



Airport Commission

City of Arts & Innovation

TO: AIRPORT COMMISSIONERS

DATE: JANUARY 9, 2025

FROM: AIRPORT

WARD: 3

SUBJECT: AIRPORT MANAGER’S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the January 2025 Airport Manager’s Operations and Activity Report, which includes January-November 2024 aircraft operations data, July 2023-November 2024 financial data, and review of airport highlights and events.

RECOMMENDATIONS:

That the Airport Commission receive this January 2025 Airport Manager’s Operations and Activity Report.

BACKGROUND:

The Airport Manager’s Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, and highlights.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations			
Prior Year to Date Versus Current Year To Date	Jan-Nov 2023	Jan-Nov 2024	Year to Date
	120,889	134,411	+11.1%
Prior Year Month Versus Current Year Month	September 2023	September 2024	
	10,584	10,992	+3.8%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Aircraft operational activity continues to climb, both year-over-year and month-over-month. Although November had some inclement weather, typically in the mornings, as well as Thanksgiving holiday week, which is traditionally a less active week, we experienced a nearly 4% increase in activity during November 2024 compared to November 2023.

Financials:

Airport Financials					
July 01, 2024 – November 30, 2024					
	OPERATING BUDGET		ACTUAL	% TO GOAL	Projection Through End of FY
Expenditures ⁽¹⁾	\$ 2,032,540.58	\$	770,235.90	37.9% ³	\$2,032,540.58
Revenues ⁽²⁾	\$ 1,971,935.00	\$	817,338.71	41.4%	\$1,971,935.00
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 12/2/24 ⁽³⁾ 41.66.% complete with FY					

Five months into the new Fiscal Year, we are 41.66% through the budget year. Revenues are almost exactly on budget, while expenses are almost 4% below budget. Efforts remain underway to generate additional revenues. For example, the Manheim lease of the additional 18 acres on the Westside will significantly increase revenues above budget.

Highlights

Waste Oil Storage Tank

Clay Lacy Aviation, at John Wayne Airport, gifted a waste oil storage tank to the Riverside Airport. This tank has been cleaned and painted and will now serve as a single point of collection of waste oil at our airport. Collected waste oil will then be picked up for proper disposal and recycling.

Terminal Arts Program

The east hall of the airport terminal has been prepared for display of student artwork. Airport staff are coordinating with local high schools to curate selected works of art that will be displayed in the terminal for the public’s enjoyment.

Airfield Emergency Generator

The FAA-funded airfield emergency generator project is mostly complete. This generator will provide an emergency electrical power source for airfield lighting and visual navigational aids.

Terminal Decorations

The Riverside Airport Café kindly provided live Christmas trees for display in the terminal during month of December.

Relocation of Cafe Headquarters

The Riverside Airport Café headquarters are being relocated to the former conference room in the airport terminal to allow for more efficient access to the Café for management.

Manheim Leasehold

Manheim Auto Auction will be leasing an additional 18 acres on the Westside of the airport on a temporary month-to-month basis for automobile parking. This will generate an additional \$21,562 monthly.

Rotating Beacon

The light bulb in the airport rotating beacon has been replaced with an LED bulb. This has not only increased the intensity of the rotating beacon, but will also reduce the maintenance necessary to ensure continued operation of the beacon.

Airport Rates and Charges RFP

A Request for Proposal has been issued to select a consultant to perform a comprehensive study of all airport rates and charges and recommend new rates and charges to ensure continued airport financial self-sufficiency.

Master Plan RFP

A Request for Proposal has been issued to select a consultant to update the airport master plan, create an economic development plan, and conduct an airport economic impact study. The master plan will provide a 20-year vision for future development of the airport, while the economic development plan will guide future economic development and determine best use of available airport property. The economic impact study will provide the financial impacts of the airport to the city and surround area.

Airport Marquee RFP

An RFP has been issued to select a firm to design and install a new LED, full-color marquee at the airport entrance. The existing marquee has been inoperative for several years. This new marquee will enhance visibility of the airport to traffic on Arlington Ave and also provide opportunity for on-airport tenants to advertise their services.

Clean Tech/Economic Development

Riverside Airport has a new neighbor – Ohmio, manufacturer and operator of all-electric, autonomous shuttles, originally from New Zealand and Australia. Currently with a presence at Brussels (Belgium), Birmingham International (UK), and JFK International Airports, they will be manufacturing their shuttles, and also house their new international headquarters and research and development (R&D) division at their new Riverside location. The City has a pilot program with Ohmio to lease three shuttles for two years, with Riverside Transit Agency (RTA) operating and maintaining the shuttles. The first deployment of shuttles will be on the south side of Riverside Airport during the first quarter of 2025.

Recent City Council and Committee Actions:

- None

Upcoming City Council and Committee Actions

- Taxiway A Agreement
- CBU Through the Fence Agreement
- Restroom Change Order Authority
- Tim Cash Hangar Agreement

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager
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Attachment: Presentation

