

BOARD OF ETHICS
THURSDAY, OCTOBER 5, 2023, 5 P.M.
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT IN PERSON: Chair Newman, Vice Chair Vega and Members DeMont, DeHerrera, Foreman, and Dr. Benson

VIRTUAL ATTENDANCE Member Hill-Skinner

ABSENT: Members Foley and Garcia

STAFF PRESENT: Donesia Gause and Brandon Mercer

The meeting convened at 5:03 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one wishing to address the Board.

CONSENT CALENDAR

It was moved by Member DeMont and seconded by Member Foreman to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried with Chair Newman, Vice Chair Vega, Members DeHerrera, DeMont, Foreman, Hill-Skinner, and Dr. Benson voting aye and Members Foley and Garcia absent.

MINUTES

The minutes of the meeting of August 3, 2023, were approved as presented.

DISCUSSION CALENDAR

ABSENCES

Following discussion, it was moved by Member Foreman and seconded by Dr. Benson to excuse the absences of Members DeMont, Garcia, and Hill-Skinner from the August 3, 2023, meeting. The motion carried with Chair Newman, Vice Chair Vega, Members DeHerrera, DeMont, Foreman, Hill-Skinner, and Dr. Benson voting aye and Members Foley and Garcia absent.

BOARD OF ETHICS DRAFT WORK PLAN

Following discussion, it was moved by Chair Newman and seconded by Dr. Benson to (1) administer the duties and powers set forth in the Riverside Municipal Code, Section 2.80; (2) perform an annual review of the Code of Ethics and Conduct; (3) deliver an annual report to the City Council in accordance with

the Board of Ethics (BOE) bylaws; (4) establish a legal panel for use of outside counsel in lieu of City Attorney, when needed (5) develop a template for Statements of Findings for pre-conferences and hearings of complaints for adoption by BOE; (6) provide training and advocacy support to other City Boards and Commissions; and (7) create a method for Public Education including videos on the Code of Ethics and Conduct complaint process and procedures. The motion carried with Chair Newman, Vice Chair Vega, Members DeHerrera, DeMont, Foreman, Hill-Skinner, and Dr. Benson voting aye and Members Foley and Garcia absent.

AUTHORITY AND CONDITIONS FOR USE OF OUTSIDE LEGAL COUNSEL IN LIEU OF THE CITY ATTORNEY TO ADVISE THE BOARD OF ETHICS

There was no update on this item.

COMMUNICATIONS

BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

There were no reports given at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

Chair Newman requested items for future discussion: (1) establishing ad hoc committees; and (2) preparing the annual report to City Council.

The meeting adjourned at 6:19 p.m.

Respectfully submitted,

DONESIA GAUSE
City Clerk