



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE:** APRIL 14, 2026

FROM: HOUSING AND HUMAN SERVICES **WARDS:** ALL

SUBJECT: RATIFY PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH KINGDOM CAUSES, INC. DBA CITY NET OF ANAHEIM, CALIFORNIA, FOR RENTAL ASSISTANCE CASE MANAGEMENT SERVICES, FUNDED BY MEASURE Z FUNDS, FOR A TERM BEGINNING JULY 1, 2025 THROUGH DECEMBER 31, 2025, IN THE AMOUNT OF \$280,100.48; SUBRECIPIENT AGREEMENT FOR THE HOMELESS HOUSING, ASSISTANCE AND PREVENTION ROUND 3 AND 4 GRANT, WITH KINGDOM CAUSES, INC. DBA CITY NET OF ANAHEIM, CALIFORNIA, TO SUPPORT FOUR (4) FULLTIME CASE MANAGERS UNDER THE CITY'S RENTAL ASSISTANCE PROGRAMS, FOR A TERM BEGINNING JANUARY 1, 2026 TO JUNE 30, 2027, IN THE AMOUNT OF \$829,282.14; AND SUBRECIPIENT AGREEMENT FOR THE HOMELESS HOUSING, ASSISTANCE AND PREVENTION ROUNDS 3 - 5 GRANTS WITH KINGDOM CAUSES, INC. DBA CITY NET OF ANAHEIM, CALIFORNIA, TO SUPPORT TWO (2) FULLTIME CASE MANAGERS FOR TRANSITIONAL AGED YOUTH UNDER THE CITY'S RENTAL ASSISTANCE PROGRAMS, FOR A TERM BEGINNING SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2027, IN THE AMOUNT OF \$619,320.36

ISSUES:

Ratify Professional Consultant Services Agreement with Kingdom Causes, Inc. DBA City Net of Anaheim, California, for Rental Assistance Case Management Services, funded by Measure Z funds, for a term beginning July 1, 2025 through December 31, 2025, in the amount of \$280,100.48; Subrecipient Agreement for Homeless Housing, Assistance and Prevention Round 3 and 4 grant, with Kingdom Causes, Inc. DBA City Net of Anaheim, California, to support four full-time case managers under the City's rental assistance programs, for a term beginning January 1, 2026 through June 30, 2027, in the amount of \$829,282.14; and Subrecipient Agreement for the Homeless Housing, Assistance and Prevention Round 3 – 5 grants, with Kingdom Causes, Inc. DBA City Net of Anaheim, California, to support two full-time case managers under the City's rental assistance programs for transitional aged youth rental assistance case management, for a term beginning September 1, 2025 through August 31, 2027, in the amount of \$619,320.36.

RECOMMENDATIONS:

That the City Council:

1. Ratify a Professional Consultant Services Agreement with Kingdom Causes, Inc. DBA City Net of Anaheim, California, for Rental Assistance Case Management Services, funded by

Measure Z funds, for a term beginning July 1, 2025 through December 31, 2025, in the amount of \$280,100.48;

2. Ratify a Subrecipient Agreement for the Homeless Housing, Assistance and Prevention Round 3 and 4 grant, with Kingdom Causes, Inc. DBA City Net of Anaheim, California, to support four full-time case managers under the City's rental assistance programs, for a term beginning January 1, 2026 through June 30, 2027, in the amount of \$829,282.14;
3. Ratify a Subrecipient Agreement for the Homeless Housing, Assistance and Prevention Round 3 – 5 grants, with Kingdom Causes, Inc. DBA City Net of Anaheim, California, to support two fulltime case managers under the City's rental assistance programs for transitional aged youth rental assistance case management, for a term beginning September 1, 2025 through August 31, 2027, in the amount of \$619,320.36; and
4. Authorize the City Manager, or designee, to execute the agreements, including making minor and non-substantive changes.

BACKGROUND:

The City of Riverside faces a significant challenge in caring for its citizen who are experiencing homelessness, especially those who are living unsheltered. The 2022 Riverside County Point-in-Time (PIT) Count reported 514 unsheltered homeless individuals in the City which is a decrease of 12% from the previous PIT Count. To further reduce homelessness and its impact on the community, the City has committed Homeless Housing, Assistance and Prevention (HHAP) program that follows Housing First as a best practice approach to address homelessness. The City is also committed to funding case management services to ensure that HHAP program participants receive support in their goals of achieving housing stability and self-sufficiency.

