkways and Medians.

The solicitation notification is summarized in Table 1.

Table 1 – Solicitation Notification

Action	Number of Vendors
External Vendors Notified	0
City of Riverside Vendors Notified	209
Vendors who downloaded the RFP	43
Proposals received	23

The City did not host a pre-proposal meeting, a total of 57 questions were received from prospective proposers, and no addenda was posted. RFP No. 2534 closed on March 9, 2026, with a total of 23 responses. A total of 21 proposals were found to be responsive and responsible, with two (2) proposals deemed non-responsive for missing proposal documentation and suspended CSLB license a time of bid closing.

Under the guidance of Purchasing, three (3) City staff members evaluated the proposals for Round One which resulted in Stay Green Inc. ranking No. 1. The evaluation criteria, total points and rankings for each evaluation round are summarized in the tables below.

Round 1 – Evaluation Criteria

Evaluation Criteria	Total Points
Qualifications and Experience	30%

Approach and Methodology	35%
Professional References	5%
Pricing	30%

Round 1 – Evaluation Results

Vendor	Location	Proposed Cost	Evaluation Scores	Rank
Stay Green Inc.	Santa Clarita, CA	\$1,100,978.58	871.43	1
Integrity Arborist and Ecoscape Inc	Riverside, CA	\$1,015,728.60	845.87	2
Innovative Growth Landscape	San Jacinto, CA	\$1,518,492.00	842.64	3
Colts Landscape Inc	Garden Grove, CA	\$1,108,191.12	838.14	4
New Generation Landscape Management Inc	San Bernardino, CA	\$1,425,036.00	810.93	5
Tropical Plaza Nursery, Inc.	Villa Park, CA	\$1,382,245.49	806.94	6
Pacific Coast Landscape & Design, Inc	Riverside, CA	\$1,724,722.20	790.50	7
Mariposa Landscapes, Inc.	Irwindale, CA	\$1,837,404.00	770.66	8
Evolution Landscaping & Plumbing	Huntington Beach, CA	\$1,224,468.00	766.08	9
Real Green Inc.	Orange, CA	\$1,557,240.00	764.43	10
BrightView Landscape Services, Inc	Riverside, CA	\$2,145,060.00	762.39	11
Priority Landscape Services, LLC.	Anaheim, CA	\$1,395,005.65	760.10	12
Inland Empire Landscape, Inc.	San Bernardino, CA	\$1,812,577.08	749.38	13
Greentech Landscape Inc.	Santa Fe Springs, CA	\$1,873,085.40	744.46	14
Greenfield Landscaping and Maintenance, Inc.	Hacienda Heights, CA	\$1,587,000.00	742.76	15
Elect Landscape Svs	Corona, CA	\$922,740.00	730.00	16
J. Orozco Enterprises	Pomona, CA	\$1,381,519.80	688.70	17
RP Landscape & Irrigation	San Bernardino, CA	\$2,518,896.00	669.90	18
Merchants Landscape Services, Inc.	Santa Ana, CA	\$1,682,964.00	619.48	19
DMS Facility Services	Anaheim, CA	\$3,625,400.00	598.02	20
South County Landscapes	San Juan Capistrano, CA	\$1,620,000.00	535.88	21
*Landscape West Management Services, Inc.com	Anaheim, CA	\$1,472,400.00	N/R	NR
**JAS Landscape LLC	Oxnard, CA	\$5,243,760.00	N/R	NR

*Vendor deemed non-responsive due to missing proposal documentation.

**Vendor deemed non-responsive due to suspended CSLB license a time of bid closing.

This action is pursuant to Purchasing Resolution 24101, Section 508 which states, "Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder, except that...(c) Contracts procured through Formal Procurement for Services or Professional Services, where a Request for Proposals or Request for Qualifications was used to solicit Bids, shall be awarded by the Awarding Entity in accordance with the evaluation criteria set forth in the Request for Proposals or Request for Qualifications."

The Purchasing Manager concurs that the recommended action is compliant with Purchasing Resolution 24101.

FISCAL IMPACT:

The total fiscal impact of this action is \$1,376,223.23, which includes 25% change order authority for the duration of the 3-year agreement ending June 30, 2029. Sufficient funds for FY 2026/27 are available in the General Fund, Forestry & Landscape, Landscape Maintenance Account No. 4110110-421203. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Robert Filiar, Urban Forester
Approved by: Nathan Mustafa, Public Works Director
Certified as to
availability of funds: Julie Nemes, Interim Finance Director
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Rebecca McKee-Reibold, Interim City Attorney

Attachments:

1. Project Site Map
2. Award Recommendation
3. Agreement