

1. GRANT TITLE FY25/26 CTFGP Law Enforcement - Riverside Police Department	
2. NAME OF ORGANIZATION/AGENCY Riverside Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT City of Riverside/Police Department/Field Operations-Traffic	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2025 To: 06/30/2026	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$257,965.47	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: <ul style="list-style-type: none">• Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure• Schedule B – Detailed Budget Estimate• Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Mike Futrell Title: City Manager Phone: (951) 826-5311 Address: 3900 Main Street Riverside, CA 92522 E-Mail: mfutrell@riversideca.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Andrew Beasley Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ABeasley@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: M. V. Fojas Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Michelle.Fojas@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Danielle Barnes Title: Management Analyst Phone: (951) 826-5311 Address: 3900 Main Street Riverside, CA 92501 _____ (Signature) _____ (Date)

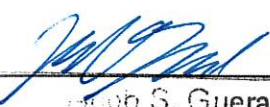
Donesia Gause, City Clerk

Attest:

Approved as to Form

CERTIFIED AS TO FUNDS AVAILABILITY: _____
(Date)

BY: 
ASSISTANT CHIEF FINANCIAL OFFICER


Deputy City Attorney

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

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C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

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F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Riverside Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

Project Description

Driving under the influence remains a persistent issue across cities in the United States, and the City of Riverside is no exception. The Riverside Police Department (RPD) has made significant efforts to address this ongoing crisis by providing specialized training and enforcement initiatives. RPD currently teaches Standardized Field Sobriety Testing (SFST) and Advanced Roadside Impaired Driving Enforcement (ARIDE) training and hosts Drug Recognition Expert (DRE) and DRE/SFST instructor courses in collaboration with the California Highway Patrol. Additionally, the department provides educational programs for parents and teachers of school-age children.

With support from the Cannabis Tax Fund Grant, the Riverside Police Department aims to further its efforts by funding DRE certification sites, facilitating and supporting instructors for SFST, ARIDE, and DRE courses, conducting DUI checkpoints, and maintaining DUI-Drug saturation patrols. The grant will also provide resources to continue investing in oral fluid testing cartridges, ensuring officers can properly evaluate subjects suspected of being under the influence of drugs. Additionally, the grant would also provide resources for certified DRE officers to attend the annual IACP Impaired Driving Traffic Safety Conference and fund quarterly training sessions for current DRE-certified officers within the department. By investing in continued training for new officers, supporting saturation patrols, and providing ongoing education for existing DRE officers, the department seeks to reduce DUI-related crashes and injury collisions in Riverside and surrounding communities.

Problem Statement & Proposed Solution

Between 2022 and 2024, DUI-drug arrests in the city of Riverside increased by 28%, rising from 103 to 132. During the same period, DUI arrests dropped 17%, from 657 to 541, and DUI-related crashes declined by 27%, from 572 to 414. Fatal collisions saw a significant 60% decrease, falling from 35 to 14; however, fatalities resulting from DUI incidents increased from 1 to 5.

Currently, the Riverside Police Department's Traffic Bureau is staffed by 12 motor officers, two accident investigators, three sergeants, four detectives, one traffic data analyst, one DRE coordinator, and one lieutenant. Motor officers are responsible for investigating traffic collisions, enforcing traffic laws, and conducting DUI investigations. However, these resources are often strained due to additional responsibilities and personnel shortages within the Operations (Patrol) Division. One significant challenge is the availability of a Drug Recognition Expert (DRE) for evaluations when a driver is suspected of driving under the influence of drugs (DUID). Limited availability of DREs can delay investigations, extend the time required to obtain evidentiary samples as the body continues to metabolize substances, and reduce overall DUI and DUID enforcement efficiency as officers spend more time off patrol.

To address these challenges, the Riverside Police Department seeks grant funding to enhance DUI enforcement, officer training, and public education on impaired driving. The grant would support proactive enforcement efforts, including DUI saturation patrols and DUI-drug checkpoints, to remove impaired drivers from the roads. Additionally, it would fund instruction for Standardized Field Sobriety Testing (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and Drug Recognition Expert (DRE) certification. By ensuring that officers receive proper training in the recognition and enforcement of impaired driving laws, the department can improve its ability to identify and apprehend impaired drivers efficiently.

