

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: December 11, 2023

Time of Meeting: 5:00 p.m.

Meeting Location: Council Chambers

Present: Aaron Peters – President
Harmander Gill - Vice President
Bianca Corales - Secretary
Krista Ivy
Dwight Tate
Jaye Steinbrick

Absent: Ryan Falsetti

Staff: Erin Christmas, Library Director
Angela Henson, Sr. Management Analyst
Jessica Herdina, Assistant Library Director

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by President Peters and proceeded with the pledge of allegiance.

Item 1 Public Comment

There were no comments received.

CONSENT CALENDAR

Item 2 Approve November 13, 2023, meeting minutes

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Item 6 Excuse the absence of Trustee Peters from the November 13, 2023, regular meeting

Consent items were approved as presented.

Motion: Corales
Second: Steinbrick

Ayes: Peters, Gill, Corales, Ivy, Steinbrick and Tate

DISCUSSION AND ACTION CALENDAR

Item 7 Receive an update on the new SPC Jesus S. Duran Eastside Library

Erin Christmas, Library Director, provided a presentation on the new SPC Jesus S. Duran Eastside Library. The design concept was discussed. Trustees were invited to comment at the City Council meeting on January 16, 2023, at 6:15 p.m. for the City Council discussion on the funding of the project.

There was no action taken.

Item 8 Review and discuss the Board of Library Trustees Work Plan

Erin Christmas, Library Director, provided a presentation on the Work Plan for 2024 consisting of the role and responsibilities for the Library to work with the Board of Library Trustees in the development of a work plan for the coming year and a summary of accomplishments for the previous year. The Work Plan ensures the Board of Library Trustees is working toward outlined goals/tasks approved by the City Council. The Work Plan includes the Strategic Priorities to ensure alignment of Library operations with the City of Riverside's Strategic Priority No. 1 Arts, Culture & recreation and Goal No. 1.1 to strengthen Riverside's portfolio of arts, culture, recreation and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.

Discussion was received on the incident reports on the severity of infractions. The asterisk by the severe incidents indicates police interaction. Trustee Steinbrick requested the quantity of individuals removed from the library premises. Director Christmas stated staff have discussed on how we can track homeless exclusion but have not determined a method.

There was no action taken.

Item 9 Receive the 2024 meeting schedule

Erin Christmas, Library Director, discussed the 2024 meeting schedule and noted that there will only be 10 meetings and there will be no meeting scheduled in October or November due to the City of Riverside observing Federal Holidays. Special meetings can be held if necessary.

There was no further discussion or action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 10 Brief reports on conferences, seminars and meetings attended by Board Members

No items were discussed.

Item 11 Brief reports on conferences, seminars and meetings attended by Library Director

Attended the Executive Leadership, Inland Library System and Serving with a Purpose meetings.

Item 12 Items for future Board of Library Trustees consideration as requested by Board Members. Only items that fall within the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

Trustee Steinbrick requested an update on Nalaxone.

Adjournment

Meeting Adjourned at 5:23 p.m.

Submitted by: Angela Henson

Bianca Corales, Secretary
Board of Library Trustee