



City of Arts & Innovation

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 16, 2025**

**FROM: POLICE DEPARTMENT      WARDS: ALL**

**SUBJECT: POLICE DEPARTMENT ASSET FORFEITURE FUNDS – FUNDS TRANSFER  
AND SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$715,000**

## **ISSUE:**

Authorize a supplemental appropriation of asset forfeiture funds in the amount of \$715,000 from the Federal Asset Forfeiture Account, Federal Treasury Asset Forfeiture Account, State Asset Forfeiture Account, and INCA Task Force Asset Forfeiture Account to the Grants and Restricted Programs Fund Police Department as detailed in this report.

## **RECOMMENDATION:**

That the City Council with at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenue in the amount of \$715,000 and an equal amount appropriated to the Grants and Restricted Programs Fund, Police Asset Forfeiture Programs fully funded from the Asset Forfeiture Trust Accounts as detailed in this report.

## **BACKGROUND:**

Federal and State legislation allow for funds seized by law enforcement during the investigation of specific narcotics law violations to be forfeited to the investigating law enforcement organizations. These funds are restricted in use to law enforcement and must be used to supplement, not supplant, the Police Department's annual budget.

## **DISCUSSION**

The proposed expenditures for the asset forfeiture funds include equipment, supplies, training, and services that help support the City's law enforcement operations. The items and services requested are outlined in the following chart.

Key	Object	Expenditure	Budget
		Professional Services	
3145501	421000	Flir Camera Maintenance Warranty (2 Cameras)	\$90,000

		<b>Telephone - Cellular</b>	
3145501	422120	Phone Usage/UC (3-years)	\$60,000
		<b>Other Utilities</b>	
3145601	422600	INCA Task Force Utilities	\$3,000
		<b>General Maint./Repair Buildings</b>	
3145501	424130	RPD Building Maint. (Garner Rd, Magnolia Ave. HQ related move)	\$100,000
		<b>General Office Supplies</b>	
3145601	425400	INCA Task Force Office Supplies	\$2,000
		<b>Software Purchase/Licensing</b>	
3145201	425700	Computer Forensics Unit - License Renewal	\$13,000
3145201	425700	Radio Licenses	\$10,000
3145201	425700	Veritone Contract Application	\$2,000
3145401	425700	Whooster Software License Renewal	\$10,000
3145401	425700	Linear Systems	\$4,500
3145401	425700	Call-Yo 12-month License Renewal	\$5,500
		<b>Special Department Supplies</b>	
3145401	426800	Departmentwide Cell Phones	\$100,000
3145601	426800	Equipment for INCA Task Force	\$100,000
		<b>Travel and Meeting Expenses</b>	
3145601	427100	Travel for INCA Task Force Training	\$5,000
		<b>Training</b>	
3145201	427200	Training for New Detectives	\$30,000
3145401	427200	Training for Aviation and Special Operations	\$120,000
3145501	427200	Training for New Recruits	\$50,000
3145601	427200	INCA Task Force Training	\$10,000
		<b>Total:</b>	<b>\$715,000</b>

All purchases will be made in accordance with the Purchasing Resolution.

### **FISCAL IMPACT:**

The total fiscal impact of this action is \$715,000. Upon Council approval, an increase in revenue and expenditures in the amount of \$715,000 will be recorded in the Grants and Restricted Programs Fund, Police Asset Forfeiture Programs, in the revenue and expenditure accounts listed in Table 1 below. The accounts used for the funding source are listed below in Table 2.

**Table 1. Appropriations**

<b>Fund</b>	<b>Account Description</b>	<b>Account Number</b>	<b>Amount</b>
<b>Revenue</b>			
<b>Grants &amp; Restricted Programs</b>	Police Asset Forfeiture – INCA Task Force	3145601-374500	\$120,000
	Police Asset Forfeiture - US DOJ	3145401-374500	\$240,000
	Police Asset Forfeiture - US Treasury	3145501-374500	\$300,000
	Police Asset Forfeiture - Miscellaneous	3145201-374500	\$55,000
<b>Total</b>			<b>\$715,000</b>
<b>Expenditures</b>			
<b>Grants &amp; Restricted Programs</b>	Forfeiture/US Treasury-Professional Services	3145501-421000	\$90,000
	Forfeiture/INCA TF-Professional Services	3145601-421000	\$5,000
	Forfeiture/US Treasury-Telephone Cellular	3145501-422120	\$60,000
	Forfeiture/US Treasury-General Building Maint	3145501-424130	\$100,000
	Forfeiture/Misc-Software Purchases/Licensing	3145201-425700	\$25,000
	Forfeiture/DOJ-Software Purchases/Licensing	3145401-425700	\$20,000
	Forfeiture/DOJ-Special Department Supplies	3145401-426800	\$100,000
	Forfeiture/INCA-Special Department Supplies	3145601-426800	\$100,000
	Forfeiture/INCA-Travel & Meeting Expense	3145601-427100	\$5,000
	Forfeiture/Misc-Training	3145201-427200	\$30,000
	Forfeiture/DOJ-Training	3145401-427200	\$120,000
	Forfeiture/US Treasury-Training	3145501-427200	\$50,000
	Forfeiture/INCA-Training	3145601-427200	\$10,000
<b>Total</b>			<b>\$715,000</b>

**Table 2. Funding Source**

<b>Fund</b>	<b>Description</b>	<b>Account</b>	<b>Amount</b>
<b>Interest Bearing Special Deposits</b>	Federal Asset Forfeiture	0000721-225111	\$240,000
	Federal Treasury Asset Forfeiture	0000721-225112	\$300,000
	State Asset Forfeiture	0000721-225110	\$55,000
	INCA Task Force Asset Forfeiture	0000721-225148	\$120,000
<b>Total</b>			<b>\$715,000</b>

Prepared by: Brandi Becker, Police Administrator  
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 Certified as to  
 availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer  
 Approved by: Mike Futrell, City Manager  
 Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney