

**Subject:** Illegal Disposal Site Abatement Grant Program - FY 2025-26 – City of Riverside - Award Notification

**The password to access the Grant Agreement Cover Sheet is “SWC104-25”. The password is case sensitive.**

Congratulations! The Department of Resources Recycling and Recovery (CalRecycle) approved funding your project on February 25, 2026. The Grant Agreement package consists of the following.

- Grant Agreement Cover Sheet, CalRecycle 110 (sent in a separate Adobe Sign email)
- Exhibit A - [Terms and Conditions](#)
- Exhibit B - [Procedures and Requirements](#)
- Exhibit C - Application (attached)

**The password to access the Grant Agreement Cover Sheet is “104-25”. The password is case sensitive.**

Please review the Grant Agreement package. CalRecycle uses Adobe Sign for certified e-signatures on the Grant Agreement Cover Sheet. Your Signature Authority, as indicated in your GMS application, will receive a subsequent email from Adobe with the Grant Agreement Cover Sheet. Instructions on how to access and digitally sign the Grant Agreement Cover Sheet are attached to this email.

Please complete the grantee portion of the Grant Agreement Cover Sheet. CalRecycle will receive a notification when the e-signature is completed. CalRecycle must receive this notification by **May 1, 2026**.

Due to the various end-of-the-year fiscal deadlines, failure to meet the May 1, 2026 deadline may delay your Notice to Proceed until August or September.

Your specific award amount is located on the Grant Agreement Cover Sheet. Please review the Payment Address listed on the Grant Agreement – this is where all payments will be sent. If changes to the Payment Address are required, please contact me directly as soon as possible.

The grant award is subject to two conditions as stated in the [Request for Approval of Awards for the Solid Waste Disposal and Codisposal Site Cleanup Program 2025-26](https://www2.calrecycle.ca.gov/PublicNotices/Documents/18049) (https://www2.calrecycle.ca.gov/PublicNotices/Documents/18049). If CalRecycle has not received notification that the Grant Agreement Cover Sheet is digitally signed **or** the recommended grantee does not pay or bring current all outstanding debts or scheduled payments owed by it to CalRecycle within 60 calendar days of the date of this letter, **May 1, 2026**, then the proposed grantee will not have fulfilled the required conditions, and **the award will be void**.

Due to the various end-of-the-year fiscal deadlines, failure to meet the May 1, 2026 deadline may delay your Notice to Proceed until August or September.

The Grant Agreement Cover Sheet must be digitally signed by the authorized signatory identified in your Resolution. If the Resolution authorizes a Designee and the Signature Authority would like to designate another individual to sign on his or her behalf, the authorized signatory must provide a Letter of Designation identifying the job title of the Designee.

**Note:** This email is being sent to all contacts associated with this grant. **It is the Primary Contact's responsibility to coordinate the completion and submittal of the Grant Agreement.**

Please retain all Grant Agreement package documents, which include Exhibits A through C.

After execution of the Grant Agreement by both parties, and upon completion of any additional grant requirements, CalRecycle will email the Notice to Proceed with a copy of the executed Grant Agreement Cover Sheet. Please note, although the Signature Authority or Designee will receive a copy of the agreement once the final approval is completed, this does not indicate that work may be performed. **Any work performed or costs incurred prior to the date of the Notice to Proceed will not be eligible for reimbursement.**

If you have any questions regarding the Grant Agreement package, please contact me at (916) 341-6317 or [Noe.Garay@CalRecycle.ca.gov](mailto:Noe.Garay@CalRecycle.ca.gov).

I look forward to your participation in this grant program.

Sincerely,

Noe Garay