

*City of Arts & Innovation*

## **CULTURAL HERITAGE BOARD** **DRAFT MINUTES**

WEDNESDAY, NOVEMBER 19, 2025, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

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### BOARD MEMBERS

PRESENT: J. Brown, K. Castellanos, J. Sisson, C. McDoniel, D. Nelson, G. Ramirez

ABSENT: A. Hudson

STAFF: S. Watson, T. Torres, B. Norton, I. De Honor

Chair McDoniel called the meeting to order at 3:31 p.m.

Chair McDoniel announced that Board Member Herrera has resigned from the Cultural Heritage Board.

Chair McDoniel welcomed Board Member Ramirez to the Cultural Heritage Board.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

### CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meeting of October 15, 2025 were approved as presented.

### 2025 – 3<sup>RD</sup> QUARTER REPORT ON HISTORIC PRESERVATION ACTIVITY

The 2025 – 3<sup>rd</sup> Quarter Report on Historic Preservation Activity was approved as presented.

Motion by Board Member Brown and Seconded by Board Member Castellanos, to approve the Consent Calendar as presented.

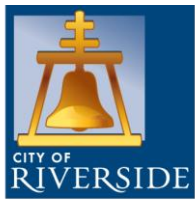
Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Sisson, McDoniel, Nelson, Ramirez

NOES: NONE

ABSENT: Hudson

ABSTENTION: NONE



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### PUBLIC HEARINGS

PLANNING CASE DP-2023-01895 – HISTORIC DESIGNATION – 3611 MOUNT RUBIDOUX DRIVE, WARD 1

Proposal by Geoffrey Starns to consider a Historic Designation request for designation of the Hays-Pattee Residence as a City Landmark. Scott Watson, Historic Preservation Officer presented the staff report. Mr. Starns stated they consented to the designation. There was one Public Comment. Following discussion it was moved by Board Member Sisson and seconded by Board Member Castellanos to recommend that the City Council: 1) Determine that Planning Case DP-2023-01895 (Historic Designation) for the designation of the Hays-Pattee as a City Landmark is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), 2) Approve Planning Case DP-2023-01895 (Historic Designation), based on the facts of findings, and designate the Hays-Pattee as a City Landmark. Chair McDoniel advised of the appeal period.

A City Council public hearing required for final approval.

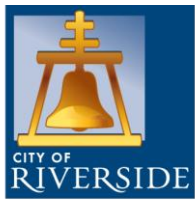
Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Sisson, McDoniel, Nelson, Ramirez

NOES: NONE

ABSENT: Hudson

ABSTENTION: NONE



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### DISCUSSION CALENDAR

CONTINUED FROM OCTOBER 15, 2025 MEETING- CULTURAL HERITAGE BOARD ATTENDANCE

The Board discussed the absence of Board Member Herrera from the September 17, 2025 Cultural Heritage Board meeting. Following discussion, it was moved by Board Member Brown and seconded by Board Member Ramirez to approve the absence of Board Member Herrera from the September 17, 2025 Cultural Heritage Board meeting.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Nelson, Sisson, McDoniel, Ramirez

NOES: NONE

ABSENT: Hudson

ABSTENTION: NONE

CULTURAL HERITAGE BOARD ATTENDANCE

The Board discussed the absence of Board Member Herrera from the October 15, 2025 Cultural Heritage Board meeting. Following discussion it was moved by Board Member Brown and seconded by Board Member Ramirez to approve the absence of Board Member Herrera from the October 15, 2025 Cultural Heritage Board meeting.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Castellanos, Nelson, Sisson, McDoniel, Ramirez

NOES: NONE

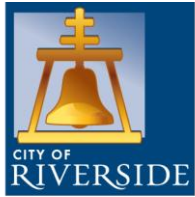
ABSENT: Hudson

ABSTENTION: NONE

### COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Brian Norton, Principal Planner and Acting City Planner, updated the Board on upcoming agenda items including a General Plan update discussion in December and an update to the Harada House project, a workshop on the Fairmount Park project, and update to the Women's Context Statement in January.



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Mr. Watson announced that the Planning Division has made an offer for a Historic Preservation Assistant Planner.

Chair McDoniel informed the Board that a proposal was approved for the California Preservation Foundation conference that will discuss Cultural Heritage Board history and how City staff, board members, and community members collaborate.

### ADJOURNMENT

The meeting was adjourned at 4:01 p.m. to the meeting of December 17, 2025 at 3:30 p.m.