RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 11/14/2023

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2270	In-Person/Live Spanish Interpretation Services	City Manager's Office
		DATE RFP OPENED
		05/23/2023

PROPOSALS RECEIVED (8) INVITATIONS ISSUED (Online)

PROPOSERS	CITY	EVALUATION RANKING
Focus Language International Inc.	Victorville, CA	1
Hanna Interpreting Services LLC	Spring Valley, CA	2
Cal Interpreting & Translations	Burbank, CA	3
Interpreters Unlimited, Inc.	San Diego, CA	4
Accent on Languages Inc.	Berkeley, CA	5
Lazar Translating & Interpreting	Woodland Hills, CA	6
*Language Network	Riverside, CA	
*Continental Interpreting Services, Inc.	Brea, CA	

*Vendors were deemed unresponsive due to missing and incorrect information provided.

RFP DESCRIPTION: The City is seeking accurate, real time, live and in-person Spanish Interpretation services for multiple City Council, Committee, and on-call as needed meetings throughout the year ("Service").

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
Focus Language International Inc.	$175,000.00

COMMENTS:
The City Manager's Office has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23914.

Submitted by: Jennifer McCoy Purchasing Manager Date: 09/27/2023