RFP NO. 2271
GENERAL PLAN UPDATE
CLIMATE ACTION & ADAPTATION PLAN

Community & Economic Development Department

City Council

March 12, 2024

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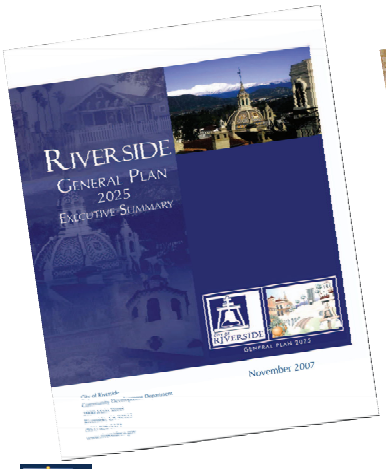
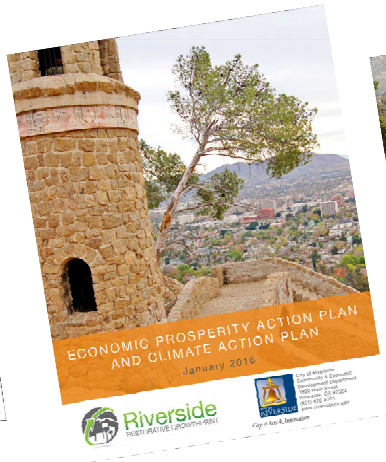
BACKGROUND

2007



2016



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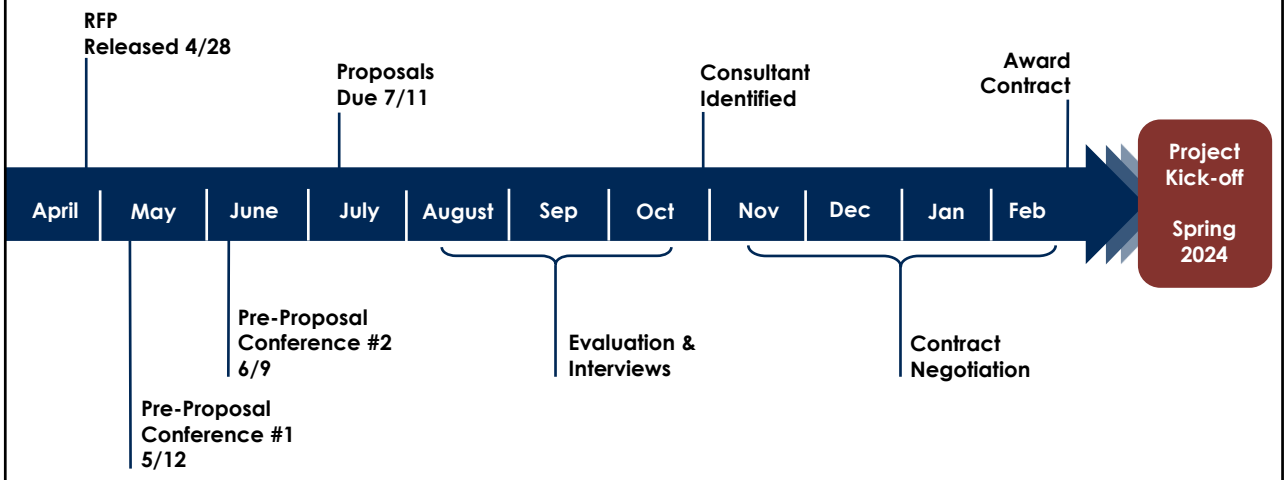
RFP PROCESS



