



Board of Library Trustees

City of Arts & Innovation

TO: BOARD OF LIBRARY TRUSTEES **DATE: JUNE 10, 2024**
FROM: CITY CLERK **WARDS: ALL**
SUBJECT: ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT

ISSUE:

Conduct the annual review of the Code of Ethics and Conduct.

RECOMMENDATION:

That the Board of Library Trustees conduct the annual review of the Code of Ethics and Conduct and provide any recommendations to the Board of Ethics.

BACKGROUND:

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

- A. Prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board’s consideration.
- B. This matter will be heard by the Board of Ethics at 5 p.m. on Thursday, August 1, 2024, in the Art Pick Council Chamber. The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee will consider the Board of Ethics recommendations at their September 5, 2024, meeting. The City Council will conduct a public hearing prior to the end of the year to consider all recommendations.

DISCUSSION:

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review. Any recommendations should be submitted to the Board of Ethics no later than July 17, 2024.

STRATEGIC PLAN ALIGNMENT:

The annual designation of the Nominating Committee supports the priorities of the City of

Riverside’s Envision Riverside 2025 Strategic Plan, by contributing to Strategic Priority No. 5 *High Performing Government* and Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purpose of the Board of Library Trustees is to advise and make recommendations to the City Council on the annual review of the Code of Ethics and Conduct. The annual review is identified in the Riverside Municipal Code 2.78.110 for monitoring and oversight. The Board is transparent and makes decisions based on sound policy, inclusive community engagement, involvement of City Boards and Commissions, and timely and reliable information.
2. **Equity** – The annual review of the Code of Ethics and Conduct ensures that the Board and every member of the community has equal access to share in the benefits of community progress.
3. **Fiscal Responsibility** – The annual review of the Code of Ethics and Conduct ensures that the public is informed about how the City of Riverside is a prudent steward of public funds and ensures responsible management of the City’s financial resources while providing quality public services to all.
4. **Innovation** – The annual review of the Code of Ethics and Conduct ensures that the public is informed about how the City of Riverside is inventive and timely in meeting the community’s changing needs and prepares for the future through collaborative partnerships and adaptive processes.
5. **Sustainability & Resiliency** – The annual review of the Code of Ethics and Conduct ensures that the public is informed that the City Riverside is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City of Riverside’s capacity to persevere, adapt and grow during good and difficult times alike.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Attachments:
1. RMC 2.78