Schedule A

In addition to enforcement efforts, the funding would also provide resources to educate the public on the dangers of impaired driving, including drug and alcohol use. By partnering with the Riverside Unified School District (RUSD) and Alvord Unified School District (AUSD), the department will educate parents and teachers on drug impairment detection, current drug trends, and the dangers of drug use. Moreover, it would enable patrol and motor officers to dedicate more time to traffic safety initiatives beyond their regularly assigned duties. Investing in leadership development and specialized training in traffic safety and DUID enforcement would further enhance the department's ability to mitigate impaired driving risks.

Securing this grant would strengthen the Riverside Police Department's commitment to public safety by improving enforcement capabilities, reducing DUI-related crashes and fatalities, and increasing community awareness about the dangers of impaired driving.

Performance Measures/Scope of Work

60 Saturation Patrols (Q1 = 15, Q2 = 15, Q3 = 15, Q4 = 15). Aim to decrease the number of major and fatal collisions due to impaired driving by 10%, which will improve roadway safety in the community.

2 DUI Checkpoints (Q2 = 2): Aim to reduce the number of Impaired Drivers on the road by 10%, which will reduce the number of impaired drivers in the community and create awareness of the dangers of impaired driving.

4 ARIDE instruction sessions (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1): Aim to ensure the department and departments throughout the state and country have well-trained and experienced officers in advanced roadside impaired driving enforcement.

4 SFST instruction sessions (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1): Aim to ensure the department and departments throughout the state and country have well-trained and experienced standardized field sobriety testing officers.

4 DRE instruction sessions (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1): Aim to ensure the department and departments throughout the state and country have well-trained and experienced drug recognition and detection officers.

4 Educational presentations hosted by Riverside Police Department for parents/teachers of grade school children (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1). Aim to educate 10 parents/teachers of grade school children at each class on the dangers of impaired driving, drug usage, and basic recognition of signs and symptoms of drug influence.

4 DRE Certification Sites (Q1 = 1, Q2 = 1, Q4 = 2). Aim to ensure the department and departments throughout the state and country have well-trained and experienced drug recognition and detection officers.

4 Sotaxa Oral Fluid Test Cartridges 25/Box (Q1 = Purchase, Q2 = Receive, Q2-Q4 = Use at DUI Saturation Patrols and DUI Checkpoints), Officers would use the cartridges as needed to confirm suspicion of DUI drugs

1 Skydio X10 Drone (Q1 = Purchase, Q2 = receive, Q2-Q4 = use at checkpoints and DUI fatal crashes): Aim to support personnel at DUI Checkpoints for documentation, as overwatch for vehicles leaving the line, and to preserve and gather evidence at DUI Fatal Crime scenes.

4 DREs will attend the IACP IDTS Conference (Q1 = 4 DREs attend conference): Aim to have DREs join traffic safety professionals from around the world to share knowledge about effective and proven approaches for improving road safety, the latest science on alcohol and drug impaired driving enforcement, and how agencies can use traffic safety education to engage and build trust with their communities.

Wet Lab Supplies (Q1=1, Q2=1, Q3=1, Q4=1) Purchase and utilize supplies to conduct one SFST instruction session per quarter, resulting in a total of four SFST instruction sessions for the year. The supplies are intended to support SFST instruction sessions by providing SFST officers with opportunities to practice administering and evaluating SFSTs on individuals under the influence of alcohol. This will help ensure that our department and departments throughout the state and country have well-trained and experienced standardized field sobriety testing officers.

Schedule A

Project Performance Evaluation

Using the data compiled during the grant, the Grant Director will complete a final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges, and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

Program Sustainability

This program is currently sustained by funds from the CHP Cannabis Tax Fund Grant Program. The Riverside Police Department is currently searching for internal funds to sustain the above programs.

