



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 5, 2023**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: ALL**

**SUBJECT: LETTER AGREEMENT FOR ADJUSTMENT OF CONFLICTING UTILITY FACILITIES WITH THE COUNTY OF RIVERSIDE FOR SYCAMORE CANYON BOULEVARD RESURFACING PROJECT NO. D1-0058 IN THE AMOUNT OF \$18,375**

## **ISSUE:**

The issue for City Council consideration is to approve the Letter Agreement to adjust to grade conflicting utility facilities with the County of Riverside for Sycamore Canyon Boulevard Resurfacing Project No. D1-0058 in the amount of \$18,375.

## **RECOMMENDATION:**

That the City Council authorize the City Manager, or designee, to execute the Letter Agreement for Adjustment of Conflicting Utility Facilities, County of Riverside Public Works Project for Sycamore Canyon Boulevard Resurfacing, Project No. D1-0058, including making minor non-substantive changes.

## **BACKGROUND:**

The County of Riverside Transportation Department proposes to resurface approximately 0.63 mile of existing asphalt concrete (AC) pavement on Sycamore Canyon Boulevard from Central Avenue to College Boulevard, located within the unincorporated area of the County of Riverside (Attachment 1). Within the project limits, the Public Works Department operates and maintains a 21-inch gravity sewer main and seven sewer manholes. The County's paving project proposes to adjust the sewer manholes to grade and has requested reimbursement for this work.

## **DISCUSSION:**

On May 2, 2023, construction of the Sycamore Canyon Boulevard Resurfacing Project D1-0058 was posted for bids by the County of Riverside Public Works Department. On May 24, 2023, six bids were received for the construction of the Project. The lowest responsive bid was from LC Paving & Sealing of Escondido, California, in the amount of \$872,767.25, which is 38.07% above the Engineer's Estimate. For the City's portion, the cost to adjust seven sewer manholes to grade is \$18,375.

## **STRATEGIC PLAN ALIGNMENT:**

This Project aligns with **Strategic Priority 6 – Infrastructure, Mobility and Connectivity** and **Goal 6.2** – Maintain, protect, and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

It also aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Riverside is transparent and makes decisions based on sound policy, inclusive community engagement, involvement of City Boards & Commissions, and timely and reliable information. Activities and actions by the City serve the public interest, benefit the City's diverse populations, and result in greater public good. The proposed improvements by the County are part of a more significant endeavor to improve roadway network and quality of life for residents and visitors.
2. **Equity** – Riverside is supportive of the City's racial, ethnic, religious, sexual orientation, identity, geographic, and other attributes of diversity and is committed to advancing the fairness of treatment, recognition of rights, and equitable distribution of services to ensure every member of the community has equal access to share the benefits of community progress. The County's project strives to improve roadway network to provide safe and reliable transportation to all areas.
3. **Fiscal Responsibility** – Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources while providing quality public services to all. Public Works responsibly manages a variety of funding sources to complete projects. As such, the County publicly advertised this project for bids and will award the construction contract to the lowest responsive bidders.
4. **Innovation** – Riverside is inventive and timely in meeting the community's changing needs and prepares for the future through collaborative partnerships and adaptive processes. The City of Riverside is inventive and timely in meeting the community's changing needs and prepares for the future through collaborative partnerships with the County of Riverside and adaptive processes.
5. **Sustainability & Resiliency** – Riverside is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City's capacity to persevere, adapt and grow during good and difficult times alike. The construction materials specified for these projects are considered best practices in the industry.

## **FISCAL IMPACT:**

The total estimated fiscal impact associated with this agreement is \$18,375. Sufficient funds are budgeted and available in the Sewer Fund, Priority Pipeline Assessment & Repair Project account number 9911523-440301 to fund the work described in the Letter Agreement.

Prepared by: Gilbert Hernandez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Assistant City Manager/Chief Financial Officer/City Treasurer

Approved by: Kris Martinez, Assistant City Manager  
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Project Location Map
2. Letter Agreement