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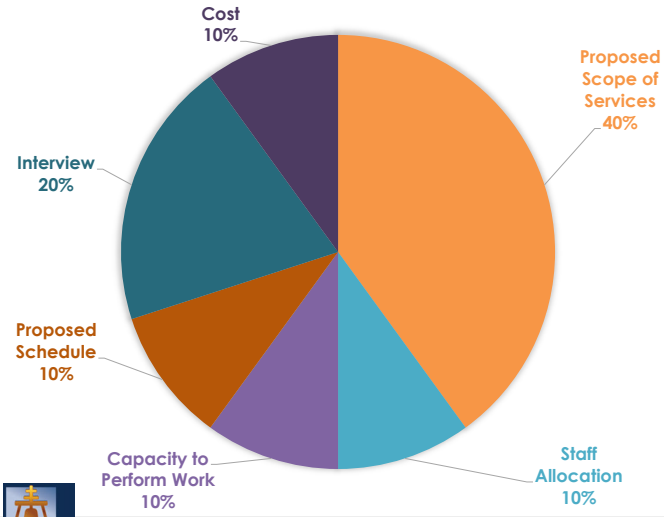
RFP PROCESS



Evaluation Committee

- City Attorney's Office
- City Manager's Office
- Community & Economic Development
- Finance
- Fire Department
- General Services
- Human Resources
- Innovation & Technology
- Library
- Museum of Riverside
- Parks, Recreation & Community Services
- Police Department
- Public Utilities
- Public Works

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RFP PROCESS

Rank	Proposers	Location	Total Average Score
1	WSP USA, Inc.	San Bernardino, CA	867.08
2	Dyett & Bhatia	Oakland, CA	863.36
		Points Possible	1000

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PROPOSAL

wsp
arellano associates
LSA
EPS

Scope of Services

OUR SEVEN STEP PROCESS

- Managing the Plan for Success
- Partnering with the Community
- Creating a Community Atlas
- Establishing a Vision
- Developing Scenarios and Solutions
- Telling the Story
- Adoption and Implementation

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SCOPE OF SERVICES & TASKS – GP UPDATE

- Task 1: Project Startup
- Task 2: Audit of Existing GP
- Task 3: Community Outreach
- Task 4: Citywide Sustainability & Resiliency Framework
- Task 5: Existing Conditions
- Task 5: Visioning
- Task 7: Plan Options & Alternatives
- Task 8: Policies, Programs, Maps
- Task 9: General Plan and Specific Plan Update
- Task 10: Implementation Plan & Tools
- Task 11: Zoning Code Update
- Task 12: Other Regulatory Updates
- Task 13: Program EIR
- Task 14: Plan Adoption

SCOPE OF SERVICES & TASKS - CAAP

DRIVER

Goal for CAAP

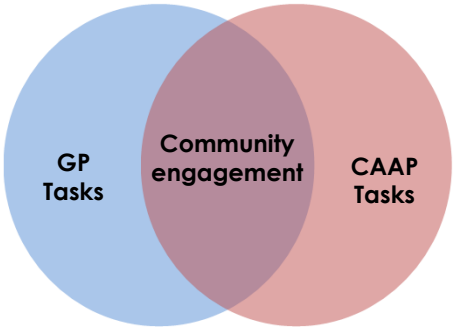
Implement measures to achieve community-wide carbon neutrality by 2040

- Task 1: Project Startup
- Task 2: Audit of 2016 CAP and GAP
- Task 3: Community Outreach
- Task 4: Updated GHG Emission Inventory, Projects, Targets, Gap Analysis
- Task 5: CAAP Measure Evaluation
- Task 6: CAAP Update
- Task 7: CAAP Implementation & Monitoring Procedures
- Task 8: Program PEIR
- Task 9: Plan Adoption
- Task 10: Implementation Plan and Tools
- Task 11: Project Close-Out

TASK 3 - COMMUNITY ENGAGEMENT PLAN

Objectives

- Comprehensive, unified, multi-year strategy
- Creative high-impact outreach mechanisms
- Equal opportunities for input for all populations



Requirements

- Minimum 10% of budget
- Innovative tools encouraged
- Accessible and inclusive
- Clearly delineate responsibilities for Consultant, sub – consultant, and staff.

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COST PROPOSAL

ITEM	PROPOSED COST
General Plan, Specific Plans, Zoning Code and Program EIR	$2,699,462.00
Climate Action and Adaptation Plan and Program EIR	$660,491.00
Task 3: Community Outreach and Engagement	$1,168,493.00
Subtotal – Full cost proposal	*$4,528,446.00*
Contingency (15%)	$679,266.90
TOTAL	**$5,207,712.90**

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STRATEGIC PLAN ALIGNMENT

Strategic Priority 5 – High Performing Government

Goal 5.3 – Demonstrates adaptivity as an organization and enhances communication and collaboration with community members to improve transparency, building public trust, and encourage shared decision making.

