



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: NOVEMBER 27, 2023

GENERAL MANAGER'S REPORT

SUBJECT: RIVERSIDE PUBLIC UTILITIES SAFETY PROGRAM METRICS ON SAFETY INJURIES AND TRAINING FOR JULY, AUGUST, SEPTEMBER 2023

This update on Riverside Public Utilities (RPU) Safety Program highlights the department's strong emphasis for the safety of all RPU's team members. RPU considers safety to be essential for success in accomplishing our mission. Through our values of teamwork, integrity, professionalism, and safety, the Safety Team, with the support of the RPU Executive Team, promotes a strong safety culture at all levels of RPU. To support safety, the RPU Safety Team has clear objectives, effective processes, and shares information using an improved safety dashboard. By providing tools, training, and programs throughout the year, RPU strives to ensure that all team members have the necessary knowledge, skills, and support to work safely.

The Safety Team, led by the Safety and Training Manager, has collaborated with the City's HR Safety Team to report and share all safety program metrics, attend and actively participate in several standing safety committees like the Root Cause Identification Committee (citywide effort to identify cause of incident) and Safety Policy Review Committee (citywide effort to update safety policies), as well as, organize and support citywide and RPU Safety Fairs.

RPU has updated the Safety Dashboard with Occupational Safety and Health Administration (OSHA) Metrics Reports, Division Safety Risk Levels, Nature of Injuries, Type of Incidents by month, and Claims Cost. An OSHA reportable event is "any work-related injury or illness that results in loss of consciousness, days away from work, restricted work, or transfer to another job and any work-related injury or illness requiring medical treatment beyond first aid." The RPU Safety Enhancement Program Committee is tasked to review these metrics on regular basis and develop objectives to improve our performance as measured by these metrics. Development of leading metrics, such as training hours, frequency of tailboard meetings, and safety audits will require us to create uniform processes and recording across the department. That work will be undertaken in the coming months and reflected in future reports as the data becomes available.

Attachments:

1. July-Sept 2023 Safety Metrics
2. July-Sept 2023 Training & Participation