



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 16, 2026

FROM: PARKS, RECREATION AND COMMUNITY WARDS: ALL
SERVICES DEPARTMENT

SUBJECT: THIRD AMENDMENT TO THE LANDSCAPE MAINTENANCE AGREEMENT WITH MARIPOSA LANDSCAPES, INC., FOR LANDSCAPE MAINTENANCE AND IRRIGATION REPAIR SERVICES AT VARIOUS CITY FACILITIES FOR THE TERM OF JULY 1, 2026, THROUGH JUNE 30, 2027, IN THE AMOUNT OF \$236,686.32, WITH A 5% CHANGE ORDER AUTHORIZATION IN THE AMOUNT OF \$11,834.32, FOR A TOTAL CONTRACT AMOUNT OF \$248,520.64

ISSUES:

Approve the Third Amendment to the Landscape Maintenance Agreement with Mariposa Landscapes, Inc., for landscape maintenance and irrigation services at various City Facilities for the term of July 1, 2026, through June 30, 2027, in the amount of \$236,686.32, with a 5% change order authorization in the amount of \$11,834.32, for a total contract amount of \$248,520.64.

RECOMMENDATIONS:

That the City Council:

1. Approve the Third Amendment to the Landscape Maintenance Agreement with Mariposa Landscapes, Inc., for the landscape maintenance and irrigation repair services at various City Facilities for the term of July 1, 2026, through June 30, 2027, in the amount of \$236,686.32;
2. Authorize the City Manager, or designee, to execute a 5% change order authority in the amount of \$11,834.32; and
3. Authorize the City Manager, or designee, to execute optional term extensions to the Agreement with Mariposa Landscapes, Inc., including making minor or non-substantive changes, provided that the annual amounts are included in the subsequent approved budgets.

BACKGROUND:

On July 18, 2023, City Council approved a Two-Year Landscape Maintenance Services Agreement with Mariposa Landscapes, Inc., for the landscape maintenance and irrigation repair services at various City Facilities for the term of July 1, 2023, through June 30, 2025, with the option to extend for three (3) single year terms. This recommendation was based on the bid results from Request for Proposals (RFP) No. 2255 for the following facilities:

| Facilities | Address |
|--|-------------------------|
| Acorn CNG Station | 5999 Acorn Street |
| Cheech Marin Center | 3581 Mission Inn Avenue |
| Corporation Yard | 8095 Lincoln Avenue |
| Corporation Yard (Quarterly Weed Abatement) | 8095 Lincoln Avenue |
| Fox Theater | 3801 Mission Inn Avenue |
| Arlanza Library | 8267 Philbin Avenue |
| Arlington Library | 9556 Magnolia Avenue |
| Casa Blanca Library | 2985 Madison Avenue |
| La Sierra Library | 4600 La Sierra Avenue |
| Main Library | 3900 Mission Inn Avenue |
| Marcy Library / PRCSD Admin Headquarters | 6927 Magnolia Avenue |
| Casa Blanca Customer Resource Center | 3025 Madison Avenue |
| Emergency Operations Center | 8095 Lincoln Avenue |
| Emergency Operations Center (Quarterly Weed Abatement) | 8095 Lincoln Avenue |
| Downtown Police Station | 4102 Orange Street |
| Lincoln Street Police Station | 8181 Lincoln Avenue |
| Lincoln Street Police Station (Quarterly Weed Abatement) | 8181 Lincoln Avenue |
| Magnolia Police Station (Police Station Area) | 10540 Magnolia Avenue |
| Magnolia Police Station (General Shopping Center Area) | 10540 Magnolia Avenue |
| Riverside Police Aviation Unit | 7030 Central Avenue |
| Access Center | 2880 Hulen Place |

On August 29, 2024, the City executed a First Amendment to the Agreement, authorizing the use of 5% of the change order authority to fund additional irrigation repairs at various City Facilities.

On July 23, 2025, the City executed a Second Amendment to exercise the first year of the extension for the period of July 1, 2025 through June 30, 2026, increase the contract amount to account for CPI adjustments, and utilize an additional 5% of the remaining 10% change order authority. The proposed Third Amendment would exercise the second year of the extension and increase the total contract amount to 236,686.32, while utilizing a 5% change order amount of \$11,834.32, for a total revised contract amount of \$248,520.64.

This action is pursuant to Purchasing Resolution 24101, Section 1104 which states, "Modifications to a Purchase Order shall be made only by Change Order, except that minor variances of \$200 or less, where the variance is due to sales tax or freight charges may be processed without a Change Order. Subject to the availability of funds, Change Orders may be utilized for purposes of ... (1) adding and/or deleting quantity of items being procured... Change orders which cumulatively exceed the following will require Awarding Entity Approval: (c) 10% of the original contract price for Contracts and/or Purchase Orders previously approved by the Awarding Entity and the total Change Order amount will not exceed \$150,000; (5) modifying contract completion time or the term of a Contract... Change orders which cumulatively exceed the following will

require Awarding Entity Approval: (d) A contract amendment which extends the term of the agreement beyond one year of the original expiration date.”

The Purchasing Manager concurs that the recommended action is compliant with Purchasing Resolution 24101.

FISCAL IMPACT:

The fiscal impact of this action is \$248,520.64, which includes a 5% change order authorization in the amount of \$11,834.32 for the term of July 1, 2026 through June 30, 2027. Sufficient funds are included in the FY 2026/27 budget that will be brought forward to Council in June 2026 for adoption.

| Fund | Program | Account | Amount |
|--------------|------------------------------|----------------|---------------------|
| General Fund | General Services (Acorn) | 2215000-421000 | \$9,637.20 |
| | Arts and Culture Lndsc Maint | 5242000-421203 | \$6,111.24 |
| | General Services | 2210000-421000 | \$36,983.88 |
| | Library Admin, Prof Svcs | 5130000-421000 | \$70,717.80 |
| | Museum Landscape Maint | 5241000-421203 | \$2,291.76 |
| | PRCS, Professional Svcs | 5215000-421000 | \$6,355.32 |
| | Fire, Prof Svcs | 3515000-421000 | \$9,251.16 |
| | Police, Magnolia Prof Svcs | 7222000-421000 | \$16,805.76 |
| | Police, All Other Locations | 3105000-421000 | \$43,923.84 |
| | HHS, Prof Svcs | 2545200-424130 | \$9,166.92 |
| Electric | RPU Admin, Prof Svcs | 6000010-421000 | \$25,441.44 |
| Subtotal | | | \$236,686.32 |
| Contingency | | | \$11,834.32 |
| Total | | | \$248,520.64 |

Prepared by: Vanessa Mayne, Senior Administrative Analyst
 Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director
 Certified as to availability of funds: Julie Nemes, Interim Finance Director
 Approved by: Kris Martinez, Assistant City Manager
 Approved as to form: Rebecca McKee-Reibold, Interim City Attorney

- Attachments:
1. Agreement
 2. Presentation