

City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, APRIL 9, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Chair Delpino, Vice Chair Trigueros, Davies, Gamblin, Gibbs and Lofthouse

ABSENT: None.

STAFF PRESENT: Michael Dean and Daniel Prather.

The Airport Commission convened the meeting at 3:05 p.m.

Pledge of Allegiance

Before roll call a brief introduction was made by new Airport Commissioner Heidi Miceli Davies. Commissioner Davies spoke about being in aviation for thirty years and specifically at Riverside Airport for twenty years. Davies spoke about being pleased to be on the Airport Commission.

Roll Call

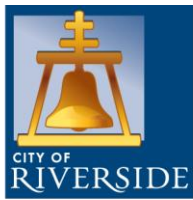
ORAL COMMUNICATIONS FROM THE AUDIENCE

None.

CONSENT CALENDAR

MINUTES OF MARCH MEETING

A motion was made by Commissioner Gamblin and a second by Commissioner Trigueros to approve the Consent Calendar as presented. Commissioners approved item number two unanimously.



City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, APRIL 9, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

DISCUSSION CALENDAR

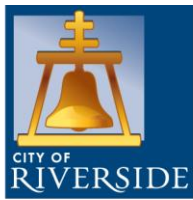
APRIL 2026 AIRPORT MANAGERS' REPORT

Airport Manager Daniel Prather began the April Airport Manager's Report by informing the Commission on the ebb and flow of aircraft operations at the airport. Prather showed statistics on operations were up around 12% for the year and down 9% for the month of February compared to numbers from 2025. Prather also informed all that Riverside Airport ranked #1 in California for operations for a contract controlled towered airport and 120 out of the 532 towered airports in 2025.

Prather continued his report by updating the commission on the current financial numbers. Prather stated that current expenditures are down 18% and revenues are up around 9% of what is expected at this time in the budget. Prather reminded all that those numbers will change before the end of the fiscal year due to the upcoming marquee project and unexpected tractor repairs.

Prather spoke about some highlights at the airport which included the airport pavement management study (APMS) which involved some boring and coring of airport pavement around the airport as well as the rescheduling of the Aerospace Expo to April 25th due to some incoming weather. Prather finished up the highlights part of his report by discussing the first phase of the airport roofing project that included repairs to several roofs around the airport.

Prather spoke about recent City Council action items such as a supplemental agreement with Mead & Hunt and the five-year lease extension agreement with Commemorative Air Force. Prather further commented on upcoming City Council action items such as the five-year lease extension with CAVU Aero Service, the ten-year lease extension with Waypoint Maintenance and an amendment to Chapter 12 of the Riverside Municipal Code regarding animals on the airport, outside vendors doing business on airport grounds as well as incursions into Airport Movement Areas.



City of Arts & Innovation

AIRPORT COMMISSION MINUTES

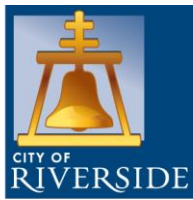
THURSDAY, APRIL 9, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

Commissioner Briggs Gamblin started the discussion off by asking if City Council or tenants have given any feedback on the changes to Title 12. Prather stated that during the most recent tenant appreciation meeting, tenants understood the need for a safer airport and what is required of all. Gamblin then asked if these changes were needed because the airport is getting busier both by aircraft and vehicles. Prather answered that that was probably the case. Vice-Chair Carlos Trigueros furthered the point referring to his time in the Air Force where a driver training program was instituted to familiarize drivers about regulations, markings and procedures on the airfield and if that was something the airport would consider. Prather confirmed that a written test is given to new gate card recipients with general knowledge of airfield instructions. Prather also referred to an online database that the airport has acquired to further educate vehicle drivers on proper etiquette while driving on the airport.

Trigueros asked about the in process Economic Impact Study the airport is conducting if it will show early growth. Prather specified that the study is more of a snapshot in time and how the airport impacts the economy around it. Prather said the Master Plan would show what the future holds from a 10 to 15 to 20-year perspective.

Commissioner David Lofthouse asked to be educated on the Commemorative Air Force lease agreement and how the rate is calculated. Prather stated that the rate is based on square footage of the space occupied, and those rates are calculated by conducting research on the rates of local airport. Chair Steven Delpino asked if the rate was based on a yearly term or for the whole term and if there was a different rate structure for a non-profit versus a profit agreement. Prather clarified that that specific agreement was based on the term of the agreement and rates are dependent on profit and non-profit tenants.

Delpino then commended the airport on adjustments made to Title 12 referencing the accident at La Guardia Airport and how important safety is. Delpino then asked about the Airport Roofing Project which included the costs associated and how long the



City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, APRIL 9, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

repairs/restoration will last. Prather informed us all that that specific phase of the project was around \$700,000 and has a 20-year warranty. Prather also said that the Airport Roofing Project was funded by a two-million-dollar loan from the City to repair and replace roofs throughout the airport.

Delpino then asked if there was a need to close out expenditures by the end of the fiscal year. Prather said that those would roll over to the next fiscal discussion followed.

Delpino then asked if there were any needs from the commissioners during the Aerospace Expo and if the community had an avenue to give feedback on the event. Prather invited all commissioners to the expo and to just enjoy themselves during the event. Prather also stated that he did not know of any option for the community to give feedback but that might be an item to discuss for next year's event.

A motion was made by Commissioner Gibbs and a second by Commissioner Lofthouse to approve the April Airport Managers Report as presented. Commissioners approved item number three unanimously.

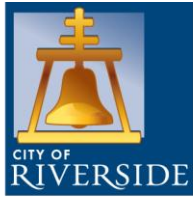
COMMUNICATIONS

UPDATES OF CONFERENCES, SEMINARS, AND REGIONAL MEETINGS ATTENDED BY COMMISSIONERS

Commissioner Lofthouse spoke about his airport tour with Airport Operations Specialist Rodger Kane. Lofthouse thanked the airport and staff for their time during the tour.

ITEMS FOR FUTURE CONSIDERATION

Delpino informed all about the upcoming Plant Bingo Event at the airport on April 22nd in celebration of Earth Day. Delpino also mentioned about a community concern earlier in the day in which a large helicopter was flying low around the California Baptist University campus. Delpino explained that the community was concerned about safety and the low flight around the homes in the area. Delpino asked if the airport could consider notifying areas when the airport knows of such incoming flights.



City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, APRIL 9, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

The Airport Commission adjourned at 4:01 p.m.

Respectfully submitted,

Michael Dean

MICHAEL DEAN
Airport Operations Analyst