

Budget Engagement Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: NOVEMBER 14, 2024

FROM: FINANCE DEPARTMENT WARDS: ALL

SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER WILLIAMS,

WEINRICH, HOLLEY, VANDENBERG, AND LANGNER, FROM OCTOBER 10, 2024, MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED

ABSENCE

ISSUE:

Determine whether the absence of Commissioner Williams, Weinrich, Holley, Vandenberg, and Langner should be recorded as an excused absence.

RECOMMENDATION:

That the Budget Engagement Commission determine the absence of Commissioner Williams, Weinrich, Holley, Vandenberg, and Langner from the Budget Engagement Commission meeting on October 10, 2024, be excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioner Williams, Weinrich, Holley, Vandenberg, and Langner notified the Secretary by email 24 hours before the meeting they would not be present at the meeting on October 10, 2024. The absence was due to a prior engagement.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Elizabeth Martinez, Senior Administrative Assistant

Approved as to

availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Edward Enriquez, Assistant City Manager/Chief Financial Officer/City

Treasurer

Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners

2. Attendance Report