

**BOARD OF PUBLIC UTILITIES DRAFT WORKPLAN**  
**(subject to City Council approval)**

	<b>Proposed Work Plan Item</b>	<b>Ideas/Action</b>	<b>City Department</b>	<b>City Council Committee</b>	<b>Alignment with City Charter Article 8 &amp; 12 - Applicable to Power, Duty, Function</b>	<b>Strategic Plan Alignment</b>	<b>Notes</b>
1	Review Bylaws and Duties	Bi-annual review of Board Specific Policies A-C to be alignment with 2-year budget process	City Clerk		Article 12	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.	To include Election of Officers, Review of Board Policy Guide (alignment- Article 12), Annual update on Board Attendance Policy
2	Ethics Review	Annual item of business	City Attorney's Office		Article 12	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.	
3	Board Training	Onboarding, tours, seminars, identify areas of focus			Article 12	<b>Priority 5 - High Performing Government</b> <b>Goal 5.2</b> - Utilize technology, data, and process improvement strategies to increase efficiencies, guide decision making, and ensure services are accessible and distributed equitably throughout all geographic areas of the City.	
4	Annual Water Supply And Demand Assessment Report	Review and discuss report prepared by staff Includes Updates to Water Atlas and policy discussion on water conservation standards		Land Use	Article 12	<b>Priority 4 - Environmental Stewardship</b> <b>Goal 4.2</b> - Sustainably manage local water resources to maximize reliability and advance water reuse to ensure safe, reliable and affordable water to our community.	
5	2024 Legislative Policy Principles	Review and recommend bills for City Council to comment			Article 12	<b>Priority 4 - Environmental Stewardship</b> <b>Goal 4.2</b> - Sustainably manage local water resources to maximize reliability and advance water reuse to ensure safe, reliable and affordable water to our community.	
6	Non-Potable and Recycled Water Master Plan	Discuss opportunities to expand utility services		Infrastructure and Mobility	Article 12	<b>Priority 4 - Environmental Stewardship</b> <b>Goal 4.2</b> - Sustainably manage local water resources to maximize reliability and advance water reuse to ensure safe, reliable and affordable water to our community.	
7	Water Quality Master Plan	Discuss regulations and operational challenges			Article 12	<b>Priority 4 - Environmental Stewardship</b> <b>Goal 4.2</b> - Sustainably manage local water resources to maximize reliability and advance water reuse to ensure safe, reliable and affordable water to our community.	
8	Integrated Resource Plan	Discuss energy supply needs and demand projections		Land Use	Article 12	<b>Priority 4 - Environmental Stewardship</b> <b>Goal 4.2</b> - Sustainably manage local water resources to maximize reliability and advance water reuse to ensure safe, reliable and affordable water to our community.	
9	Internal Services Review & Update	Review and discuss services from internal departments	Human Resources/Marketing/IT/Finance		Article 12	<b>Priority 5 - High Performing Government</b> <b>Goal 5.1</b> - Attract, develop, engage and retain a diverse and highly skilled workforce across the entire City organization.	Includes Cost Allocation Plan review
10	Water and Energy Delivery Infrastructure Master Plan	Development of new 10-year projections		Infrastructure and Mobility	Article 12	<b>Priority 6 - Infrastructure, Mobility &amp; Connectivity</b> <b>Goal 6.3</b> - Identify and pursue new and unique funding opportunities to develop, operate, maintain, and renew infrastructure and programs that meet the community's needs.	
11	RTRP?	TBD			Article 12	<b>Priority 6 - Infrastructure, Mobility &amp; Connectivity</b> <b>Goal 6.3</b> - Identify and pursue new and unique funding opportunities to develop, operate, maintain, and renew infrastructure and programs that meet the community's needs.	