



Commission of the Deaf Memorandum

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: FEBRUARY 12, 2025
FROM: COMMISSION OF THE DEAF WARDS: ALL

SUBJECT: CONSIDER THE FORMATION OF AD HOC COMMITTEES FOR 2025 WORK

ISSUE:

That the Commission of the Deaf consider the formation of Ad Hoc Committees for 2025 work.

RECOMMENDATIONS:

That the Commission of the Deaf approves the formation of Ad Hoc Committees for the following 2025 work:

1. Outreach
2. Bylaws Review
3. Homelessness/Low Income Resources

BACKGROUND:

At the direction of Chair Anderson, the following projects are to be undertaken during 2025 by the Commission of the Deaf (COTD):

1. Outreach
 - a. Survey video including interpretation
 - b. Review COTD brochures, leaflets and logo
 - c. COTD Website review (riversideca.gov/cityclerk/boards-commissions/commission-deaf)
2. Review of Bylaws (Rules and Regulations of Procedure and Order of Business Adopted October 11, 2023)
3. Homelessness/Low Income Resources
 - a. Work with the Housing and Human Services Department to identify resources and appropriate contacts for referrals
 - b. Identify special assistance for deaf, deaf-blind, late deaf, etc.

DISCUSSION:

Per the City Charter, section 201, ad hocs created by a board or commission must be (i) created for a specific purpose, (ii) with a specified time frame to complete that purpose, and (iii) the ad hoc is dissolved once that purpose has been timely accomplished.

Should the Commission vote to establish the Ad Hocs described above, any tasks related to those tasks will be completed by December 31, 2025, and the Ad Hocs will be dissolved thereafter. Commissioners wishing to be members of these Ad Hoc Committee shall volunteer during the meeting. The Ad Hoc Committees shall be composed solely of less than a quorum of the Commission and shall have a minimum of three members. If there are insufficient volunteers to meet this minimum requirement, the Chair of the Commission may appoint through assignment the necessary number of members required.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

Prepared by: Rene Goldman, HR Director