



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE: JANUARY 13, 2025**

**GENERAL MANAGER'S REPORT**

**SUBJECT: RIVERSIDE PUBLIC ELECTRIC CONSULTANT PANEL UPDATE AS OF OCTOBER 31, 2024**

To streamline the bidding process for time-sensitive work, the Board of Public Utilities and the City Council voted to allow an Electric Division Consultant Panel to be established. The use of the Panel is beneficial in meeting deadlines related to design construction work and urgent repair or replacement of facilities. The Consultant Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a negotiated and City Council approved master agreement. On October 4, 2022, the City Council approved thirteen amendments to the Master Agreement to allow for an additional year extension and allow the City Manager to authorize one additional year for a total of two years. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Consultant Panel for new design work, the purchasing manager sends a bid solicitation with a set of engineering plans and specifications to Panel consultants. Because members of the Consultant Panel have already executed a Master Agreement that includes the general and legal requirements of the contract, only technical aspects of the bid have to be addressed. The Consultant Panel is used for projects that meet the following two criteria:

- 1) RPU Engineering does not have the ability or the resources needed to design the project within the period required; and
- 2) The cumulative value of supplemental agreements per consultant does not exceed \$2 million as per the term of the Master Agreement.

Projects that deviate from these criteria proceed through the formal bidding process as defined in the Purchasing Resolution.

The following tables report activity for 2017-2019 Consultant Panel Update, approved by Board on February 13, 2017 (Attachment 1) and the 2019 Consultant Panel Update approved by Board on July 22, 2019 (Attachment 2).

**Attachment 1**

**Electric Division 2017-2019 Consultants' Panel**

Electric Division 2016-2019 Consultants' Panel PO Summary is to track Purchase Orders (PO) per consultant for the 3 year term.

**PO SUMMARY- SINCE FY 17**

<b>CONSULTANT</b>	<b>TOTAL PO's</b>	<b>TOTAL PAID</b>	<b>BALANCE</b>
HDR, Inc.	\$0.00	\$0.00	\$0.00
Koury Engineering	\$0.00	\$0.00	\$0.00
Leidos Engineering, LLC	\$577,234.00	\$577,234.00	\$0.00
Mastek, Inc.	\$0.00	\$0.00	\$0.00
NV5, Inc.	\$690,825.22	\$685,775.32	\$0.00
Power Engineers, Inc.	\$220,347.27	\$222,627.47	\$0.00
Power Tech Engineers, Inc.	\$250,698.00	\$250,698.00	\$0.00
Sega	\$0.00	\$0.00	\$0.00
Tetra Tech, Inc.	\$0.00	\$0.00	\$0.00
TRC Solutions	\$1,269,150.00	\$896,605.00	\$372,545.00
<b>Totals</b>	<b>\$3,008,254.49</b>	<b>\$2,632,939.79</b>	<b>\$372,545.00</b>

**CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 16**

<b>FISCAL YEAR</b>	<b>TOTAL POs</b>	<b>TOTAL PAID</b>	<b>BALANCE</b>
<b>FY17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FY18</b>	<b>\$695,831.06</b>	<b>\$432,336.57</b>	<b>\$263,494.49</b>
<b>FY19</b>	<b>\$2,312,423.43</b>	<b>\$2,200,603.22</b>	<b>\$109,050.51</b>
<b>TOTAL</b>	<b>\$3,008,254.49</b>	<b>\$2,632,939.79</b>	<b>\$372,545.00</b>

Attachment 1

Electric Division 2017-2019 Consultant Panel Monthly Report OCTOBER 31, 2024

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payment	Balance	Status
1	<b>Hunter Substation Replacement Project</b>	<b>TRC Solutions</b>	1/14/2019	\$1,269,150.00	\$11,030.25	\$896,605.00	\$372,545.00	71%
	Bid No. 1854	*Hunter Station Upgrade						
	W.O. 1826767	- project ongoing						
	TRC Solutions	\$1,269,150						
	NV5, Inc.	\$1,898,068						
	Tetra Tech, Inc.	\$889,422						
	Power-Tech Engineers	\$483,910						
	Staff Member: Fady Megala							
	<b>TOTAL AMOUNT</b>			<b>\$1,269,150.00</b>	<b>\$11,030.25</b>	<b>\$896,605.00</b>	<b>\$372,545.00</b>	

## Attachment 1

### Electric Division 2016-2019 Consultants' Panel

#### List of Active Consultants

As of OCTOBER 31, 2024

#### CONSULTANT

HDR, Inc.

Koury Engineering

Leidos Engineering, LLC

Mastek, Inc.

NV5, Inc.

Power Engineers, Inc.

Power Tech Engineers, Inc.

Sega \*\*

Tetra Tech, Inc.

