



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: AUGUST 5, 2025

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: ADOPT A RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT AWARD FROM UNITED STATES DEPARTMENT OF HOMELAND SECURITY CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR FISCAL YEAR 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$39,785 – SUPPLEMENTAL APPROPRIATION

ISSUE:

Adopt a Resolution authorizing acceptance of grant award from the United States Department of Homeland Security California Office of Emergency Services for the Fiscal Year 2024 Emergency Management Performance Grant Program in the amount of \$39,785.

RECOMMENDATIONS:

That the City Council:

1. Adopt a Resolution authorizing acceptance of grant award and any additional funds from the United States Department of Homeland Security California Office of Emergency Services for the Fiscal Year 2024 Emergency Management Performance Grant Program in the amount of \$39,785;
2. Authorize the City Manager, or designee, to accept the grant award and execute grant assurances and other grant related documents including the ability to make minor non substantive changes; and
3. With at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenue in the amount \$39,785, or actual award amount, and appropriate an equal amount in expenditures in the Grants and Restricted Programs Fund, Emergency Management Performance FY 2024 revenue and expenditure accounts.

BACKGROUND:

The Department of Homeland Security (DHS) offers the Emergency Management Performance Grant (EMPG) to strengthen national preparedness and resilience. The FY 2024 EMPG is set against the backdrop of recent years in which the United States faced numerous and unprecedented natural disasters including hurricanes that devastated parts of Texas, Florida, and much of Puerto Rico, as well as massive wildfires and flooding across California. The purpose of

EMPG is to provide Federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards.

DISCUSSION:

In alignment with the City's 2025 Strategic Plan regarding the City's goals, the Riverside Fire Department seeks to accept funding for the Emergency Management Performance Grant (EMPG) fiscal year 2024 grant cycle, in the amount of \$39,785. If accepted, these funds will be used to partially fund the department's Community Preparedness Coordinator position for emergency planning and for local community preparedness activities.

As part of DHS EMPG grant award, each agency is required to submit an approved Resolution each fiscal year accepting the grant award. Staff is recommending the approval of the Resolution and award amount from the DHS EMPG program.

FISCAL IMPACT:

The fiscal impact of the grant award is an increase in revenues and expenditures of \$39,785 and requires a 100% local matching of \$39,785. The Fire Department will provide the local cost share through in-kind match using budgeted emergency management staff salaries.

Upon Council approval, record an increase in revenues and appropriate expenditures in an amount equal to the grant award in the Grant and Restricted Programs Fund, Emergency Management Performance FY 24 revenue account 9185000-331100 and expenditure account 9185000-411100.

Prepared by:	Mark Annas, Emergency Services Administrator
Approved by:	Steve McKinster, Fire Chief
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Mike Futrell, City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

Attachments:

1. Resolution
2. Signature Authority
3. Grant Award Letter
4. Grant Face Sheet
5. Grant Standard Assurances
6. Grant Management Assessment