

# RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE  
Finance Department

DATE SUBMITTED: 02/03/2026

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2485	Third Party COBRA and Retiree Billing Administration Services	Human Resources
		DATE RFP OPENED
		09/16/2025
PROPOSALS RECEIVED (2)		INVITATIONS ISSUED (Online)

**RFP PRICE GOOD THROUGH: February 28, 2026**

PROPOSERS	CITY, STATE	EVALUATION RANKING
The Advantage Group (TAG)	Temecula, CA	<u>1</u>
Total Administrative Services Corporation	Madison, WI	2

RFP DESCRIPTION: The project consists of a Third-Party Administrator (TPA) to provide COBRA and retiree billing administration of medical, dental and vision plans to eligible employees, retirees and dependents in accordance with Federal/State laws and City policies.

RFP Recommended for Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract  
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer Amount of Award  
The Advantage Group (TAG) \$0.50/Participant / month

## COMMENTS:

The Human Resources Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 24101.

Submitted by: Jennifer McCoy Purchasing Manager Date: 01/09/2026