



Commission of the Deaf Memorandum

City of Arts & Innovation

TO: COMMISSION OF THE DEAF **DATE: NOVEMBER 8, 2023**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

**SUBJECT: ABSENCE OF YOUTH EX OFFICIO MEMBER AUGUST OLAGUE FROM THE
COMMISSION OF THE DEAF REGULAR MEETING ON OCTOBER 11, 2023**

ISSUE:

Consider whether to excuse the absence of Youth Ex Officio Member August Olague from the Commission of the Deaf regular meeting on October 11, 2023.

RECOMMENDATION:

That the Commission of the Deaf determine whether to excuse the absence of Youth Ex Officio Member August Olague from the Commission of the Deaf regular meeting on October 11, 2023.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Commission Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Commission is required to express in its official minutes if the absence of the Commissioner is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive notification within 24 hours that Youth Ex Officio Member August Olague would not attend the October 11, 2023, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Rene Goldman, HR Director