



# City Council Memorandum

City of Arts & Innovation

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JUNE 10, 2025**

**FROM: PUBLIC WORKS DEPARTMENT                      WARDS: ALL**

**SUBJECT: AWARD BID NO. 8169 FOR THE REPAIR OF THE RIVERSIDE WATER QUALITY CONTROL PLANT GAS LINE TO ISSA ELECTRIC, INC. OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$64,393.50**

**ISSUE:**

Award Bid No. 8169 for the repair of the Riverside Water Quality Control Plant gas line to ISSA Electric, Inc. of Riverside, California, in the amount of \$64,393.50.

**RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 8169 for the repair of the Riverside Water Quality Control Plant gas line to ISSA Electric, Inc., of Riverside, California, in the amount of \$64,393.50; and
2. Authorize the City Manager, or designee, to execute the Construction Contract with ISSA Electric, Inc. including making minor and non-substantive changes.

**BACKGROUND:**

In February 2022, there was a gas leak from a 2 1/2" gas pipe near the Administration Building at the Riverside Water Quality Control Plant (RWQCP). An emergency purchase order in the amount of \$49,950 was issued to AM Ortega General Engineering to rectify the issue. In October 2023, another gas leak near the Cogen facility was discovered and a purchase order in the amount of \$49,000 was issued to SCW Contracting Corporation to repair the line.

**DISCUSSION:**

On March 4, 2025, Bid No. 8169 for Riverside Water Quality Control Plant Gas Line Repair Project was posted on PlanetBids. Work includes locating and abandoning a portion of the existing gas pipe, installation of isolation gas valves, and installation of new gas lines.

Upon releasing Bid No. 8169, 369 City of Riverside vendors were notified via PlanetBids, and 37 prospective bidders downloaded the bid documents. Prior to bid opening, one (1) addendum was issued, and answers to six (6) questions were posted to PlanetBids.

On April 9, 2025, a total of four (4) bids were received. The lowest responsive and responsible bid was received from ISSA Electric, Inc. in the amount of \$64,393.50, which is 8.34% under the anticipated construction costs.

Bidder	City Location	Amount	Rank
<b>ISSA Electric, Inc.</b>	<b>Riverside, CA</b>	<b>\$ 64,393.50</b>	<b>1</b>
Doty Bros Equipment Company	Norwalk, CA	\$ 72,811.00	2
HPS Mechanical, Inc.	Bakersfield, CA	\$ 82,831.50	3
Verne’s Plumbing, Inc.	Buena Park, CA	\$ 145,501.00	4

Purchasing Resolution 24101, Article Five, Section 508 states, “Contracts procured through Formal Procurement shall be awarded by the Awarding Entity to the Lowest Responsive and Responsible Bidder.”

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution 24101.

**STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority 6 – Infrastructure, Mobility, and Connectivity** and **Goal 6.2** – Maintain, protect, and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This Project focuses on fiscal responsibility to prudently utilize public funds to provide exceptional services that are efficient, accessible, and responsive. Authorizing the execution of these agreements provides timely installation, maintenance, repair, rehabilitation, and to ensure safe, reliable infrastructures that benefits the community and facilities.

Furthermore, this Project aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – This Project will replace and enhance the capacity of the existing gas system to minimize pipe leakage in the future.
2. **Equity** – The Project will minimize disruptions due to emergency gas leaks at the RWQCP, which accepts and treats sewage effluent of the entire City and adjacent Community Service Districts.
3. **Fiscal Responsibility** – This Project was publicly bid, and the construction contract will be awarded to the lowest responsive and responsible bidder.
4. **Innovation** – Project engineers worked to select the most appropriate yet cost-effective established methods.
5. **Sustainability & Resiliency** – The construction materials specified for the Project are considered best practices in the industry.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$64,393.50. The estimated total project costs including design engineering, potholing services, contingencies, and contract administration are itemized in Table 1. Sufficient funds are budgeted and available in the Sewer Fund, WQCP Gas Line Repair project account number 9930000-440301 to award the construction contract and complete the work for the project.

Table 1 – Total Project Costs

<b>Task</b>	<b>Amount</b>
Design Engineering (In House)	\$3,219.00
Construction Contract (ISSA Electric, Inc.)	\$64,393.50
Contingencies (10%)	\$6,439.00
Inspection and Survey (In House)	\$6,439.00
<b>Total</b>	<b>\$80,490.50</b>

Prepared by: Thuy Nguyen, Principal Engineer  
 Approved by: Gilbert Hernandez, Public Works Director  
 Certified as to availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
 Approved by: Kris Martinez, Assistant City Manager  
 Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachment: Bid Award Recommendation