RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 06/10/2025

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2405	2025 HR Benefits Consulting Services	Human Resources
		DATE RFP OPENED
		10/21/2024

PROPOSALS RECEIVED (4) INVITATIONS ISSUED (Online)

PROPOSERS	CITY, STATE	EVALUATION RANKING
Keenan & Associates	Torrance, CA	1
Hub International Insurance Services, Inc.	Riverside, CA	2
Burnham Benefits Insurance Services	Irvine, CA	3
USI Insurance Services LLC	Torrance, CA	4

RFP DESCRIPTION: This project consists of a qualified licensed benefits consultant to provide full-service Benefits Consulting services to research, identify, and analyze viable and cost-effective benefits plans/programs; strong communication and guidance of legislative compliance requirements and trends in overall plan administration.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
Keenan & Associates	$628,600.00

COMMENTS:
The Human Resources Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 24101.

Submitted by: Jennifer McCoy Purchasing Manager Date: 05/21/2025