



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: JANUARY 29, 2025**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: RECORD EXCUSED COMMISSIONER ABSENCE FROM NOVEMBER 18, 2024, REGULAR MEETING

ISSUE:

Record excused Commissioner absence for the November 18, 2024, regular meeting.

RECOMMENDATION:

That the Commission on Aging record the absence of Commissioner Moti from the November 18, 2024, regular meeting as excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes whether the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification on October 21, 2024, Commissioner Moti would not be able to attend the November 18, 2024, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Marnie Smith, Recreation Services Coordinator
Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director