Administrative Support

The Riverside Police Department (RPD) Traffic Bureau has dedicated a full-time Administrative Sergeant who is responsible for overseeing the grant activities. The duties involve the scheduling of enforcement operations, planning of events/trainings, administering overtime, and press relations. RPD has six (6) certified SFST instructors and four (4) DRE certified instructors and 14 DRE trained officers. The fiscal staff have successfully completed grants similar to this one in previous years and have over 10 years of experience with grants as well as general government administration and finance.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
23511	Riverside Police Department	\$257,965.47

Cost Category	Line Item Name	Total Cost to Grant
Personnel	Administrative Duties	\$5,338.51
	Education/Outreach	\$2,719.03
	SFST Training - Instruct	\$9,063.42
	DUI Saturation Patrols	\$81,570.75
	DUI Checkpoint	\$32,274.83
	DRE Training - Instruct	\$9,063.42
	DRE Field Certification - Attend	\$94,538.34
	ARIDE Training - Instruct	\$9,063.42
Category Sub-Total		\$243,631.72
Travel	IACP Conference - Attend Travel	\$8,404.00
	Category Sub-Total	\$8,404.00
Other Direct Costs	DRE Certification Site Supplies	\$200.00
	Wet Lab Supplies	\$250.00
	Office Supplies	\$100.00
	Sotoxa Oral Fluid Cartridges	\$2,979.75
	IACP Registration Fee	\$2,400.00
	Category Sub-Total	\$5,929.75
Grant Total		\$257,965.47

Schedule B-1 Budget Narrative

Riverside Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Personnel

ARIDE Training - Instruct

\$9,063.42

ARIDE Instruction for 4 sessions, 5 Officer Instructors per session; Officer OT= \$105.99 per hour 4 hours per session; 20 hours per Officer; 80 hours total. Benefits rate of 6.89%.

DRE Field Certification - Attend

\$94,538.34

4 DRE Cert Sites (3 days each for 8 hours each day), 8 Officers, 2 Detectives, and 1 Sergeant for days 1 and 2; 2 Officers and 1 Detective for day 3; 16 hours per Officer for days 1 and 2 and 8 hours per Officer for day 3; 16 hours per Detective for days 1 and 2 and 8 hours per Detective for day 3; 16 hours per Sergeant for days 1 and 2; Total Officer hours= 576; Total Detective hours= 160; Total Sergeant hours= 64; Officer OT Rate = \$105.99 per hour; Detective OT Rate = \$124.86 Sergeant OT Rate = \$134 per hour. Benefits rate of 6.89%.

DRE Training - Instruct

\$9,063.42

DRE Instruction for 4 sessions, 5 Officer Instructors per session; Officer OT= \$105.99 per hour 4 hours per session; 16 hours per Officer; 80 hours total. Benefits rate of 6.89%

DUI Checkpoint

\$32,274.83

2 DUI Checkpoints, 11 Civilian Staff consisting of 5 Community Services Officers, 1 Range Master, 1 Senior Office Specialist, 1 Records Specialist, 1 Dispatcher, 1 Senior IT Technician, 1 IT Technician, as well as 13 Officers and 2 Sergeants; Community Services Officers OT Rate= \$64.51 per hour for 4 hours per checkpoint and Community Services Officers Double Time Rate = \$86.01 per hour for 2 hours per checkpoint; 4 OT hours and 2 Double Time hours per Community Services Officer; Total Community Services Officers OT hours = 40 and Total Community Services Officers Double Time hours= 20; Range Master OT Rate= \$60.53 per hour for 4 hours per checkpoint and Range Master Double Time Rate = \$80.71 per hour for 1.5 hours per checkpoint; Total Range Master OT hours = 8 and Total Range Master Double Time hours= 3; Senior Office Specialist OT Rate= \$60.43 per hour for 4 hours per checkpoint and Senior Office Specialist Double Time Rate = \$80.57 per hour for 1.5 hours per checkpoint; Total Senior Office Specialist OT hours = 8 and Total Senior Office Specialist Double Time hours= 3; Records Specialist OT Rate= \$65.26 per hour for 4 hours per checkpoint and Records Specialist Double Time Rate = \$87.01 per hour for 2 hours per checkpoint; Total Records Specialist OT hours = 8 and Total Records Specialist Double Time hours= 4; Dispatcher OT Rate= \$70.46 per hour for 4 hours per checkpoint and Dispatcher Double Time Rate = \$93.95 per hour for 2 hours per checkpoint; Total Dispatcher OT hours = 8 and Total Dispatcher Double Time hours= 4; Senior IT Technician OT Rate= \$70.26 per hour for 4 hours per checkpoint and Senior IT Technician Double Time Rate = \$93.68 per hour for 2 hours per checkpoint; Total Senior IT Technician OT hours = 8 and Total Senior IT Technician Double Time hours= 4; IT Technician OT Rate= \$65.51 per hour for 4 hours per checkpoint and IT Technician Double Time Rate = \$87.35 per hour for 2 hours per checkpoint; Total IT Technician OT hours = 8 and Total IT Technician Double Time hours= 4; Officer OT Rate = \$105.99 per hour for 6 hours per checkpoint; 12 hours per Officer; Total Officer hours= 156; Sergeant OT Rate= \$134.00 per hour per checkpoint; 16 hours per Sergeant; Total Sergeant hours = 32. Benefits rate of 6.89%.