Cross Cutting Threads

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RECOMMENDATIONS

That the City Council:

1. **Approve** a Professional Consultant Services Agreement from RFP No. 2271 with WSP USA, Inc., for the Phase 2 Comprehensive General Plan Update – General Plan, Specific Plans, Zoning Code, Climate Action and Adaptation Plan, and Environmental Impact Reports (GP/CAAP) in the amount of $4,528,446;
2. **Authorize** a 15% contingency in the amount of $679,266.90, resulting in a contract amount not to exceed $5,207,712.90;
3. **Authorize** the City Manager, or his designee, to execute the Professional Consultant Services Agreement with WSP USA, Inc., including making minor and non-substantive changes including but not limited to extensions to the term of the Agreement; and
4. By at least five affirmative votes, **authorize** the Chief Financial Officer, or designee, to record a supplemental appropriation in the amount of $880,335.68 from the General Plan Surcharge Reserve Account to the General Plan Professional Services account 2810201-421000

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RFP 2271

REFERENCE ONLY SLIDES

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ANTICIPATED SCOPE OF SERVICES & TASKS - GP

TASK 1

Project Start Up

- Familiarize team & communication protocols
- Identify key issues and themes
- CAAP integration strategy
- Define structure, framework and format of GP

TASK 2

GP 2025 Audit

- Build on Phase I GP update
- Incorporate recent policy and master plans
- 19 Specific Plan audit and recommendations
- Identify opportunities for streamlining

