



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, April 7, 2025

Opening:

The hybrid meeting of the Human Resources Board was called to order at 5:00 p.m. on Monday, April 7, 2025, by Chair Kerry Pendergast.

Present:

Dr. Austin Attaway
Jadie Lee
Tony Van Vegten
Kerry Pendergast
Elizabeth Scott-Jones
Michelle Stevens
Rene Goldman

Absent:

Makisha Alexander

Public Comment Period:

- No Public Comments

Department Presentation

- Museum Director Dr. Robyn Peterson presented the Board with a PowerPoint presentation overview for the Museum of Riverside. The presentation included the department's mission, museum functions, services/programs to the community, Museum staff, personnel/position statistics, and issues and challenges.
- Dr. Peterson informed the Board that the department has seven (7) sites, currently only one (1) site Heritage House is currently open to the public.
- Dr. Peterson stated that in 2024 they set a goal of reaching 100 programs for their 100th anniversary.
- Dr. Peterson stated that her team has four (4) divisions within the Museum of Riverside and those are Administration, Curatorial Operations, Education, and Communications and Fundraising
- Museum Director Dr. Peterson emphasized volunteers are a huge support - 105 active volunteers from (Museum of Riverside Board, Riverside Museum Associates, Harada House Foundation, City's volunteer program, interns and students from Universities (Cal Baptist and UCR) Collections Committee, Indigenous Advisory Team, Marketing and Rebranding Advisory Team, and Program Advisory Team.
- Dr. Peterson stated the Museum currently has three (3) vacancies of the 13 FTE's.
- Board Member Dr. Austin Attaway inquired about Interns, why are you only requesting three (3) Interns and what are those interns doing to assist the Museum. Dr. Peterson stated that Interns are paired with a direct staff member in the hopes of what they are taught and a learning opportunity, and one day being hired with the Museum with their knowledge they gained while they were an Intern.

- Board Member Jadie Lee inquired about the Main Museum, when will it re-open. Dr. Peterson stated that they are hopeful this will be in late Summer/Fall 2027.
- Board Member Tony Van Vegten inquired about Harada House is there a completion date. Dr. Peterson stated that Museum has had Harada House since 2022-23; the house has many structural issues; Museum is working with a new firm, and the architectural team is confident that the Harada House will not collapse once work has begun.
- Board Member Elizabeth Scott-Jones inquired about Native American Artifacts, have you had any challenges meeting AB275. Dr. Peterson stated they have not had any issues as they were preparing for this at Federal level.

Discussion Calendar

1. Nomination and Election of Board Officers – Kerry Pendergast, Chair

- Nomination (s) for Vice-Chair – Chair Kerry Pendergast nominated Board Member Dr. Austin Attaway for Vice-Chair. Board Member Jadie Lee seconded the motion. The motion passed unanimously

Ayes: Scott-Jones, Lee, Van Vegten, and Pendergast

No:

Abstain: Attaway

Absent: Alexander

2. 2025 Human Resources Board Workplan

- The board requested we bring this item back to our May meeting to discuss further the Envision Riverside Strategic Plan and Core Goals.
- Vice Chair Dr. Attaway asked if he could be provided with more information to goal 5.3 enhance communications/transparency and recommendations to City Manager.
- Board Member Lee asked what the Workplan is and how will we meet these goals.
- Chair Pendergast suggested on discussion items we move things forward timely.
- Vice Chair, Dr. Attaway agrees with the goals currently, and would like the Board to be proactive in the coming year.

Minutes

- **Review and Approval of April 7, 2025, Minutes**

Communications

3. Human Resources Director Updates – Rene Goldman, Human Resources Director

- Ms. Goldman informed the Board that on April 19th the Emerging Leaders Academy (Cohort) graduation will take place.
- Ms. Goldman informed the Board that we will launch the Foundations of Supervisions for Supervisors, and it begins on April 8th.
- Director Goldman informed the Board our Recruitment team attended a job fair on March 28th hosted by Riverside EDD

- Director Goldman informed the Board that the Wellness/Safety Fair will be taking place on June 25th.
- Human Resources Director Goldman we have certified three (3) employees within the City as CPR Certified Instructors.
- Ms. Goldman stated she is on the BlueZones Committee, and Riverside will be partnering with BlueZones. BlueZones will be hosting a project kick-off festival which will be held on May 17th at Riverside Airport.
- Director Goldman informed the Board that on May 7th Ms. Goldman will be presenting the Telecommute Policy to the Governmental Process Committee.

Items for Future Human Resources Board Consideration – Kerry Pendergast, Chair

- a. Vice Chair Dr. Attaway requested an update on engagement metrics for the city-wide survey that will be launching soon.

Meeting was adjourned at 6:00 p.m. by Chair Kerry Pendergast.

Minutes submitted by: Michelle Stevens, Secretary Human Resources Board