

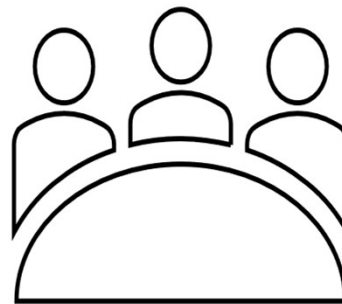
CHARTER REVIEW COMMITTEE APPOINTMENT PROCESS

August 5, 2026

RiversideCA.gov

BACKGROUND

- City Council appoints Charter Review Committee every eight years
- Committee has power and duty to recommend Charter amendments
- Hold public meetings for input on proposed amendments
- Present final report to City Council by last Tuesday in May before next mayoral election
- City Council can appoint committees more often if desired



2

RiversideCA.gov

OPTIONS FOR CRC APPOINTMENTS

MNSC review applications and identify applicants for interview

Authorize each member of City Council to select a member and Mayor selects two at-large member

Any other method desired



3

RiversideCA.gov

PROPOSED TIMELINE AND PROCESS

FORMATION OF CHARTER REVIEW COMMITTEE (CRC)

DATE	ACTIVITY
August 5, 2026	GPC reviews CRC appointment process
August 25 or September 1	GPC Recommendations are presented to City Council
October 2026	Formal recruitment for Boards and Commissions including CRC
November 2026	Recruitment period closes
December 2026	MNSC review applications (if applicable)

CHARTER REVIEW COMMITTEE PROCESS 2026-27

DATE	ACTIVITY
January 2027	City Council interview applicants and consider appointments
March 2027	CRC 1 st Meeting
May 2027	CRC provides final report with its recommendations to City Council
September 2027	CRC 2 nd update to City Council
October 2027	CRC 3 rd update to City Council
November 2027	Final ballot measure language recommendation to City Council


RiversideCA.gov

PROPOSED TIMELINE AND PROCESS (CONT'D)

ADMINISTRATIVE PROCEDURES	
DATE	ACTIVITY
On or before December 2027	City Council adopts resolution calling the election for proposed charter ballot measures
December 2027	City Council may designate authors for ballot arguments
March 7, 2028	Election Day
April 2028	Certification of Election and approved Measures to Secretary of State



5

RiversideCA.gov

RECOMMENDATION

That the Governmental Processes Committee:

1. Establish a process and method for appointment to the Charter Review Committee and refer to City Council for consideration.



6

RiversideCA.gov