TASK 3

Community Engagement Plan

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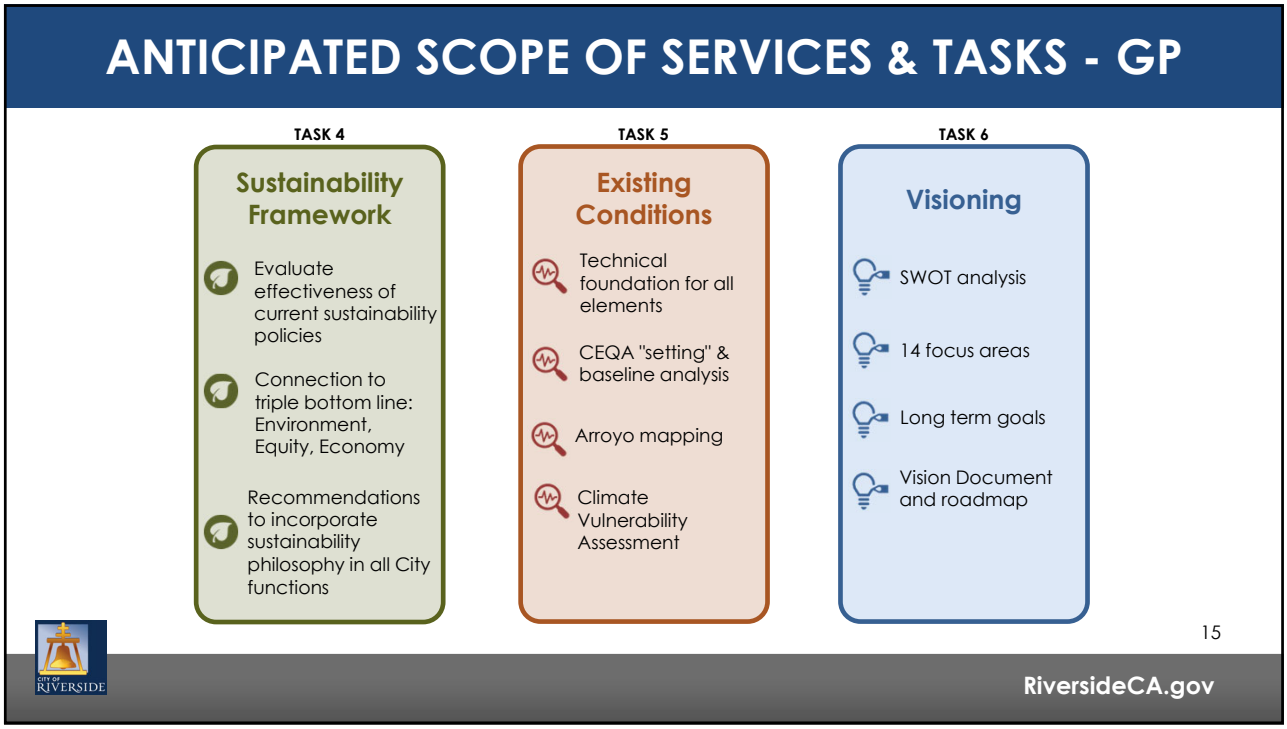
ANTICIPATED SCOPE OF SERVICES & TASKS - GP
TASK 4
Sustainability Framework
Evaluate effectiveness of current sustainability policies
Connection to triple bottom line: Environment, Equity, Economy
Recommendations to incorporate sustainability philosophy in all City functions
TASK 5
Existing Conditions
Technical foundation for all elements
CEQA "setting" & baseline analysis
Arroyo mapping
Climate Vulnerability Assessment
TASK 6
Visioning
SWOT analysis
14 focus areas
Long term goals
Vision Document and roadmap
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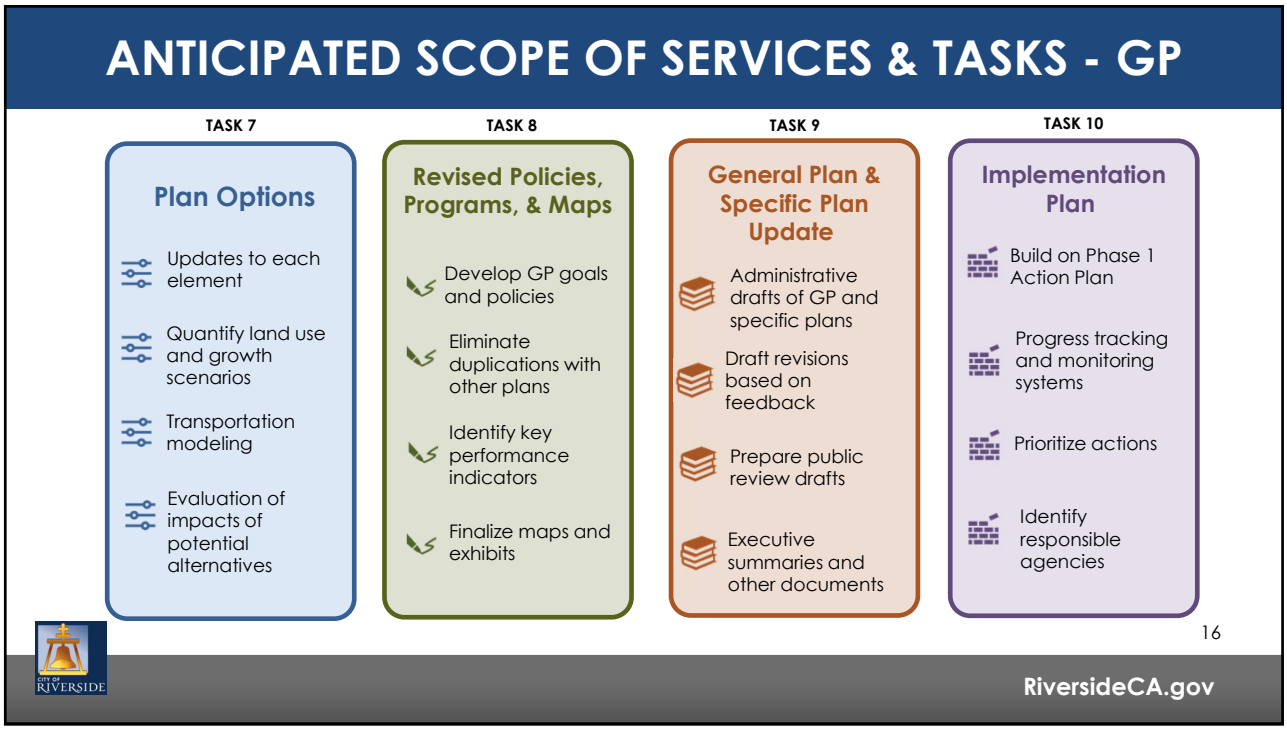
ANTICIPATED SCOPE OF SERVICES & TASKS - GP
TASK 7
Plan Options
Updates to each element
Quantify land use and growth scenarios
Transportation modeling
Evaluation of impacts of potential alternatives
TASK 8
