



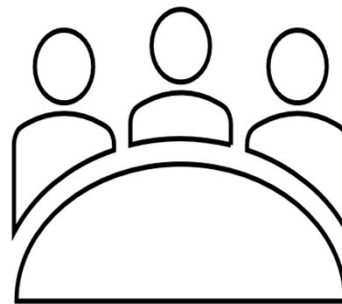
CHARTER REVIEW COMMITTEE APPOINTMENT PROCESS

August 6, 2025

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BACKGROUND

- City Council appoints Charter Review Committee every eight years
- Committee has power and duty to recommend Charter amendments
- Hold public meetings for input on proposed amendments
- Present final report to City Council by last Tuesday in May before next mayoral election
- City Council can appoint committees more often if desired



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OPTIONS FOR CRC APPOINTMENTS

MNSC review applications and identify applicants for interview

Authorize each member of City Council to select a member and Mayor selects two at-large member

Any other method desired



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PROPOSED TIMELINE AND PROCESS

FORMATION OF CHARTER REVIEW COMMITTEE (CRC)

DATE	ACTIVITY
August 6, 2025	GPC reviews CRC appointment process
August 19 or September 16	GPC Recommendations are presented to City Council
October 1	Formal recruitment for Boards and Commissions including CRC
November 14	Recruitment period closes
December	MNSC review applications (if applicable)

CHARTER REVIEW COMMITTEE PROCESS 2026-27

DATE	ACTIVITY
January 6, 2026	City Council interview applicants and consider appointments
March 2026	CRC 1 st Meeting
September 2026	CRC 1 st update to City Council
December 2026	CRC 2 nd update to City Council
March 2027	CRC 3 rd update to City Council
May 2027	CRC provide final recommendations to City Council


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PROPOSED TIMELINE AND PROCESS

ADMINISTRATIVE PROCEDURES

DATE	ACTIVITY
On or before December 2027	City Council adopts resolution calling the election for proposed charter ballot measures
December 2027	City Council may designate authors for ballot arguments
March 7, 2028	Election Day
April 2028	Certification of Election and approved Measures to Secretary of State



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RECOMMENDATION

That the Governmental Processes Committee:

1. Establish a process and method for appointment to the Charter Review Committee and refer to City Council for consideration.



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