



Museum of Riverside Board Memorandum

City of Arts & Innovation

TO: MUSEUM OF RIVERSIDE BOARD **DATE: JULY 23, 2025**
FROM: CITY CLERK AND CITY ATTORNEY **WARDS: ALL**
SUBJECT: ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT

ISSUE:

Conduct the annual review of the Code of Ethics and Conduct.

RECOMMENDATION:

That the Museum of Riverside Board conduct the annual review of the Code of Ethics and Conduct and provide any recommendations to the Board of Ethics.

BACKGROUND:

Riverside Municipal Code (RMC) Chapter 2.78 established a Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees. The annual review is identified in RMC 2.78.110 – Monitoring and oversight as follows:

- A. Prior to the end of July of each year, the boards and commissions shall agendaize and discuss at a regular meeting this Code of Ethics and Conduct and submit to the Board of Ethics any recommendations for the Board's consideration.
- B. Prior to the end of August of each year, the Board of Ethics shall agendaize and discuss at a regular meeting the effectiveness of this Code of Ethics and Conduct, recommendations of the other boards and commissions, and submit to the Inclusiveness, Community Engagement, and Governmental Processes Committee its recommendations.

DISCUSSION:

The Board of Ethics will conduct the annual review of the Code of Ethics and consider any recommendations from the boards/commissions at 5 p.m. on Thursday, August 7, 2025, in the Art Pick Council Chamber. The City Council Governmental Processes Committee will consider the Board of Ethics recommendations at their September 3, 2025, meeting. The City Council will conduct a public hearing prior to the end of the year to consider all recommendations.

Municipal Code 2.78 regarding the Code of Ethics and Conduct for elected officials and members of appointed boards, commissions, and committees is attached for review. Board members should submit any recommendations to Toni Kinsman at tkinsman@riversideca.gov by 5:00 p.m. on Friday, July 25 for submission to the Board of Ethics.

Approved by: Robyn G. Peterson, Museum Director

Attachment: RMC 2.78