



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: JANUARY 8, 2024**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from November 2023.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from November 2023.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from November 2023.

La Sierra, Orange Terrace and SSgt Salvador J. Lara Casa Blanca

There were no incidents reported.

Arlanza

11/8/23 Incident report of individual requesting emergency medical services. *

Arlington

11/14/23 Incident report and exclusion notice issued to individuals for 90 days for loitering, smoking a substance in the library parking lot.*

11/16/23 Incident report and exclusion notice to individual for 90 days for causing a

disruption, declining social worker assistance, harassing and threatening library staff.*

11/16/23 Incident report of individual bathing in the restroom and harassing or threatening staff. * Exclusion notice issued for 365 days.

Spc. Jesus S. Duran Eastside

11/15/23 Incident report and exclusion notice issued to individual for 30 days for damaging library property.

11/17/22 Incident report and exclusion notice issued to individual for 60 days for drug paraphernalia in the restroom.

Main

11/1/23 Incident report of individual carrying a knife and harassing or threatening library staff or customer.

11/5/23 Incident reported by individual of damage to their vehicle in the parking lot. *

11/7/23 Incident report of an individual in the archive causing a disruption and refusing to leave.

11/7/23 Incident report and exclusion notice issued to individual for 30 days for sleeping in the breezeway after several warnings from staff.

11/8/23 Incident report and exclusion notice issued to individual for 365 days for harassing or threatening library staff or customer.

11/9/23 Incident report and exclusion notice issued to individual for 355 days for urinating near the Community Room.

11/9/23 Incident report of individual smoking in the restroom.

11/14/23 Incident report of individual who received a band aid for a cut on their hand.

11/15/23 Incident report and exclusion notice issued to individual for 30 days for using the community room restroom when the community room was closed.

11/17/23 Incident report of individual's dog that urinated in the library.

11/18/23 Incident report and exclusion notice issued to individual for 180 days for smoking the restroom, harassing, or threatening library staff or customer, and disturbing others.

11/18/23 Incident report and exclusion notice issued to individual for 365 days for carrying a weapon in the library, smoking a substance in the restroom, harassing or threatening library staff or customer and disturbing others.

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| 11/29/23 | Incident report and exclusion notice issued to individual for 365 days for drinking alcohol in the library. |
| 11/29/23 | Incident report and exclusion notice issued to individual for 365 days for drinking alcohol in the library. |
| 11/29/23 | Incident report and exclusion notice issued to individual for 365 days for drinking alcohol in the library and inappropriate behavior. |
| 11/30/23 | Incident report and exclusion notice issued to individual for 365 days for harassing or threatening library staff or customer and disturbing others. * |

Marcy

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| 11/9/23 | Incident reported of a false wellness check by the Police alleging drug use in the restrooms. |
| 11/11/23 | Incident report and exclusion notice issued to individual for 30 days for smoking in the library, having a shopping cart blocking the entrance and open alcohol container. |
| 11/30/23 | Incident report of individual causing a disruption outside the library. |

**Indicates police interaction.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 *Community Well-Being*: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.

5. **Sustainability & Resiliency** – The Library, City Attorney’s Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Angela Henson, Senior Management Analyst
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Availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
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Approved as to form:	Phaedra A. Norton, City Attorney

Attachment: RMC Section 9.75 – Rules of Library Conduct