City of Arts & Innovation

Commission on Disabilities

TO: **COMMISSION ON DISABILITIES** **DATE:** **MAY 16, 2024**

FROM: **GENERAL SERVICES DEPARTMENT** **WARDS: ALL**

SUBJECT: **RECORD THE ABSENCE OF VICE CHAIR PERKINS FROM THE REGULAR MEETING ON APRIL 18, 2024, AS EXCUSED.**

ISSUE:

Record the absence of Vice Chair Perkins from the regular meeting on April 18, 2024, as excused.

RECOMMENDATION:

That the Commission on Disabilities record the absence of Vice Chair Perkins from the regular meeting on April 18, 2024, as excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Commission Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Commission is required to express in its official minutes if the absence of the Commission Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification that Vice Chair Perkins would not attend the April 18, 2024, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, Administrative Analyst