



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: JANUARY 13, 2025**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from October and November 2024.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from October and November 2024.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from October and November 2024.

<u>Location/Date</u>	<u>Description</u>
<u>Arlanza</u>	
11/8/24	Incident and exclusion notice issued for 30 days for unlawful use of computers. *
11/17/24	Incident report of fire damage on the concrete outside of the Community Room door.
<u>Arlington</u>	
10/10/24	Incident report of individual misusing the public computers.
10/16/24	Incident report of vandalism to the exterior of the building.

- 10/19/24 Incident report of standing water located at the base of the electrical power pole.
- 11/3/24 Incident report of individual disturbing others.
- 11/19/24 Incident and exclusion notice issued for 30 days for sleeping, staring at, following or photographing library staff or customer and refusing to leave the library. *

La Sierra

- 10/10/24 Incident and exclusion notice issued for 30 days for harassing or threatening library staff or customer, disturbing others and appeared to be under the influence of a substance.
- 10/16/24 Incident and exclusion notice issued for 30 days for harassing or threatening library staff or customer.
- 10/16/24 Incident and exclusion notice issued for 30 days for littering, entering the library with illness and failing to maintain personal hygiene.
- 11/15/24 Incident and exclusion notice issued for 365 days for harassing or threatening library staff or customer. *

Main

- 10/3/24 Incident report of a previously excluded individual for 365 days for stolen scooter that returned to steal the doorbell.
- 10/4/24 Incident and exclusion notice issued to individual for 365 days for vandalism, disturbing others after being warned by staff to stop and refusing to leave the library property.
- 10/5/24 Incident report of individual who reported their headphones were stolen.
- 10/10/24 Incident and exclusion notice issued for 90 days for possession and consumption of alcohol.
- 10/12/24 Incident and exclusion notice issued to two individuals for 365 days for inappropriate use of library space, drug use, and under the influence of a controlled substance.
- 10/12/24 Incident and exclusion notice issued for 90 days for disturbing the peace.
- 10/20/24 Incident report of individual with alcohol who was asked to leave the library without further incident.
- 10/20/24 Incident and exclusion notice issued for 30 days for disturbing others.
- 10/25/24 Incident report of individual requesting medical assistance for illness.
- 10/30/24 Incident and exclusion notice issued for 90 days for harassing or threatening library staff or customer and disturbing others.

- 11/2/24 Incident and exclusion notice issued for 90 days for disturbing others.
- 11/3/24 Incident and exclusion notice issued for 180 days for theft of library property and disturbing others.
- 11/5/24 Incident report of individual disturbing others.
- 11/6/24 Incident report of two individuals disturbing others. *
- 11/15/24 Incident and exclusion notice issued for 365 days for harassing or threatening library staff or customer and assault of other customer. *
- 11/15/24 Incident and exclusion notice issued for 60 days for public defecation, indecent exposure, inappropriate use of library space.
- 11/17/24 Incident and exclusion notice issued for 90 days for harassing or threatening library staff or customer and disturbing others.
- 11/17/24 Incident and exclusion notice issued for 365 days for fighting and firearm possession. *
- 11/17/24 Incident and exclusion notice issued for 90 days for using restroom inappropriately and disturbing others. *
- 11/17/24 Incident reported of a fight between two individuals outside the library. *
- 11/20/24 Incident and exclusion notice issued for 180 days for under the influence of a substance and impeding access into the library. *
- 11/26/24 Incident and exclusion notice issued for 365 days for theft of library materials and vandalism. *

Marcy

- 10/6/24 Incident report of individual who was not wearing shoes in the library.
- 10/16/24 Incident and exclusion notice issued for 90 days for fighting and disturbing others.
- 11/19/24 Incident and exclusion notice issued for 30 days for disturbing others. *
- 11/19/24 Incident and exclusion notice issued for 30 days for drinking alcohol in the library.*

Orange Terrace

- 10/16/24 Incident and exclusion notice issued for 90 days for smoking inside the library.

Spc. Jesus S. Duran Eastside

- 10/25/24 Incident and exclusion notice issued for 60 days for disturbing others.

- 10/25/24 Incident and exclusion notice issued for 90 days for attempted personal device theft.
- 11/5/24 Incident and exclusion notice issued for 30 days for being under the influence of a substance. *
- 11/5/24 Incident and exclusion notice issued for 365 days for harassing or threatening library staff or customer and refusing to leave the library.
- 11/7/24 Incident and exclusion notice issued for 60 days for disturbing others.
- 11/7/24 Incident and exclusion notice issued for 30 days for disturbing others

SSgt Salvador J. Lara Casa Blanca

**Indicates police interaction or 911.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library’s financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney’s Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney’s Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Principal Management Analyst
Approved by: Erin Christmas, Library Director
Attachment: RMC Section 9.75 – Rules of Library Conduct