



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: SEPTEMBER 16, 2025**

FROM: HOUSING AND HUMAN SERVICES **WARDS: ALL**

SUBJECT: AMENDMENT TO THE CITY OF RIVERSIDE FISCAL YEAR 2021-2022 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN AND THE HOME INVESTMENT PARTNERSHIPS PROGRAM – AMERICAN RESCUE PLAN ALLOCATION PLAN FOR AN INCREASE OF \$6,524 IN GRANT FUNDS FOR THE TENANT-BASED RENTAL ASSISTANCE PROGRAM – SUPPLEMENTAL APPROPRIATION

ISSUE:

Authorize an amendment to the City of Riverside Fiscal Year 2021-2022 United States Department of Housing and Urban Development Annual Action Plan and HOME Investment Partnerships Program – American Rescue Plan Allocation Plan for an increase of \$6,524 in grant funds for the Tenant-Based Rental Assistance Program.

RECOMMENDATIONS:

That the City Council:

1. Authorize an amendment to the City of Riverside Fiscal Year 2021-2022 United States Department of Housing and Urban Development Annual Action Plan and HOME Investment Partnerships Program – American Rescue Plan Allocation Plan for an increase of \$6,524 in grant funds for the Tenant-Based Rental Assistance Program;
2. Authorize the City Manager, or designee, to execute the HOME-ARP Grant Agreement with the United States Department of Housing and Urban Development, including making minor and non-substantive changes
3. With at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenue and appropriate expenditures of \$6,524, in the HOME Investment Partnerships Program Fund, Tenant Based Rental Assistance account.

BACKGROUND:

In 2021, the U.S. Department of Housing and Urban Development's (HUD), through its Office of Community Planning and Development (CPD), allocated \$5 billion in federal funding via the American Rescue Plan Act (ARP) of 2021 to HOME Investment Partnerships Program (HOME) participating jurisdictions.

The City of Riverside was allocated \$4,335,583 in HOME-ARP funds. These funds are targeted toward assisting the City's most vulnerable populations, including:

- Individuals and families experiencing or at-risk of homelessness;
- Survivors of domestic violence, dating violence, sexual assault, stalking, or human trafficking; and
- Other populations facing significant housing instability

On June 28, 2022, the City Council approved a substantial amendment to the Fiscal Year (FY) 2021-2022 HUD Annual Action Plan and the City's HOME-ARP Allocation Plan distributing the funds as follows:

Activity	Funding Amount
Tenant-Based Rental Assistance Program	\$ 300,000.00
Affordable Housing Rental Housing (Mulberry Gardens and Sunrise at Bogart)	\$3,818,803.85
Administration	\$ 216,779.15
TOTAL	\$4,335,583.00

DISCUSSION:

HUD Recently completed a quality control review of the HOME-ARP program and notified the city that an error was discovered in the original funding allocation. As a result, the city of Riverside is entitled to an additional \$6,524 in HOME-ARP funds, bringing the City's total award to \$4,342,107.

Staff recommends amending FY 2021-2022 HUD Annual Action Plan and HOME-ARP Allocation Plan to reflect this increase. It is further recommended that the additional funds be directed to the Tenant-Based Rental Assistance Program, which provides critical rental support to eligible residents.

FISCAL IMPACT:

The total fiscal impact of this action is an increase in revenue and expenditures of \$6,524 of HOME-ARP grant funds. Upon City Council approval, an increase of \$6,524 will be recorded in the HOME Investment Partnership Program Fund, Federal Operating Grants revenue account 2520300-331100 and an appropriation of expenditures in the amount of \$6,524 in the HOME Investment Partnership Program Fund, Tenant Based Rental Assistance expenditure account 2520300-454302.

Prepared by: Agripina Neubauer, Housing Project Manager
Approved by: Michelle Davis, Housing and Human Services Director
Certified as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachment: HOME-ARP Grant Agreement