

DEPARTMENTAL UPDATE AND EMPLOYEE RECOGNITION

General Services Department

City Council
November 28, 2023

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GS DEPARTMENT MISSION

To provide timely, quality and efficient support services consisting of Real Property, Fleet Management, Capital Projects and Building Services to all City departments, and Airport Services to all internal and external customers.



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GS DEPARTMENT GOALS

- Ensure the City's facilities are safe, functional and comfortable.
- Provide outstanding service to all customers.
- Coordinate the City's printing needs.
- Develop a clean fleet and fuel strategy for City vehicles.
- Actively support economic development through business-friendly leasing strategies at City owned properties and the Riverside Municipal Airport

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FUN FACTS



- Riverside Municipal Airport**
- 127,353 Take Off/Landing
 - 141 Leases
 - 95,229 Café Guest



- Fleet Management**
- 2000 Vehicles & Equipment
 - 130 Vehicles Purchased



- Publishing And Mail Services**
- 1,820,000 Inserted Documents
 - 502,000 Copies Made



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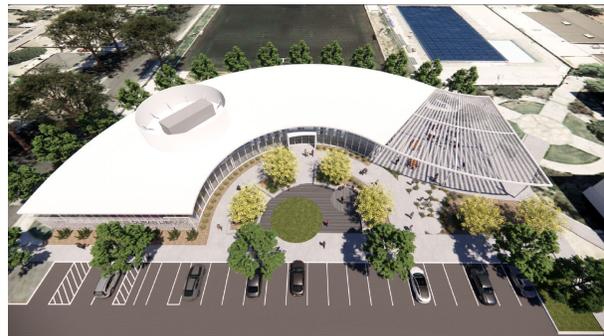
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GS DEPARTMENT ACCOMPLISHMENTS

- Police Headquarters



- SPC Jesus S. Duran Eastside Library



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GS DEPARTMENT ACCOMPLISHMENTS

- Museum Renovation & Expansion



- Cesar Chavez Community Center Renovation



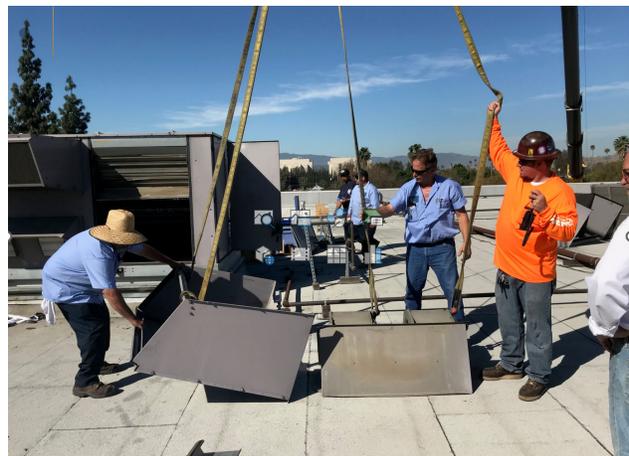
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GS DEPARTMENT ACCOMPLISHMENTS

- Measure Z -Annual Deferred Maintenance Completed:
 - HVAC Repairs/Replacements
 - Roofing Repairs/Replacements
 - Plumbing System Repairs
 - Flooring Resurfacing/Replacement
 - Lighting System Repairs
 - Asphalt Resealing
 - Electrical System Repairs



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GS DEPARTMENT ACCOMPLISHMENTS

- Request for Proposals to Develop and Operate up to 18 Acres
 - Aircraft Hangars
 - Aircraft Maintenance Facilities
 - Fuel Farm
 - Fixed Base Operator
 - Aircraft Ramp Parking



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GS DEPARTMENT ACCOMPLISHMENTS

- Renegotiated multiple lease modifications/upgrades for the Cell Tower Program
- Prepared RFP to replace all roofing at Magnolia Place Shopping Center



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2022 EMPLOYEES OF THE YEAR

Rachel Dangerfield
Sr. Office Specialist



Jessica Spiking
Administrative Analyst



STRATEGIC PLAN ALIGNMENT

Infrastructure, Mobility & Connectivity

Goal 6.2 Maintain, protect and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability and facilitate connectivity.

Cross-Cutting Threads



Community Trust



Fiscal Responsibility



Sustainability & Resiliency



Equity



Innovation



RECOMMENDATIONS

That the City Council receive and file an update from the General Services Department, including employee recognition.



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