



- On October 21, 2025, Library staff received an extension on the California State Library Targeted grant to June 30, 2027, to coincide with the duration of the project.

## **2. Review the annual Library budget and make recommendations with respect to the City Council and City Manager**

- Trustees reviewed the proposed library budget for Fiscal Year 2024-2026. Proposed preliminary budget reviewed on April 8 and final budget adoption on June 25, 2024.
- Trustees reviewed the Fiscal Year 2025/2026 Budget Refresh on April 14, 2025.

## **3. Make and enforce policies unique to the library such as Materials Selection and Code of Conduct**

- Trustees reviewed the annual code of ethics and conduct and the Materials Selection Policy. The Materials Selection Policy was reviewed and approved on May 12, 2025.
- Code of Ethics and Conduct reviewed on June 9, 2025, with no recommendations to the City Council.

## **4. Measuring the number of incident reports to determine effectiveness of security guard services and ensure safety of library customers.**

- Annual Performance: There were 357 incidents reported throughout 2025, compared to 325 incidents in 2024.
- Growth Trend: This represents a 10% increase in total reported incidents year-over-year

## **5. Accept money, real estate or personal property donations to the City for library purposes subject to the approval of the City Council**

- The Board of Library Trustees accepted \$359,865.11 in donations from the Friends of the Library and the Riverside Public Library Foundation.
- Trustees supported and recommended City Council approval to apply and receive \$14,701,696 in grants awarded from January to June 2024.

## **6. Purchasing and acquiring books, journals, maps, publications, and other supplies peculiar to the needs of the library (Trust Fund Expenditures)**

- As part of the Fiscal Year 2024-2026 budget, an additional \$500,000 in one time funding was allocated for materials each year.
- For Library materials, the Trustees approved \$132,190.58 from Trustee Funds in 2024 and \$82,772.67 in 2025.

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Attachments:  
1. Outlined Work Plan

## 2. Presentation