



City of Arts & Innovation

Community Police Review Commission Memorandum

TO: COMMUNITY POLICE REVIEW COMMISSION **DATE: AUGUST 27, 2026**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

**SUBJECT: REVIEW AND APPROVE THE 2026 Q2 WORKPLAN FOR THE COMMUNITY
POLICE REVIEW COMMISSION**

ISSUE:

Review and approve the 2026 Q2 Workplan for the Community Police Review Commission.

RECOMMENDATIONS:

That the Community Police Review Commission:

1. Review the 2026 Q2 Workplan; and
2. Receive and File the 2026 Workplan Update.

BACKGROUND:

To ensure the work of boards and commissions aligns with the City Charter and Envision Riverside 2025 Strategic Plan, the City Manager's Office requested each board or commission to develop an Annual Workplan. Each workplan was submitted to the respective City Council Standing Committee for review and approval. On December 20, 2023, the Safety Wellness, and Youth Committee approved the 2024 Workplan for the Community Police Review Commission (CPRC). The workplan remained the same for 2025. On February 25, 2026, the CPRC reviewed the 2026 Workplan and kept everything the same.

DISCUSSION:

The Community Police Review Commission (Commission) was created to promote public confidence in the professionalism and accountability of the sworn staff of the Riverside Police Department. This is achieved by independently reviewing citizen complaint investigations, recommending changes in departmental policy, engaging in on-going public outreach, and, when deemed appropriate by the Commission or Manager, conducting an independent investigation of citizen complaints.

Section 810 of the Riverside City Charter identifies the Community Police Review Commission shall have the power and duty to:

- a) Advise the Mayor and City Council on all police/community relations issues.
- b) Conduct public outreach to educate the community on the purpose of the commission.
- c) Receive, and in its discretion, review and investigate citizen complaints against officers of the Riverside Police Department filed within six months of the date of the alleged misconduct in writing with the commission or any other City office as established by ordinance of the City Council.
- d) Review and investigate the death of any individual arising out of or in connection with actions of a police officer, regardless of whether a complaint regarding such death has been filed.
- e) Conduct a hearing on filed complaints or commission-initiated investigations when such hearing, in the discretion of the commission, will facilitate the fact finding process.
- f) Exercise the power of subpoena to require the attendance of witnesses, including persons employed by the City of Riverside, and the production of books and papers pertinent to the investigation and to administer oaths to such witnesses and to take testimony to the extent permissible by law. Subpoenas shall only be issued by the commission upon the affirmative vote of six commission members.
- g) Make findings concerning allegations contained in the filed complaint to the City Manager and Police Chief.
- h) Review and advise the Riverside Police Department in matters pertaining to police policies and practices.
- i) Prepare and submit an annual report to the Mayor and City Council on commission activities.

2026 Workplan Objectives and Goals for the Community Police Review Commission include:

1. Ensure All Wards are Represented at Meetings:

The goal is to establish an 80% commissioner attendance rate at CPRC meetings to ensure all Wards are adequately represented. The CPRC successfully maintained an average attendance rate of 88% for Q2 of 2026.

2. Review Citizen Complaints Effectively:

The objective was to achieve a 90% review rate of case files to facilitate effective discussion of citizen complaints before commission meetings. For the months of April and May 2026, the CPRC has reviewed and discussed three closed session cases, achieving a 100% review rate and completing over 102 hours of reviewing cases.

3. Review Officer-Involved Death Cases:

The goal is to achieve a 100% review rate of all case files and accompanying rationale sheets for officer involved death (OID) cases. One 2025 OID case is currently on hold pending the release of all evidence, including body-worn camera footage, from protected custody. Additionally three OID cases are pending initiation.

4. Community Engagement:

The CPRC established a goal of conducting Ward-Specific outreach quarterly and Citywide outreach at least twice annually. While six Commissioners participated in trainings, a reception dinner, and a meeting outside of Riverside, direct community outreach within Riverside has been limited. For Q2, one Commissioner attended a Ward meeting and one Commissioner participated in a Citywide event. Additional focus is needed to increase

Commissioner participation in local outreach activities and ensure the Commission is consistently engaging with residents across all Wards and making progress towards its established outreach goals.

5. Report Performance and Conduct Ride-Along:

The goal is for commissioners to report on their performance and to ensure that each commissioner completes at least one ride-along annually. One commissioner has completed a ride-along during the second quarter of 2026.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Approved by: Ruby Leann Castillo, CPRC Manager

Attached: 2026 CPRC Workplan Status