TRC Solutions

\*\*Sega acquired by Power Engineers

**Attachment 2**

**Electric Division Consultants' Panel**

**PO SUMMARY- SINCE FY 19-FY 23**

<b>CONSULTANT</b>	<b>TOTAL PO's</b>	<b>TOTAL PAID</b>	<b>BALANCE</b>
ECORP Consulting, Inc.	\$0.00	\$0.00	\$0.00
ENGEO, Inc.	\$0.00	\$0.00	\$0.00
EPS Engineering & Design, Inc.	\$0.00	\$0.00	\$0.00
GeoMat Testing Laboratories, Inc.	\$0.00	\$0.00	\$0.00
GeoTek, Inc.	\$0.00	\$0.00	\$0.00
GL PwrSolutions, Inc. DBA DNV GL	\$0.00	\$0.00	\$0.00
HDR Engineering, Inc.	\$0.00	\$0.00	\$0.00
Ninyo & Moore	\$0.00	\$0.00	\$0.00
NV5, Inc.	\$27,636.00	\$11,921.51	\$15,714.49
Power Engineers, Inc.	\$99,365.82	\$44,983.38	\$54,382.44
Power-Tech Engineers, Inc.	\$137,055.00	\$136,588.56	\$466.44
Stantec Consulting Services, Inc.	\$101,372.00	\$39,954.21	\$61,417.79
Terracon Consultant's Inc.	\$0.00	\$0.00	\$0.00
Tetra Tech, Inc.	\$0.00	\$0.00	\$0.00
TRC Solutions	\$161,185.00	\$91,380.75	\$69,804.25
<b>TOTAL</b>	<b>\$526,613.82</b>	<b>\$324,828.41</b>	<b>\$201,785.41</b>

**CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 19**

<b>FISCAL YEAR</b>	<b>TOTAL POS</b>	<b>TOTAL PAID</b>	<b>BALANCE</b>
<b>FY19</b>	<b>\$31,946.00</b>	<b>\$0.00</b>	<b>\$31,946.00</b>
<b>FY20</b>	<b>\$238,427.00</b>	<b>\$3,432.04</b>	<b>\$234,994.96</b>
<b>FY21</b>	<b>\$51,378.00</b>	<b>\$9,193.06</b>	<b>\$42,184.94</b>
<b>FY22</b>	<b>\$118,320.00</b>	<b>\$104,551.76</b>	<b>\$13,768.24</b>
<b>FYY23</b>	<b>\$86,542.82</b>	<b>\$207,651.55</b>	<b>-\$121,108.73</b>
<b>TOTAL</b>	<b>\$526,613.82</b>	<b>\$324,828.41</b>	<b>\$201,785.41</b>

## Electric Division 2019 Consultant Panel Monthly Report OCTOBER 31, 2024

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payment	Balance	Status
1	<b>Drafting Services to Complete as-Built Substation Drawings for Multiple Projects</b>	<b>Power-Tech Engineers, Inc.</b>	05/24/21	\$137,055.00	\$13,917.45	\$136,588.56	\$466.44	99%
	RFP 2020-04-2066							
	W.O. 2119628							
	Power-Tech Engineers, Inc.	\$137,055						
	Power Engineers, Inc.	\$181,717						
Staff Member	TRC Solutions	\$202,000						
Staff Member	Francisco Fuentes							
2	<b>Design Services for Riverside County Office of Education</b>	<b>TRC Solutions</b>	N/A*	\$92,785.00	\$11,721.50	\$38,384.50	\$54,400.50	41%
	*Customer Funded Project							
	RFP-2020-03- 2084							
	W.O. 2112400							
	TRC Solutions	\$84,350						
Staff Member	NV5, Inc.	\$127,886						
Staff Member	Power-Tech Engineers, Inc.	\$189,500						
Staff Member	Power Engineers, Inc.	\$285,047						
Staff Member	Viset Ong							
3	<b>Transformer Design Review &amp; Factory Acceptance Test (FAT)</b>	<b>Power Engineers, Inc</b>	Under 50k<	\$49,894.00	\$23,722.14	\$44,983.38	\$4,910.62	90%
	RFP No. RPU 06-2019-21 Consultant Panel							
	W.O. 2219619							
Staff Member	Power Engineers, Inc.	\$48,894						
Staff Member	Fady Megala							
4	<b>CEQA Documentation Preperation Phase 2 City Wide Street Light LED Conversion Program</b>	<b>TRC Solutions</b>	6/27/2022	\$68,400.00	\$1,735.00	\$52,996.25	\$15,403.75	77%
	RFP 2160-Consultant Panel							
	W.O. 2225922							
	TRC Solutions	\$68,400						
	Staff Member	ECORP Consulting, Inc.	\$86,227					
Staff Member	Power Engineers, Inc.	\$141,502						
Staff Member	Celina Maravilla							

Electric Division 2019 Consultant Panel Monthly Report OCTOBER 31, 2024

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payment	Balance	Status
5	Professional Design and Engineering Services for University Substation T4 Foundation Replacement Design	NV5, Inc.	Under 50k<	\$27,636.00	\$11,921.51	\$11,921.51	\$15,714.49	43%
	RFP No. 2022-23 RPU 06 23 - Consultant Panel							
	W.O. 2219619							
	NV5, Inc. \$27,635							
	Stantec \$29,146							
Staff Member	TRC Solutions \$73,800							
	Amy Wang							
6	Transformer Design Review & Factory Acceptance Test (FAT) Casa Blanca T2	Power Engineers, Inc	Under 50k<	\$49,471.82	\$0.00	\$0.00	\$49,471.82	0%
	RFP No 07-2023 RPU Consultant Panel							
	Power Engineers \$49,472							
	Power Tech Engineers \$50,000							
Staff Member	Fausta Rodriguez							
<b>TOTAL AMOUNT</b>				<b>\$425,241.82</b>	<b>\$63,017.60</b>	<b>\$284,874.20</b>	<b>\$140,367.62</b>	