



## MEETING MINUTES

*Board Meeting*

**February 26, 2025**

Art Pick Council Chambers, 3900 Main Street, Riverside, CA 92522

### **Board Members Present**

Sharon Tennell, Chair  
Julie Bjork  
Rich Gardner  
Luz Negrón Bermo  
Lovelyn Razzouk  
Cynthia Zdilor

### **Museum Staff Present**

Robyn G. Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Toni Kinsman, Sr. Office Specialist  
Jennifer Dickerson, Curatorial Svcs. Mgr.  
Chantal Downing, Inst. Adv. Coord.

### **Board Members Absent**

Peggy Barnhart  
Richard Cardullo, Vice Chair

### **CALL TO ORDER**

The meeting was called to order at 3:06 p.m. by Board Chair Tennell.

### **PUBLIC COMMENT**

**1. This is the portion of the meeting specifically set aside to invite your comments regarding any matter within the Museum of Riverside Board's jurisdiction.**

*Individual audience participation is limited to 3 minutes. If you are in person, please complete and submit a speaker card to Museum staff. To comment via Telephone, call (951)826-8688. Press \*9 to be placed in the queue to speak. Individuals in the queue will be prompted to unmute by pressing \*6 when you are ready to speak. To comment via Zoom, use the following link: <https://zoom.us/j/92696991265>, select the "raise hand" function to request to speak. An on-screen message will prompt you to "unmute" and speak. You can also comment using the eComments feature at [www.riversideca.gov/meeting](http://www.riversideca.gov/meeting) until 1:00 p.m. on the meeting day.*

No public eComments or in-person comment cards received in Chambers. No callers or Zoom speaker requests.

### **CONSENT CALENDAR**

**2. Special Meeting Minutes – December 3, 2024**

The minutes were received and filed without corrections.

**3. Record Museum of Riverside Board member absences as excused for the December 3, 2024, special meeting**

The absences of Board members Sharon Tennell and Julie Bjork were approved as excused due to work conflicts.

Motion to approve for Consent Items 2 and 3:

Motion: Board Member Zdilor

Second: Board Member Razzouk

Abstain: Board Member Negrón Bermo

Ayes: Board Members Tennell, Bjork, Gardner, Razzouk & Zdilor

## PRESENTATIONS

### **4. Receive and file a presentation recognizing service by outgoing Board member Lovelyn Razzouk**

Board Chair Tennell thanked Lovelyn for her two terms of service to the Museum Board from 2017-2025.

### **5. Receive and file a presentation from the Museum of Riverside's Curatorial Services Manager**

Jennifer Dickerson gave her presentation to the Museum of Riverside Board.

## DISCUSSION CALENDAR

### **6. Discuss, receive and file the Strategic Plan status report for the quarter ending December 31, 2024**

Museum Director Peterson answered clarifying questions on the status report.

### **7. Discuss and approve an annual Museum of Riverside Board work plan for its own operation.**

A motion was made to approve the annual Museum of Riverside work plan as submitted.

Motion: Board Member Gardner

Second: Board Member Zdilor

Ayes: Unanimous

### **8. Election of 2025 Museum of Riverside Board Chair and Vice-Chair positions**

Cynthia Zdilor self-nominated as a Board Chair candidate. Luz Negrón self-nominated as a Board Vice-Chair candidate. Current Vice-Chair Richard Cardullo expressed interest via email in returning for a second term as Vice-Chair but was absent from the meeting.

A motion was made to approve Cynthia Zdilor as Board Chair (term March 2025-February 2026) and postpone the vote for Vice-Chair until the March 26, 2025, Museum of Riverside Board meeting.

Motion: Board Member Tennell

Second: Board Member Gardner

Ayes: Unanimous

## COMMUNICATIONS

**9. Director's Update regarding the main museum renovation, historic houses, the 100<sup>th</sup> anniversary, collections, exhibitions and programs, budget, staffing, advisory teams, volunteer and support opportunities, marketing, and communications.**

In addition to the submitted written Director's report, Director Peterson reported that the bids for the main museum renovation came in within budget and we expect to go to City Council in late March or April for contract approval. The last tour of the main museum was held for the winners of the 100<sup>th</sup> anniversary gala silent auction item, accessing areas of the museum limited to staff only. Harada architect and documentarian negotiations are underway. The Archivist position will be posted soon for recruitment. In summer, the Marketing & Outreach Coordinator position will open. Staff will present a 100<sup>th</sup> Anniversary update to the Museum Board.

**10. Board Chair/ Vice-Chair update**

Museum Board member Mary Sue Berkley (citywide) resigned due to medical concerns. Sharon thanked the Board for the past year for the opportunity to serve as Board Chair.

**11. Riverside Museum Associates (RMA) – quarterly update**

Chuck Wilson reported updates are being made to the RMA operations. RMA updates on revised committee functions and operational standards to align with professional standards are almost complete. New budget procedures are in progress as well. A small fundraiser may be announced soon - stay tuned.

**12. Harada House Foundation (HHF) – quarterly update**

Sarah Ostlund reported that as of today's meeting the HHF has officially cleared the IRS/ CA tax status issues and is able to solicit and receive donations and grants. HHF has been working behind the scenes to help Harada House obtain other grants and funding. They are currently in need of a treasurer and additional HHF Board members. A rebrand is under way.

**13. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members**

Board member Negrón attended the Black History Parade and Chinese New Year event downtown and will also attend the March Arts Walk at the Center for Social Justice & Civil Liberties.

**14. Items for future Museum of Riverside Board consideration as requested by members of the Board. Only items that fall within the powers and duties of the Museum of Riverside as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.**

The Vice-Chair officer position vote will be held March 26, 2025. It was requested by Luz Negrón to review the Standing Rules for the Museum Board.

The meeting was adjourned at 3:46 p.m.

The next regular Museum of Riverside Board meeting is scheduled for March 26, 2025, at 3:00 p.m. in the Art Pick City Council Chambers

