



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES DATE: MAY 13, 2024
 FROM: RIVERSIDE PUBLIC LIBRARY WARDS: ALL
 SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from March 2024.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from March 2024.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from March 2024.

<u>Location/Date</u>	<u>Description</u>
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Arlanza, Arlington, La Sierra, Marcy, and Orange Terrace

There were no incidents reported.

Main

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| 3/3/24 | Incident report issued to individual for sleeping in the library. |
| 3/6/24 | Incident report issued to individual for harassing or threatening library staff or customer and trespassing from previous exclusion. |
| 3/9/24 | Incident report issued to individual for tampering with the power outlet. |

- 3/13/24 Incident report for trespassing of previously excluded individual.
- 3/20/24 Incident report and exclusion notice issued to individual for 30 days for harassing or threatening library staff or customer and disturbing others.
- 3/22/24 Incident report of hypodermic needle found in the parking lot.

Spc. Jesus S. Duran Eastside

- 3/15/24 Incident report and exclusion notice issued to individual for 365 days for vandalizing, damaging or abusing library materials, equipment or facilities. Harassing or threatening library staff or customer. Disturbing others after being warned to stop including loud or unreasonable noise or other disturbance such as disruptive use of small equipment devices.
- 3/16/24 Incident report and exclusion notice issued to individual for 60 days for harassing or threatening library staff or customer. Disturbing others after being warned to stop including loud or unreasonable noise or other disturbance such as disruptive use of small equipment devices.

SSgt Salvador J. Lara Casa Blanca

- 3/17/24 Incident report of graffiti on the dumpster enclosure.

**Indicates police interaction.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library’s financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney’s Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney’s Office and the Board of Library

Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Approved by: Erin Christmas, Library Director

Attachment: RMC Section 9.75 – Rules of Library Conduct