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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SIGN CERTAIN POST AWARD GRANT RELATED DOCUMENTS TO ENSURE PROPER FISCAL MANAGEMENT AND ADMINISTRATIVE OVERSIGHT OF EXTERNAL FUNDING ACROSS MUNICIPAL DEPARTMENTS

WHEREAS, the City Council has declared that it is a priority for the City of Riverside (“City”) to maximize external revenue generation to address increasing costs for City services and to leverage existing municipal funding.

WHEREAS, the City is a robust grant writing operation, and annually submits specialized grant applications across departments seeking small sums to multimillion dollar grants; and

WHEREAS, the goal of the City’s grant program is to secure funding for services and projects for which the City otherwise would be required to utilize local tax dollars and to secure funding for services/projects which the City otherwise might not be able to afford; and

WHEREAS, with external funding the City must meet its obligations to efficiently and effectively administer grant funding to ensure that its obligations as a grantee are met; and

WHEREAS, in the course of its grants administration, the City must occasionally make administrative changes in consultation with its grantors in order that funded projects and programs are delivered on a complete and timely basis; and

WHEREAS, grantors may require the City to execute contract and other administrative documents in a short timeframe in order to meet its obligations as a grantee; and

WHEREAS, the City Manager requires the administrative and signatory authority to make administrative level changes to approved grants in order to effectively administer the City’s grants portfolio and to ensure success for current and future funding proposals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside, California, as follows:

Section 1: That the City Manager or designee are hereby authorized to approve and execute necessary post award documents for the purpose of properly administering financial assistance provided by outside Grantors and approved by the City Council, including but not limited to:

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- Acceptance of the grant award;
- No-cost time extensions as approved by a grantor including contract amendments for the same;
- Post award budgetary adjustments as authorized under a Notice of Funding Availability or similar document from grantor and approved by a grantor including contract amendments for the same;
- Changes in grant scope as approved by a grantor and found by the City Manager to be necessary including contract amendments for the same;
- Contracting with additional and/or different subrecipient partners as approved by a grantor; and
- Post award contract amendments as required by a grantor and found by the City Manager to be necessary, proper and consistent with the project/program funded by the grant.

Section 2: Where applicable, the City Manager will seek advice from the City Attorney and City Clerk to complete the above administrative and contractual tasks. All contracts will meet standards and requirements required by the Riverside Municipal Code and the City Council. The City of Riverside will abide by its commitment to terms, conditions, and limitations as imposed by various Grantors in approved funding applications.

ADOPTED by the City Council this _____ day of _____, 2024.

 PATRICIA LOCK DAWSON
 Mayor of the City of Riverside

Attest:

 DONESIA GAUSE
 City Clerk of the City of Riverside

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1 I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the
2 foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at
3 its meeting held on the _____ day of _____, 2024, by the following vote, to wit:

4 Ayes:

5
6 Noes:

7 Absent:

8 Abstain:

9
10 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the
11 City of Riverside, California, this _____ day of _____, 2024.

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13 _____
14 DONESIA GAUSE
15 City Clerk of the City of Riverside

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