Revised Policies, Programs, & Maps
Develop GP goals and policies
Eliminate duplications with other plans
Identify key performance indicators
Finalize maps and exhibits
TASK 9
General Plan & Specific Plan Update
Administrative drafts of GP and specific plans
Draft revisions based on feedback
Prepare public review drafts
Executive summaries and other documents
TASK 10
Implementation Plan
Build on Phase 1 Action Plan
Progress tracking and monitoring systems
Prioritize actions
Identify responsible agencies
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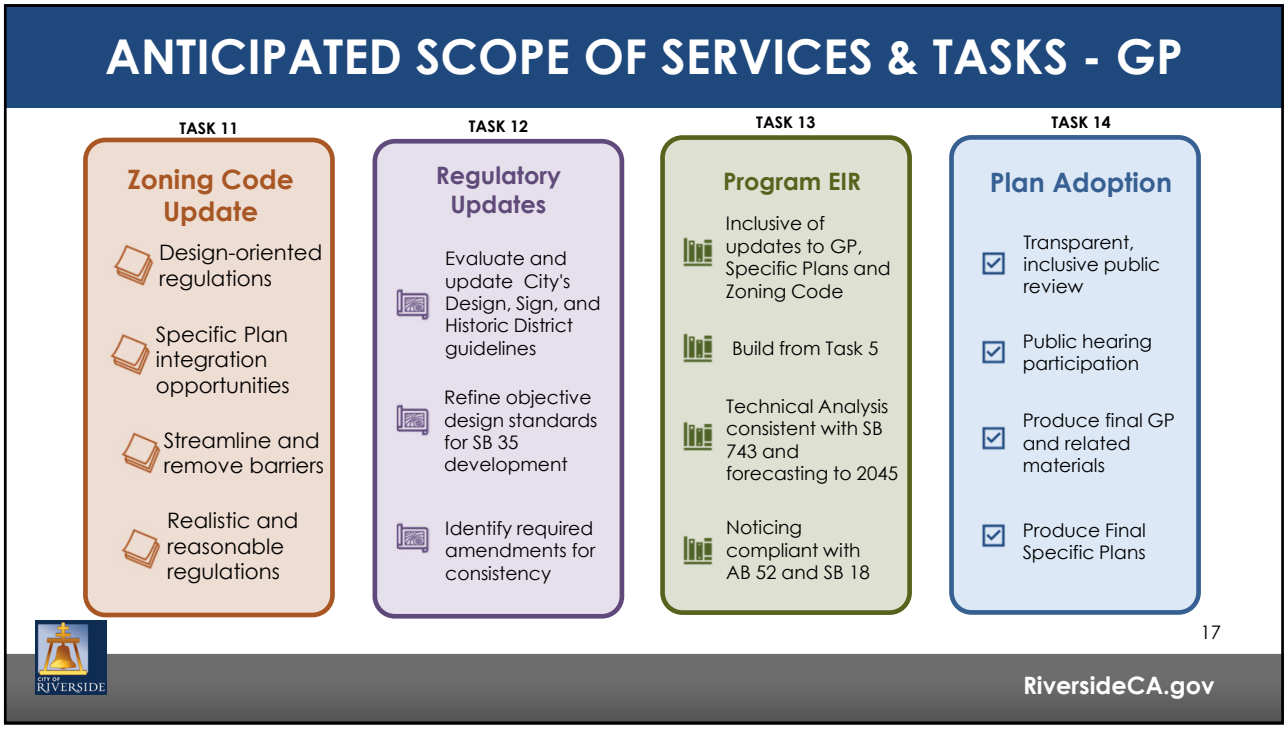
ANTICIPATED SCOPE OF SERVICES & TASKS - GP
TASK 11
Zoning Code Update
Design-oriented regulations
Specific Plan integration opportunities
Streamline and remove barriers
Realistic and reasonable regulations
TASK 12
Regulatory Updates
Evaluate and update City's Design, Sign, and Historic District guidelines
Refine objective design standards for SB 35 development