DUI Saturation Patrols

\$81,570.75

60 DUI Saturation Patrols; 2 officers per patrol; Officer OT Rate = \$105.99 per hour for 6 hours; 360 hours per Officer; 720 hours total. Benefits rate of 6.89%

Schedule B-1 Budget Narrative

Riverside Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

SFST Training - Instruct

\$9,063.42

SFST Instruction for 4 sessions, 5 Officer Instructors per session; Officer OT= \$105.99 per hour 4 hours per session; 16 hours per Officer; 80 hours total. Benefits rate of 6.89%.

Education/Outreach

\$2,719.03

Teacher/Parent Instruction for 4 sessions; 2 Officer Instructors each session; Officer OT Rate = \$105.99 per hour for 3 hours per session; 12 hours per Officer; 24 hours total. Benefits rate of 6.89%.

Administrative Duties

\$5,338.51

Overtime for one detective to plan and prepare the required paperwork for CTFGP grant-funding project activities such as ARIDE, SFST, and DRE classes, DUI checkpoints, and DRE certification sites. 40 hours at \$124.86 per hour. Benefits rate of 6.89%

Travel

IACP Conference - Attend Travel

\$8,404.00

IACP IDTS Conference

Cost to send 4 DREs to IACP IDTS Conference, Chicago, IL. Hotel \$204 for 4 nights x 4 officers = \$3,264; Round trip airfare \$729 x 4 officers = \$2,916; One Rental Car (Large SUV) for 4 days to share = \$844; Per diem for 5 days at \$69 per day x 4 officers = \$1380

Other Direct Costs

IACP Registration Fee

\$2,400.00

IACP IDTS Conference - Registration fee \$600 x 4 officers = \$2,400;

Sotaxa Oral Fluid Cartridges

\$2,979.75

Sotaxa Oral Fluid Test Cartridges 25/Box; for certified DRE/ARIDE officers to use in conjunction with their patrol duties. Officers would use the cartridges as needed to confirm suspicion of DUI-drugs. \$685/each x 4 = \$2,740.00 + CA Sales tax = \$239.75.

Office Supplies

\$100.00

Office supplies to conduct trainings and classes, saturation patrol, etc. Office supplies = \$100. 2 reams of 300 sheets of paper/cardstock = \$40.00, \$20.00 each x 2 = \$40.00, 1 pack of 100 count file folders = \$20, 1 pack of 60 count ballpoint pens = \$10, AA/AAA batteries = \$30.

Wet Lab Supplies

\$250.00

Wet lab supplies = \$250 - food, drinks (water, juice, soda), alcohol in accordance with IACP guidelines. This gives students real life practice on impaired subjects. Food = \$145, drinks = \$45, and alcohol = \$60.

Schedule B-1
Budget Narrative

Riverside Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

DRE Certification Site Supplies

\$200.00

DRE Certification Site Supplies =\$200. Water, snacks, and cups for arrestees. Water = \$30, snacks \$150, and cups = \$20