City of Arts & Innovation

Human Relations Commission Memorandum

TO: **HUMAN RELATIONS COMMISSION** **DATE: SEPTEMBER 28, 2023**

FROM: **CITY MANAGER'S OFFICE** **WARDS: ALL**

SUBJECT: **ANNUAL WORKPLAN**

ISSUE:

Discuss Human Relations Annual Work Plan.

RECOMMENDATION:

That the Human Relations Commission provide feedback on a draft Annual Work Plan to address agenda topics, outreach efforts, topics of interest, and proposed areas of need.

DISCUSSION:

In order to help focus and guide boards and commissions, City staff have been tasked to work with each City board/commission to develop an annual work plan. The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee (ICGC) is tentatively scheduled to start review of board/commission workplans in November 2023.

The Human Relations Commission is tasked with the following seven powers/duties/functions, per Section 2.16.030 (Powers, Duties and Functions) of the Riverside Municipal Code.

1. Advise the City Council on all problems of local inter-group relations;
2. Study the problems of prejudice and discrimination in the community and the causes thereof;
3. Work with other agencies, public and private, in developing programs to eliminate prejudice and discrimination;
4. Sponsor and encourage educational activities which tend to promote interracial, interfaith, and interethnic harmony, progress, and integration;
5. Foster mutual understanding and respect among all racial, religious, and national groups;
6. Prepare and submit an annual report to the City Council concerning human relations by the end of the fiscal year; and
7. Recommend and coordinate effective systems to ensure equal justice and access for the City of Riverside.

Within this framework, the Commission is asked to discuss outreach and recommend topics of interest and proposed areas of need for potential Commission focus.

Approved by: Randy Solis, Principal Management Analyst