Identify required amendments for consistency
TASK 13
Program EIR
Inclusive of updates to GP, Specific Plans and Zoning Code
Build from Task 5
Technical Analysis consistent with SB 743 and forecasting to 2045
Noticing compliant with AB 52 and SB 18
TASK 14
Plan Adoption
Transparent, inclusive public review
Public hearing participation
Produce final GP and related materials
Produce Final Specific Plans
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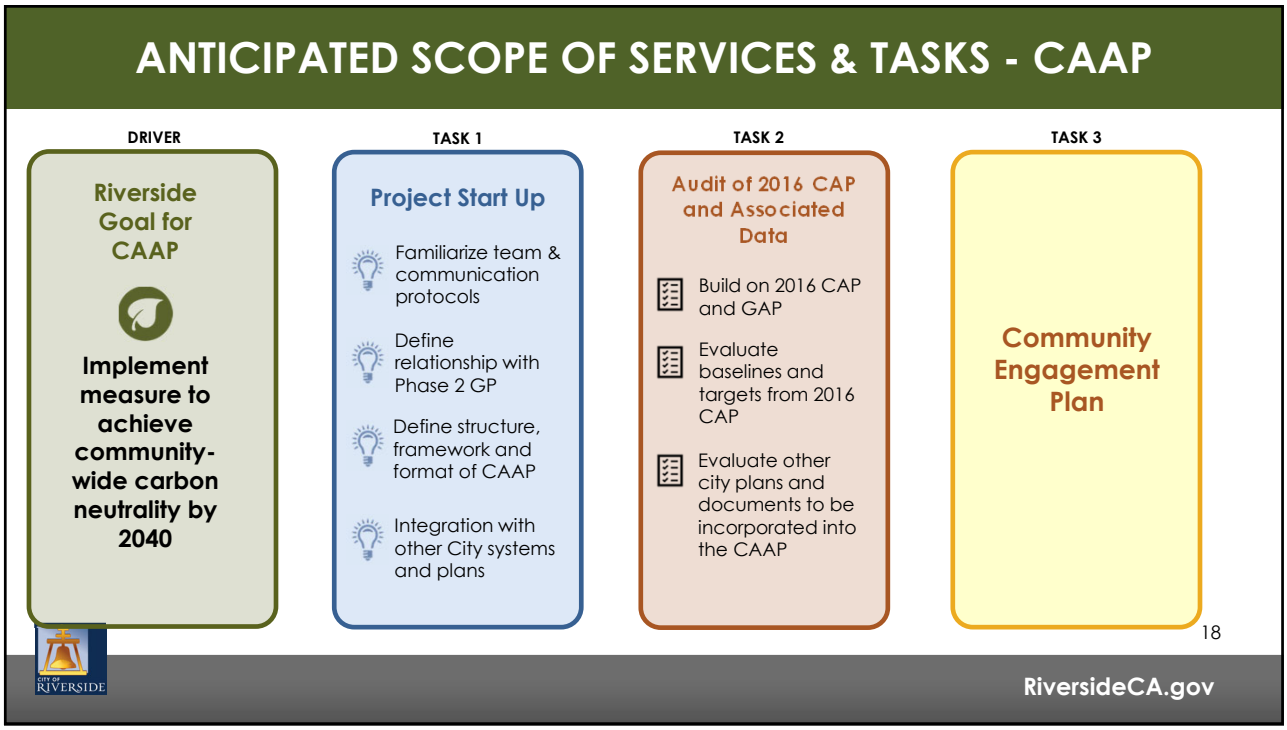
ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP
DRIVER
Riverside Goal for CAAP
Implement measure to achieve community-wide carbon neutrality by 2040
TASK 1
Project Start Up
Familiarize team & communication protocols
Define relationship with Phase 2 GP
Define structure, framework and format of CAAP
Integration with other City systems and plans
TASK 2
Audit of 2016 CAP and Associated Data
Build on 2016 CAP and GAP
Evaluate baselines and targets from 2016 CAP
