RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES **DATE: APRIL 28, 2025**

SUBJECT: RECORD EXCUSED ABSENCE OF BOARD MEMBER AVERY FROM THE BOARD OF PUBLIC UTILITIES MEETING ON MARCH 24, 2025

ISSUE:

Recommend excusing the absence of Board Member Avery from the Board of Public Utilities meeting on March 24, 2025.

RECOMMENDATIONS:

That the Board of Public Utilities excuse the absence of Board Member Avery from the Board of Public Utilities meeting held March 24, 2025.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy in Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his-her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification that Board Member Avery could not attend the March 24, 2025, Board of Public Utilities meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	David A. Garcia, Utilities General Manager
Approved by:	Rafael Guzman, Assistant City Manager
Certified as to Availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved as to form:	Jack Liu, Interim City Attorney