

BOARD OF ETHICS Annual Workplan

October 5, 2023

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DISCUSSION TOPICS

- BOE Mission & Vision Statements
- Workplan Proposal
- Other Annual Items
- Implementation Timeline



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BOE STATEMENTS

MISSION

Advise and make recommendations to the City Council on all matters pertaining to the adoption, revision, administration, and enforcement of the Code of Ethics and Conduct for the City of Riverside, as set forth in Chapter 2.78 of the Riverside Municipal Code and ensuring the highest standards of ethical behavior among our public officials.

VISION

The Board of Ethics cultivates a culture where trust, accountability, and fairness prevail, promoting public confidence in government, through rigorous oversight, education, and advocacy.



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WORKPLAN ITEMS

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STRATEGIC PRIORITIES

Ensure alignment of the Board of Ethics with the City of Riverside's Strategic Plan by:



Members provide training and advocacy to other City Boards and Commissions.



High Performing Government
5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



Develop a template for Statement of Findings for complaints heard and adopted by Board of Ethics



High Performing Government
5.2

Utilize technology, data and process improvement strategies to increase efficiencies, guide decision making, and ensure services are accessible and distributed equitably throughout all geographic areas of the City of Riverside

5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



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WORKPLAN EXAMPLE



Establish a legal panel for use of outside counsel in lieu of City Attorney, when needed.



Economic Opportunity
3.4.

Collaborate with key partners to implement policies and programs that promote local business growth and ensure equitable opportunities for all.



High Performing Government
5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



Deliver an annual report to the City Council in accordance with the Board of Ethics Bylaws.



High Performing Government
5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



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WORKPLAN EXAMPLE



Administer the duties and powers set forth in Riverside Municipal Code, Section 2.80.040.



Community Well-Being
2.4.

Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.



High Performing Government
5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



Perform an annual review of the Code of Ethics and Conduct.



Community Well-Being
2.4.

Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.



High Performing Government
5.3.

Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making



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IMPLEMENTATION TIMELINE

Board and Commission workplan Tasks	Timeline
Development of workplan	June/July
Draft workplan to CM Team for review/feedback	August/September
Board and Commission workplans proposed to ICGC	November
Board and Commission workplans to City Council for feedback	December
Revised workplans to Boards and Commissions to Receive and File	March



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ANNUAL ITEMS

Board and Commission/Ethics Training	February/March
Election of Chair/Vice Chair	First meeting in March
Annual Brown Act Training	First meeting in March
Workplan Review and File	First meeting in March
Board and Commission Appreciation Event	April
Annual Code of Ethics & Conduct Review	May/June




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CONCLUSION



Discussion

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