Evaluate other city plans and documents to be incorporated into the CAAP
TASK 3
Community Engagement Plan
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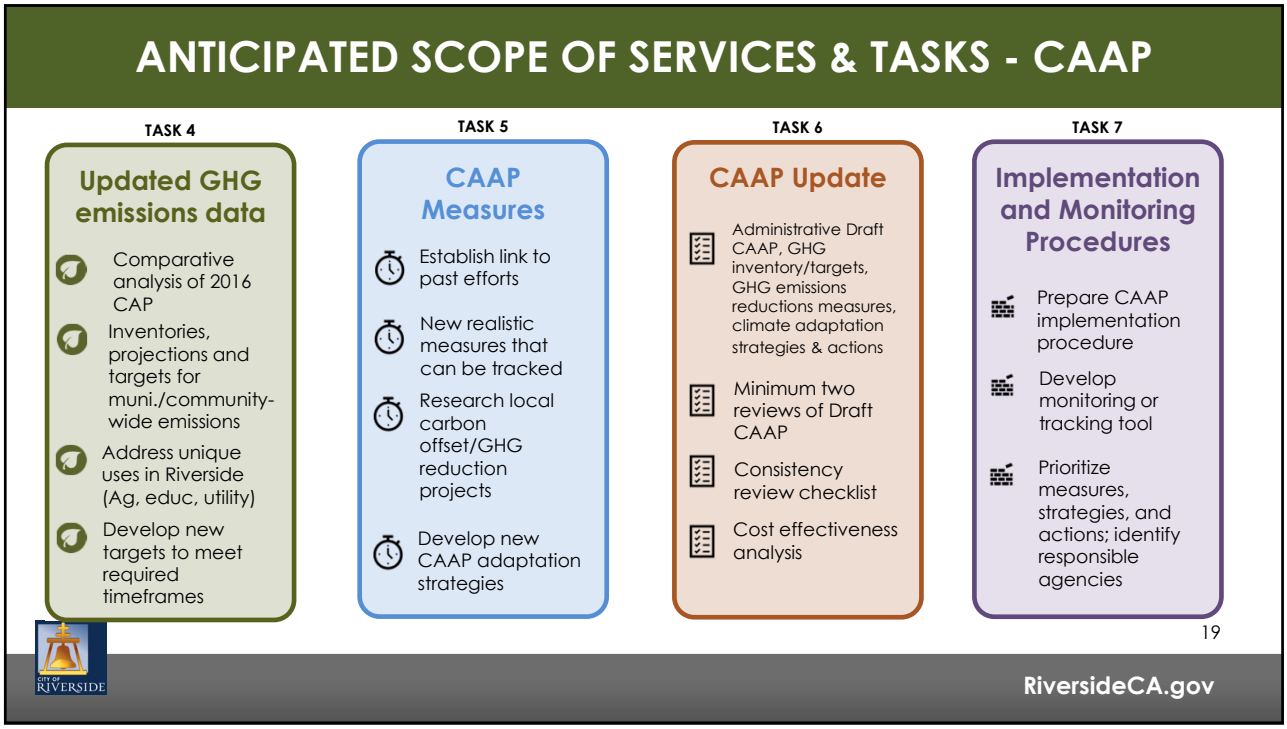
ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP
TASK 4
Updated GHG emissions data
Comparative analysis of 2016 CAP
Inventories, projections and targets for muni./community-wide emissions
Address unique uses in Riverside (Ag, educ, utility)
Develop new targets to meet required timeframes
TASK 5
CAAP Measures
Establish link to past efforts
New realistic measures that can be tracked
Research local carbon offset/GHG reduction projects
Develop new CAAP adaptation strategies
TASK 6
CAAP Update
Administrative Draft CAAP, GHG inventory/targets, GHG emissions reductions measures, climate adaptation strategies & actions
Minimum two reviews of Draft CAAP
Consistency review checklist
Cost effectiveness analysis
TASK 7
Implementation and Monitoring Procedures
