



# BOARD OF ETHICS

*City of Arts & Innovation*

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**TO: BOARD OF ETHICS MEMBERS**

**DATE: APRIL 3, 2025**

**FROM: CITY CLERK'S OFFICE**

**WARDS: ALL**

**SUBJECT: ESTABLISH AD HOC COMMITTEES FOR 2025 WORKPLAN**

**ISSUES:**

Establish ad hoc committees for the Board of Ethics 2025 Workplan.

**RECOMMENDATIONS:**

That the Board of Ethics:

1. Establish ad hoc committees for the 2025 Workplan; and
2. Designate members to form the ad hoc committees.

**LEGISLATIVE HISTORY:**

To focus and enhance the direction of City boards and commissions, City staff has been assigned the responsibility of collaborating with each City boards and commissions to formulate an annual work plan that aligns with the City's Strategic Plan. The Board of Ethics (BOE) is charged with specific duties and powers outlined in the Riverside Municipal Code (RMC), Section 2.80.040.

**DISCUSSION:**

On February 6, 2025, the Board of Ethics reviewed and approved the 2025 Workplan. The Board usually establish ad hoc committees and assign members to work on tasks.

Listed below is the Proposed 2025 Workplan Tasks:

1. Provide training and advocacy to boards and commissions on an on-going basis.
2. Create a method for Public Education and Public Outreach including videos on the Code of Ethics and Conduct process
3. Deliver an annual report to the City Council in accordance with the Board of Ethics Bylaws
4. Administer the duties and powers set forth in RMC 2.80.040
5. Perform the annual review of the Code of Ethics

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Christiana Kalawa, Deputy City Clerk

Approved by: Donesia Gause, City Clerk

Attachment: Proposed 2025 Workplan