Park and Recreation Commission

City of Arts & Innovation

TO: **HONORABLE COMMISSIONERS** **DATE: JULY 20, 2026**

FROM: **PARKS, RECREATION AND COMMUNITY SERVICE DEPARTMENT**

SUBJECT: **DETERMINE WHETHER THE ABSENCE OF COMMISSIONER PUERTA FROM THE JUNE 15, 2026, MEETING BE RECORDED AS EXCUSED OR UNEXCUSED**

ISSUE:

Determine whether the absence of Commissioner Puerta from the June 15, 2026, meeting be recorded as excused or unexcused.

RECOMMENDATIONS:

That the Park and Recreation Commission determine whether the absence of Commissioner Puerta from the June 15, 2026, meeting be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification of absence on June 15, 2026; however, the notification did not meet the 24-hour advance notice requirement for the meeting held on June 15, 2026.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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