Prepare CAAP implementation procedure
Develop monitoring or tracking tool
Prioritize measures, strategies, and actions; identify responsible agencies
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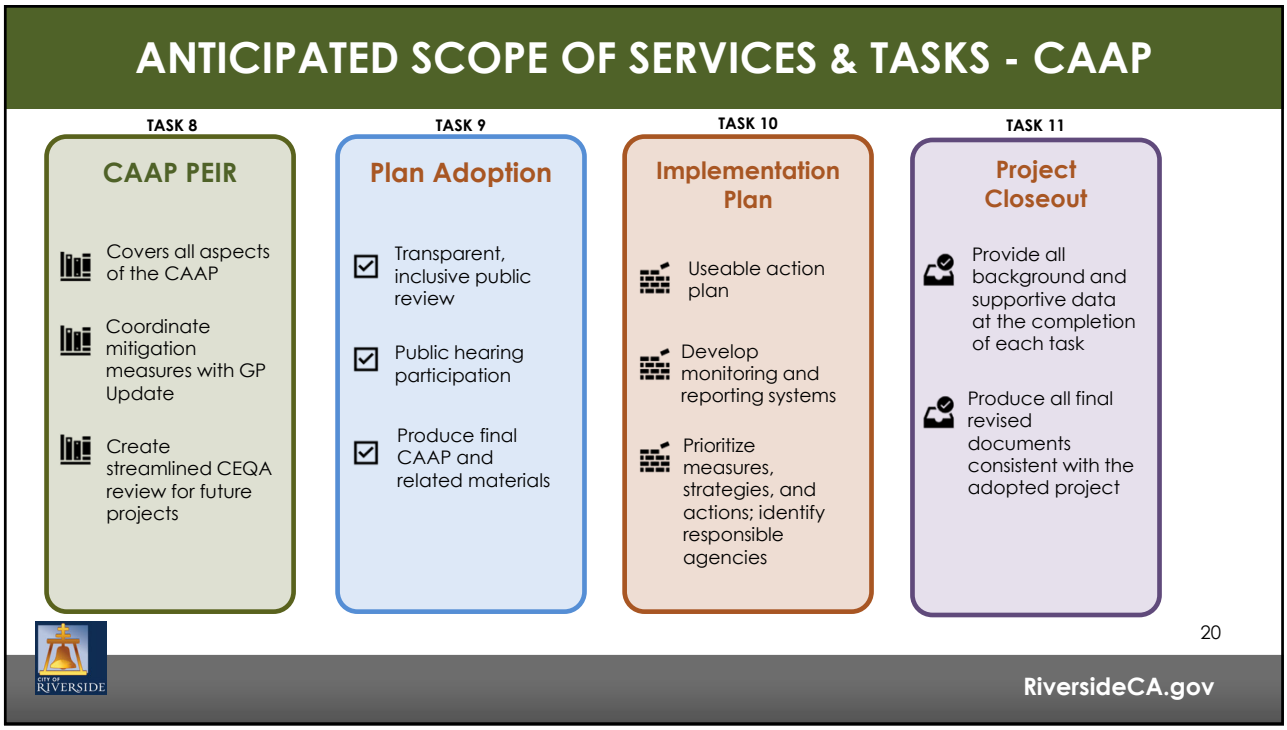
ANTICIPATED SCOPE OF SERVICES & TASKS - CAAP
TASK 8
CAAP PEIR
Covers all aspects of the CAAP
Coordinate mitigation measures with GP Update
Create streamlined CEQA review for future projects
TASK 9
Plan Adoption
Transparent, inclusive public review
Public hearing participation
Produce final CAAP and related materials
TASK 10
Implementation Plan
Useable action plan
Develop monitoring and reporting systems
Prioritize measures, strategies, and actions; identify responsible agencies
TASK 11
Project Closeout
Provide all background and supportive data at the completion of each task
Produce all final revised documents consistent with the adopted project
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