



Transportation Board

City of Arts & Innovation

TO: HONORABLE BOARD MEMBERS **DATE: MAY 1, 2024**
FROM: PUBLIC WORKS DEPARTMENT **WARDS: ALL**
SUBJECT: RECORD EXCUSED ABSENCES OF BOARD MEMBERS K. BROWN AND VALADEZ FROM THE FEBRUARY 7, 2024, REGULAR MEETING OF THE TRANSPORTATION BOARD

ISSUE:

Record excused Board Member absences for the February 7, 2024, regular meeting.

RECOMMENDATION:

That the Transportation Board record the absences of Board Member:

1. Karen Brown from the February 7, 2024, regular meeting as excused; and
2. Oscar Valadez from the February 7, 2024, regular meeting as excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received prior notifications that Board Members Karen Brown and Oscar Valadez would not attend the February 7, 2024, regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Veronica Garcia, Admin Assistant