



Proposed 2024 Workplans for Boards and Commissions

**Board of Ethics
Human Resources Board**

February 7, 2024

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BACKGROUND

Each board and commission was tasked with developing a workplan outlining the objectives of the board/commission in alignment with the Envision Riverside 2025 Strategic Plan and the purview of the board/commission.

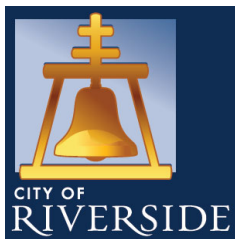
1. Board of Ethics
2. Human Resources Board



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Board of Ethics 2024 Workplan

City Clerk's Office

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DISCUSSION

Board of Ethics

1. Provide training and advocacy to other Boards and Commissions.

	High Performing Government Goal 5.3	Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.
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DISCUSSION

Board of Ethics

2. Develop a template for Statement of Findings for complaints heard and adopted by the Board of Ethics.

	<p>High Performing Government Goal 5.2</p>	<p>Utilize technology, data and process improvement strategies to increase efficiencies, guide decision making, and ensure services are accessible and distributed equitably throughout all geographic areas of the City of Riverside</p>
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DISCUSSION

Board of Ethics

3. Establish a panel of vendors for outside legal counsel in lieu of City Attorney, when needed.



	<p>High Performing Government Goal 5.3</p>	<p>Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.</p>
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DISCUSSION		Board of Ethics
4. Deliver an Annual Report to the City Council in accordance with the Boards of Ethics Bylaws.		
	High Performing Government Goal 5.3	Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.
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DISCUSSION		Board of Ethics
5. Administer the duties and powers set forth in Riverside Municipal Code, Section 2.80.040.		
	Community Well-Being Goal 2.4	Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.
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DISCUSSION

Board of Ethics

6. Perform an annual review of the Code of Ethics and Conduct.

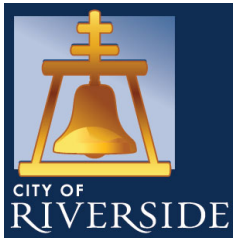
	<p>High Performing Government Goal 5.3</p>	<p>Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.</p>
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Human Resources Board 2024 Workplan



Human Resources Department

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<h1>DISCUSSION</h1>		Human Resources Board
<p>1. Act in an advisory capacity to the City Council and recommend the adoption of matters concerning personnel administration (policies & procedures, rules and regulations).</p>		
	High Performing Government Goal 5.1	Attract, develop, engage, and retain a diverse and highly skilled workforce across the entire City organization.
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<h1>DISCUSSION</h1>		Human Resources Board
<p>2. The Human Relations Board makes sound recommendations to the City Manager regarding conditions of employment and the administration of personnel services.</p>		
	High Performing Government Goal 5.3	Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.
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DISCUSSION

Human Resources Board

3. The Human Resources Board is charged with hearing grievances and appeals submitted by any person in classified service (unrepresented) and make findings and recommendations which shall be advisory only.

	High Performing Government Goal 5.5	Foster a culture of safety, well-being, resilience, sustainability, diversity, and inclusion across the city organization.
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RECOMMENDATIONS

That the Governmental Processes Committee approve the proposed 2024 Workplans for the Board of Ethics and Human Resources Board.



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