

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,
3 CALIFORNIA, DESIGNATING THE REPORTING REQUIREMENTS FOR
4 THE ARLINGTON BUSINESS IMPROVEMENT DISTRICT.

5 WHEREAS, the Arlington Business Improvement District in the Arlington area of the
6 City of Riverside (the “District”) was established by Ordinance No. 6626 for: (a) general
7 business promotions; (b) business activities; (c) promotion of events; (d) advertising to promote
8 area businesses; (e) landscaping; (f) clean-up activities; and (g) physical improvements; and

9 WHEREAS, the Arlington Business Partnership (“ABP”) was appointed as the advisory
10 board for the District; and

11 WHEREAS, under the Streets and Highways Code, the City must hold a public hearing
12 each year for which assessments are to be levied and collected; and

13 WHEREAS, at the annual public hearing, the District is required to report specific
14 criteria in their annual report before the City Council can approve the assessments and services
15 proposed by the ABP; and

16 WHEREAS, during the annual levy process for Fiscal Year 2023-2024, the City Council
17 determined that in order to enhance transparency within the District, additional detailed
18 information should be required from the ABP; and

19 WHEREAS, City Council directed Finance staff to prepare a guide of proposed detailed
20 reporting requirements for all business improvement districts moving forward; and

21 WHEREAS, as a result, City Council requested Finance staff to present the proposal to
22 the Economic Development, Placemaking and Branding/Marketing Committee (“Committee”)
23 for review and approval; and

24 WHEREAS, Finance staff compiled a list of topics which were discussed with City
25 Council during the Fiscal Year 2023-2024 annual levy process and recommended the additional
26 added criteria be included as part of the new standardized reporting requirements for all business
27 improvement districts going forward; and
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1 WHEREAS, on January 18, 2024, the Committee approved Finance staff's recommended
2 reporting requirements; and

3 WHEREAS, if the reporting requirements are adopted by the City Council, this guidance
4 will be communicated to each of the advisory boards of the City's business improvement
5 districts, with an effective date for all reporting for Fiscal Year 2024-2025.

6 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside as
7 follows:

8 Section 1. The recitals set forth above are incorporated herein by reference.

9 Section 2. The reporting requirements for the Arlington Business Improvement District,
10 attached hereto as Exhibit "A" and incorporated herein by reference, are hereby adopted.

11 Section 3. The reporting requirements shall be effective for Fiscal Year 2024-2025.

12 ADOPTED by the City Council this ____ day of _____, 2024.

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14 _____
15 PATRICIA LOCK DAWSON
16 Mayor of the City of Riverside

17 Attest:

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19 _____
20 DONESIA GAUSE
21 City Clerk of the City of Riverside

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1 I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the
2 foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City
3 at its meeting held on the ____ day of _____, 2024, by the following vote, to
4 wit:

5 Ayes:

7 Noes:

8 Absent:

9 Abstain:

10 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the
11 City of Riverside, California, this _____ day of _____, 2024.

13 _____
14 DONESIA GAUSE
15 City Clerk of the City of Riverside
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