

City of Arts & Innovation

AIRPORT COMMISSION MINUTES

THURSDAY, JUNE 11, 2026, 3 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE, CA 92522

PRESENT: Chair Delpino, Vice Chair Trigueros, Coulson, Gamblin, Gibbs and Lofthouse

ABSENT: Davies.

STAFF PRESENT: Michael Dean, Sean Murphy and Daniel Prather.

The Airport Commission convened the meeting at 3:04 p.m.

Pledge of Allegiance

Before roll call a brief introduction was made by new Airport Commissioner Austin Coulson. Commissioner Coulson spoke about being in born and raised in Riverside and interested in aviation as well as learning more about the airport. Coulson spoke about being pleased to be on the Airport Commission.

Roll Call

ORAL COMMUNICATIONS FROM THE AUDIENCE

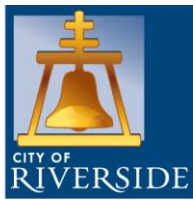
None.

CONSENT CALENDAR

MINUTES OF MARCH MEETING

EXCUSED ABSENT REPORT

CANCELLATION OF JUNE MEETING



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A motion was made by Commissioner Gamblin and a second by Commissioner Lofthouse to approve the Consent Calendar as presented. Commissioners approved item number two unanimously with Commissioner Coulson abstaining.

BROWN ACT TRAINING

Deputy City Attorney Sean Murphy gave a presentation about the California Brown Act which ensures public agency meetings remain open and transparent highlighting significant updates for 2026. Murphy discussed several topics in the Brown Act which included accessibility, communication, rules, policies, and participation.

Commissioner Gamblin thanked Murphy for the presentation signifying the importance of this training.

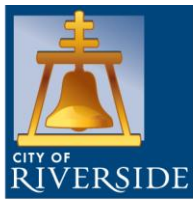
A motion was made by Commissioner Gamblin and a second by Commissioner Gibbs to approve the Brown Act Training as presented. Commissioners approved item number five unanimously.

DISCUSSION CALENDAR

CODE OF ETHICS ANNUAL REVIEW

Representing the City's Board of Ethics, Mr. Gil Vega gave a presentation on the Board of Ethics Annual Review. Mr. Vega discussed topics such as the Riverside Municipal Code 2.78.020 which discusses conducting the local government in a fair, ethical and acceptable manner. Mr. Vega also discussed implementation, honesty, violations, guidance and integrity, which the Code of Ethics is based on.

Commissioner Gibbs asked about a time frame for complaints to be judged. Mr. Vega stated that around forty-five days is the average.



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Chair Delpino asked if any ethical reports or case studies were available within the last two years.

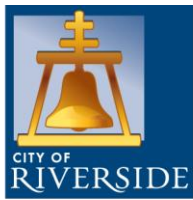
Mr. Vega informed all that this request would be handled by the City Clerk's Office to research in the archives.

A motion was made by Commissioner Gibbs and a second by Commissioner Gamblin to approve the Code of Ethics Annual Review as presented. Commissioners approved item number six unanimously.

JUNE 2026 AIRPORT MANAGERS' REPORT

Airport Manager Daniel Prather began the June Airport Manager's Report by informing the Commission about the aircraft operations at the airport as well as current financial numbers. Prather showed statistics on operations were up around 3% for the year and down 2% for the month of February compared to numbers from 2025. Prather continued his report by updating the commission on the current financial numbers. Prather stated that the fiscal year ends in two weeks and these numbers will change due to roof repair loan payments.

Prather spoke about some highlights at the airport which included the partnership with the City's Public Works Department, specifically the stair rehabilitation at Commemorative Airforce as well as digital signage and street closures during the Aerospace Expo. Prather then spoke about the success of the second annual Aerospace Expo, the first Plant Bingo during Earth Day, concrete work in front of the terminal, new airfield signage and the airport being the base of operations for Cal-Fire during the Bain Fire incident.



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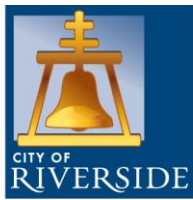
Prather then presented the proposed rates and charges for the airport. Prather started the presentation that the new hangar rates would affect new tenants whereas the new utility rates would go into effect for all tenants. Prather also confirmed that these proposed rates would be presented to City Council on August 11th for approval. Prather then discussed proposed increases to hangar rates, tiedown rates, advertising, gate cards, special events, filming, property rates, office space rates and labor charges. Prather also included a proposed rate increase for hangar tenants who house non-airworthy aircraft or have hangars that do not support non-aeronautical activity.

Prather finished up his report by updating the commission on City Council items which included the Title 12 update as well as the Waypoint Maintenance lease agreement. Prather then spoke about upcoming City Council Agenda items which include the CAVU Aero Service lease agreement, change order to the Taxiway Alpha Rehabilitation Project and the Airport Marquee Project.

Commissioner Cynthia Gibbs started the discussion off by asking if the proposed tiedown rates were daily or monthly and when will the new gate card policy go into effect? Prather confirmed that the tiedown rates were based on a monthly rate and that was a typo on the report. Prather confirmed that the new gate card policy would start in 2027.

Chair Delpino asked if non-airworthy aircraft are violating Federal Aviation Administration rules, if there is a deadline in place to correct the violation. Prather stated that the airport is flexible to get the violation corrected however it is the privately owned hangars on airport property that are more challenging.

Commissioner David Lofthouse asked if the airport can share the process resolutions to violations. Prather said that airport does conduct hangar inspections and has just recently asked for documentation about aircraft airworthiness making the current progression a work in progress. Lofthouse asked if the airport allows maintenance inside



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the hangars such as engine overhauls. Prather confirmed that maintenance is allowed as well home-built aircraft. Prather referenced that home built aircraft are allowed but a steady progression of the project must be made.

A motion was made by Commissioner Gamblin and a second by Commissioner Gibbs to approve the June Airport Managers Report as presented. Commissioners approved item number seven unanimously.

COMMUNICATIONS

Due to time constraints Chair Delpino excluded the communications portion of the agenda.

The Airport Commission adjourned at 4:44 p.m.

Respectfully submitted,

Michael Dean

MICHAEL DEAN
Airport Operations Analyst