



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: AUGUST 19, 2025

**FROM: PARKS, RECREATION AND COMMUNITY WARDS: 1 AND 6
SERVICES DEPARTMENT**

SUBJECT: MEASURE Z – INCREASE CHANGE ORDER AUTHORITY FROM 10% TO 15% FOR A TOTAL CHANGE ORDER AUTHORITY AMOUNT OF \$54,086.97 WITH RHA LANDSCAPE ARCHITECTS-PLANNERS, INC., FOR ARCHITECTURAL SERVICES AND AMEND THE AGREEMENT WITH RHA LANDSCAPE ARCHITECTS-PLANNERS, INC IN THE AMOUNT OF THE 15% CHANGE ORDER AUTHORITY \$54,086.97 FOR A NOT TO EXCEED TOTAL CONTRACT AMOUNT OF \$414,966.77 FOR THE PATTERSON PARK AND TIM STRACK PARK DEVELOPMENT PROJECTS

ISSUES:

Authorize an increase in change order authority from 10% to 15% for new change order authority amount of \$54,086.97 with RHA Landscape Architects-Planners, Inc for Architectural Services and approve an amendment to the agreement with RHA Landscape Architects-Planners, Inc. increases the contract amount in the amount of the 15% change order authority \$54,086.97, for a total not to exceed contract amount of \$414,966.77 for the Patterson Park and Tim Strack Park Development Projects.

RECOMMENDATIONS:

That the City Council:

1. Approve an amendment to the Professional Consultant Services Agreement with RHA Landscape Architects-Planners, Inc. for Architectural Services for Patterson Park & Tim Strack Park Development projects to increase the contract amount by \$54,086.97 for a total not to exceed \$414,966.77;
2. Approve an increase of change order authority from 10% change order authority to 15% change order authority for a total change order authority amount of \$54,086.97, for a not to exceed total contract amount of \$414,966.77; and
3. Authorize the City Manager, or designee, to execute an amendment to the Professional Consultant Services Agreement with RHA Landscape Architects-Planners, Inc., including making minor and non-substantive changes.

BACKGROUND:

On June 5, 2018, California voters passed Proposition 68, the Parks, Environment and Water Bond. Proposition 68 authorizes \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects and flood protection projects. Multiple State agencies are administering and disbursing funds through various grant programs.

On July 2, 2019, the City Council adopted the Patterson Park Master Plan.

Parks, Recreation and Community Services Department Staff have determined that this Master Plan project is exempt from the California Environmental Quality Act (CEQA) pursuant Sections 15302, 15303, 15304, & 15332 of the CEQA Guidelines, as the proposed project will not have a significant effect on the environment. On July 11, 2019, Staff prepared Notice of Exemption (NOE) documentation for the project and filed with the County Clerk.

On October 6, 2020, the City Council adopted a resolution approving the application for the Statewide Park Development and Community Revitalization grant program for Patterson Park in the amount of \$7,150,000.

On December 8, 2021, the City received a grant award letter for the Patterson Park Renovation project in the amount of \$7,150,000.

On December 19, 2023, the City Council approved the proposed renaming of El Dorado Park to Tim Strack Park in honor of fallen Riverside Fire Department Captain, Tim Strack.

On June 13, 2023, the City Council authorized the allocation of \$6,492,000 in Measure Z funding for Parks capital improvement projects including a \$3,619,000 supplemental appropriation for the Patterson Park Redevelopment Project and one-time funding for ten other partially funded park capital improvement projects.

On August 23, 2023, the City of Riverside entered into a Professional Consultant Services Agreement with RHA Landscape Architects-Planners, Inc. for the planning and design of the Tim Strack Park Development & Patterson Park Redevelopment Projects for a contract amount of \$360,597.80, with approved change order authority of 10% in the amount of \$36,059.78 for a total amount of \$396,637.78.

DISCUSSION:

Patterson Park is a 4.31 acre developed neighborhood park that consists of a baseball field, playgrounds, restroom building, half basketball court, parking lot, and various mature trees.

The Patterson Park Master Plan proposes the incorporation of new passive and active use play features including a “Healthy Eating, Active Living” walking and jogging path, soccer fields, a splash pad, basketball court, and picnic tables. The plan also includes the revitalization of existing features including playgrounds, parking lot, and restroom. Planting, irrigation modifications, new site furnishings, and minor grading operations will also be incorporated as necessary.

Tim Strack Park is currently an 8.47 acre open turf area with only a small portion of the overall decomposed granite trail.

The Tim Strack Park Master Plan (previously El Dorado Plan) entails the introduction of new stabilized decomposed granite trails, fitness stations, and age-appropriate playgrounds. Additionally, the plan incorporates measures to decrease water waste by removing turf and implementing water-efficient irrigation systems and smart controllers.

The change order authority increase is needed to ensure compliance with current State and City construction and permitting standards, additional unforeseen work related to the design of Patterson and Tim Strack Parks, including engineering hydrology analysis, permitting requirements, deed restriction review, and record of survey preparation, has become necessary to enhance the projects designs. This work has resulted in scope adjustments that exceed the previously approved 10% contingency. As a result, staff is requesting the change order authority be increased by 5%, for a total of 15% of the original \$360,597.80 contracted amount for Architectural Services for the Patterson Park and Tim Strack Park Development projects. The new 15% change order authority amounts to \$54,086.97 (an increase of \$18,027.19).

Purchasing Resolution 24101 Section 1104 Change Orders. Modifications to a Purchase Order shall be made only by Change Order, except that minor variances of \$200 or less, where the variance is due to sales tax or freight charges may be processed without a Change Order. Unless otherwise specifically authorized by the Awarding Entity, Change Orders which cumulatively exceed the following will require Awarding Entity approval: (b) which states "Any Change Order which causes the contract price to exceed the authorization in section 203 hereof, if the Contract and/or Purchase Order was not previously approved by the Awarding Entity;"

The Purchasing Manager concurs that the recommended actions are in accordance with Purchasing Resolution 24101, Section 1104 (b).

FISCAL IMPACT:

The total fiscal impact is an increase to the agreement in the amount of \$54,086.97 increasing the total not to exceed contract amount to \$414,966.77. The increase in change order authority is \$18,027.19 bringing total change order authority to \$54,086.97 as detailed in Table 1 below. Sufficient funds are available in the accounts listed in Table 2 Funding Accounts Available Balance below to cover the increase to the agreement.

Table 1: Change Order Authority Increase:

Original 10% Change Order Authority	\$ 36,059.78
Requested 5% Change Order Authority	\$ 18,027.19
TOTAL CHANGE ORDER AUTHORITY	\$ 54,086.97

Table 2: Funding Accounts Available Balance:

Fund	Project Name	Account	Available Balance
Measure Z - Capital	Patterson Park Development	9339709 - 440301	\$2,581,329
	El Dorado Park Development *	9276809 - 440301	\$55,000

*El Dorado Park has been renamed Tim Strack Park

Prepared by: Jordan Maus, Parks Project Manager
Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director
Certified as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney

Attachments:

1. First Amendment to Professional Consultant Services Agreement
2. Presentation