On April 16, 2024, City Council approved Professional Consultant Services Agreement with Kingdom Causes, Inc., dba City Net (City Net) from RFP 2278 for Rental Assistance Case Management services.

In September of 2024, City staff previously requested Council to approve adding Transitional Aged Youth (TAY) case managers to provide wrap around services to homeless youth between the ages of 18 to 24 who are referred to the City's TAY Rapid Re-Housing Program. This was done in efforts to reach the goal of functioning zero among our homeless youth population. The TAY Rapid Re-Housing Program is funded by the City's Homeless Housing, Assistance and Prevention (HHAP) grant and can quickly process referrals for homeless youth from the City of Riverside that enters the community queue.

The City has contracted Kingdom Causes, Inc., dba City Net (City Net) in prior years for case management services, and City Net has supported the City with excellent case managers to support the increasing caseload with obtaining housing stability and self-sufficiency.

DISCUSSION:

Due to the essential nature of the housing and homelessness services being delivered, discontinuation of services was not a feasible option. As a result, there were instances where coordination and execution of the necessary agreements occurred after services had already

begun. While this approach does not align with the City’s standard procedures for managing business transactions, such circumstances can arise when addressing urgent community needs. The Health and Human Services (HHS) Department is committed to implementing a formal solicitation process for these services moving forward.

Staff is requesting City Council consider ratifying the following agreements to compensate City Net for case management services provided to the City's rental assistance program participants and to continue providing case management with four (4) full-time case managers and two (2) transitional aged youth case managers to case manage a minimum of 90 clients.

Contract	Funding Amount	Funding Source	Term
Professional Consultant Services Agreement – Services provided	\$280,100.48	Measure Z	7/1/2025 – 12/31/2025
Subrecipient Agreement for Case Management Agreement	\$829,282.14	Homeless Housing, Assistance and Prevention (HHAP) Round 3 and 4	1/1/2026 - 6/30/2027
Subrecipient Agreement for Transitional Aged Youth Case Management	\$619,320.36	HHAP Round 3 - 5	9/1/2025 – 8/31/2027

The agreements before Council reflect a continuation of essential services that were initiated and maintained outside of a formal competitive procurement process and without being amended from an existing awarded contract. While services have continued to support operational needs, the associated pricing was informally carried forward and negotiated based on prior agreements, resulting in the need to formalize these as new agreements and bring them forward for Council ratification.

Purchasing Resolution 24101, Section 702 Exceptions states "Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: (w) When approved by the Manager, Services not subject to the bidding requirements of Section 1109 of the City Charter, which are of such a nature that suitable technical or performance specifications describing them are not readily available and cannot be developed in a timely manner to meet the needs of the City, in which case the Manager shall be authorized to negotiate with any Person or Persons for the Procurement thereof upon the price, terms and conditions need by the Manager to be in the best interest of the City and in doing so may utilize Informal Procurement or Negotiated Procurement process."

The Purchasing Manager concurs that the recommended actions comply with the Purchasing Resolution 24101, Section 702(w).

At the end of 2026, staff will process a new Request for Proposal for case management services.

FISCAL IMPACT:

The total fiscal impact of the action is \$1,728,702.98. The funds are budgeted in the following

funds and accounts as shown in the table below.

Fund	Account Name	Account Number	Amount
Measure Z	Homeless, Professional Services	8002003-421000	\$280,100.48
Development Grants	HHAP3 Grant/Rapid Rehousing	9344410-440210	\$530,818.76
	HHAP 4 Rapid Rehousing	9347500-440210	\$865,441.96
	HHAP 5 Rapid Rehousing	9351010-440210	\$52,341.78
Total			\$1,728,702.98

Prepared by: Michelle Davis, Housing and Human Services Director
 Certified as to availability of funds: Julie Nemes, Interim Finance Director
 Approved by: Kris Martinez, Assistant City Manager
 Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachments:

1. Professional Consultant Services Agreement with Kingdom Causes, Inc. DBA City Net
2. Subrecipient Agreement with Kingdom Causes, Inc. DBA City Net for Homeless Housing, Assistance and Prevention Round 3 and 4
3. Subrecipient Agreement with Kingdom Causes, Inc. DBA City Net for Homeless Housing, Assistance and Prevention Round 3 – 5